

Guilford & Madison  
Transfer Station Advisory Committee  
Approved Meeting Minutes  
Tuesday, February 16, 2021  
Zoom Meeting per Posted Agenda

**Members Present:**

Guilford:

Susan Ireland  
Robert Jacob  
John Wygmans

Madison:

Amy Stefanowski  
Jennifer Tindall  
Gerald Kahn

**Town Officials Present:**

Matthew Hoey, Guilford First Selectman  
Peggy Lyons, Madison First Selectman  
John Iennaco, Madison DPW Director/Town Engineer  
Janice Plaziak, Guilford Town Engineer

1. Opening remarks by First Selectman Matt Hoey and First Selectman Peggy Lyons followed by the introduction of members and town officials.
2. Election of Chairperson was discussed and having no one volunteer since it was the first meeting, it will be taken up at the next meeting. No action taken on this item.
3. Election of Vice Chairperson was delayed for same reasons as Chairperson. It will be on the agenda for next meeting. No action taken on this item.
4. First Selectman Matt Hoey discussed the two town agreement from 1983 and the need to meet challenges of 2021. Discussion about the changes from just trash when signed and now recycling playing a role. Janice Plaziak provided an overview of the operations in terms of current contracts and costs, discussed capital improvements for the future, possible use of resident stickers to limit access to the transfer station and the involvement of the committee to address these issues. Janice will send out several years of revenues/expenditures, Covanta contract, schedule of fees charged and associated costs, and quarterly reports for quantities of materials processed for the committee members.
5. Schedule of meetings was discussed along with committee members availability. Robert Jacob made a motion that the committee meet according to the following schedule:
  - February 25, 2021 at 8:00am at the transfer station
  - March 3, 17, 31 and April 14 & 28 at 8:30am via Zoom
  - Monthly the 2<sup>nd</sup> Wednesday of the month starting May 12 and then June 9, July 14, August 11, September 8, October 13, November 10 and December 8, 2021.The motion was seconded by Gerald Kahn and was unanimously approved.
6. There was no New Business to discuss as this was the first meeting.
7. Robert Jacob made a motion to adjourn at 8:20pm, the motion was seconded by Amy Stefanowski and was unanimously approved.

Respectively Submitted:

Janice A. Plaziak, Town Engineer