

Draft

Minutes of a special meeting of the Standing Building Committee held on September 18, 2018

Present: Scott Orenstein, Chris Anderheggen, David DeMaio

Also present: Cliff Gurnham, Director of Operations; Rick Maynard, Director, Parks and Recreation Department; Steve Neydorf, Town Facilities Director; Todd Rake, Community Center Maintenance Custodian

Mr. Orenstein called the meeting to order at 7:00 p.m.

1. Discuss for possible action approval of On Call A & E list. The Committee members further discussed the vendors remaining on the list of firms that had responded to RFQ/RFP #4-1718 On-Call Architectural and Engineering Services. The Committee members had previously discussed the list at the August 7, 2018 meeting and had removed a number of firms from consideration.

Mr. Orenstein recused himself from discussion on Diversified Technology Consultants. He had previously recused himself from discussion on O’Riordan Megani Architects.

After discussion, on motion made by Mr. Anderheggen, and seconded by Mr. DeMaio, the Committee voted to approve the following firms to serve on the On Call A & E list:

Full Service – O’Riordan Migani Architects  
Antinozzi Associates  
Silver Petrucelli & Associates

Structural - Michael Horton Associates

Architect - Amenta Emma Architects, PC

Civil - Summer Hill Civil Engineers and Land Surveyors., P.C.

Mr. Anderheggen and Mr. DeMaio voted in favor of the motion and Mr. Orenstein abstained.

2. Discuss for possible action approval of payment for Application for Payment #3 from A & M Electric for the Baldwin/Cox Electrical projects. Mr. Gurnham noted that this Application for Payment does not include Change Order #7 or Change Orders #8 – 13.

On motion made by Mr. Orenstein, and seconded by Mr. Anderheggen, the Committee voted unanimously to approve payment of Application #3 from A & M Electric for \$66,875.38 for contractor services for the Baldwin/Cox Electrical projects.

2-Minutes of a special meeting of the Standing Building Committee held on September 18, 2018

3. Update on Community Center Roof project. Mr. Maynard advised the Committee that, while the Community Center roof project is almost completed, there have been issues with a number of leaks that have developed during the construction process including with the cupola, Exercise Room, Whitfield Room and now over the flat roof. The preparatory work was completed by Rising Star and, while the area was covered by tarps, a number of leaks occurred. Silktown is now on the job for the flat roof area and no leaks were experienced during the recent heavy rain. Ceiling tiles have been left open to provide for maximum drying and to be able to check for leaks.

Mr. Maynard noted that, as a result of the leaks, the newly installed carpet was damaged. Because they got wet the manufacturer will not warranty the section damaged so the contractor has been advised that they need to install new carpet tiles. Mr. Neydorf noted that, to insure that the color matches from the same dye lot, the Town has purchased the necessary squares and the contractor will be back-charged for the materials.

Mr. Maynard noted that there are currently some issues with water cascading behind the gutters and Mr. Neydorf explained that there is still flashing work to be completed which should resolve this problem. He noted that a substantial amount of money is being withheld from the contractor to cover any outstanding issues.

Mr. Orenstein noted that the Committee continues to have concerns for the process for bill approval followed by the Town whereby bills are not brought to the Committee for approval. There continues to be a need for the process to be clarified by the First Selectman

On motion made by Mr. DeMaio, and seconded by Mr. Anderheggen the Committee voted unanimously to adjourn the meeting at 7:30 p.m.

---

Terry Holland-Buckley  
Clerk