

**SUSTAINABLE GUILFORD TASK FORCE
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 27, 2018
7:00 PM – COMMUNITY CENTER**

Present: Task Force Members: Terri Cain; Howard Brown; Julie Paquette;
Robin Campot; Mark Allegrini; John Muro;
Lily Mackey

Chair Terri Cain opened the meeting at 7:04 pm.

1. Public Forum

1) None.

2. Planning & Zoning Discussion – George Kral, Town Planner

Chairman Cain started the discussion explaining the task force is looking for guidance on what's been done in the town which applied to sustainable certification. The Town is an independent initiative partner with CCM.

Section 4 Questions:

George Kral explained that no checklist exists for the Plan of Conservation of accomplishments. Actions were assigned but no follow-up ever occurred. A template did exist with actions and status at one time; George Kral to look into obtaining a copy for the task force. Planning and Zoning and the BOS are the owners of the Plan of Conservation. George suggested that the task force connect with Kevin Magee, the Town Environmental Planner.

There is a Land Acquisition Fund which applied to acquiring farm land. An example is the Norther Heights development which is town property leased to a farmer.

Cluster housing was discussed. Open space housing could be used for farming, but farming cannot be mandated use of the space. Open space zoning regulations are not mandated but incentive driven. Community garden use of open space developments was discussed. A community garden exists today and there is a potential for other suitable town property for more gardens.

There is an affordable housing initiative currently in process in the Town. This would be the right time to address sustainable designs within the affordable housing initiative.

Part of the land planning process includes trails and contiguous open space property.

Section 5 questions:

George suggested Janice Plaziak, Town Engineer would be the transportation expert. A transportation plan exists; created approximately 10 years ago and needs updating. The 1st Selectman is creating a committee to work on an update to the transportation plan. Sidewalk planning is entered into the budget each year; however is usually the first item cut in the budgeting process.

Planning and Zoning requires new development to include sidewalks.

Parking needs; no current actions in process to assess parking needs. There has not been an assessment done. No parking management strategies. CT Ride program is a state program. No zero emission plans exists for the town; No charging station plan exists for the town.

A coastal resilience plan including Rte. 146 is a joint project with Branford and the State through the council of governments.

Section 9 questions:

George stated that any project needs a robust community participation in the planning process of any project to be successful.

The Board of Selectman appoints a study committee to ensure constitute involvement in plan development.

The question was asked of George what projects he would like to see given more capacity or gaps in the current processes he would like to see addressed.

George noted

- The Rte. 146 Plan needs funds raised for a consultant and would like to see the Sustainable Guilford Task Force.
- Affordable housing project with a community garden; charging station and other sustainable factors could be built into the RFP currently being created.
- Lighting controls; there is currently no provision in the zoning code. It is a component addressed in review by the design review committee. There is no Dark Sky ordinance or other specific ordinance pertaining to lighting controls.

- Adherence to the CAM Standards is part of the Coastal Resilience Plan.

George Kral left the meeting at 8:25 pm.

3. Approval of Minutes

1) November 13, 2018 Minutes

Motion: Upon a motion made by John Muro and seconded by Howard Brown the task force voted unanimously to approve the minutes of the November 13, 2018 minutes with the correction to Dark Skies from Green Skies and the spelling of Hammonassette.

In Favor: Terri Cain; Julie Paquette; Robin Campot; Mark Allegrini; John Muro; Lily Mackey

Opposed: None

Abstain: None

4. Old Business

Discussions on the next people to invite to the Task Force meetings were:

- Janice Plaziak, Town Engineer
- Tom Fillion, Director of Public Works
- Kevin Magee, Environmental Planner
- Deputy Chief of Fire, Mike Shove
- Chief of Police, Jeff Hutchinson

John, Julie and Terri to contact Sandy Ruoff regarding input to the affordable housing RFP.

Mark Allegrini to explore a consultant plan for 2019 for implementation by Guilford.

Julie Pasquette coined the phrase ‘How to affect change and remain the same.’

There was a discussion on reviewing the Route 1 West plan; amendments may be needed to incorporate sustainability.

There is a need to force networking among Town staff and other towns.

5. New Business

1) SCT events to attend

- A webinar is scheduled from 9-10 am on 11/30/18 by SCT; info can be found on the SCT website
- CCM will be holding a Sustainability Conference on 12/14/18 from 8-1pm

2) Presentation to BOS

- Tabled to next meeting.

3) Short video for GCTV

- Tabled to next meeting.

4) Approval of Invoices

- Secretarial Invoice for \$77.63 was reviewed.

Motion: Upon a motion made by Howard Brown and seconded by John Muro the task force voted unanimously approve the Secretarial Invoice of \$77.63.

In Favor: Terri Cain; Howard Brown; Robin Campot; Mark Allegrini; John Muro; Lily Mackey

Opposed: None

Abstain: None

Adjourn

Motion: Upon a motion made by Howard Brown and seconded by Terri Cain the task force voted unanimously to adjourn the meeting at 9:00 pm.

In Favor: Terri Cain; Howard Brown; Robin Campot; Mark Allegrini; John Muro; Lily Mackey

Opposed: None

Abstain: None

Respectfully submitted:

Sally J. Berezowskyj

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Recording Secretary