

GUILFORD SHELLFISH COMMISSION

MINUTES

July 11, 2018

7:30 P.M.

Town Hall, second floor, Selectmen's Meeting Room

Commissioners: Chair Ed Lombard, John Sieviac, Keith Harvey, Robert Burger,
Anthony DeLucia, Peter Charland, John Hall, Don Kowalsky
Absent: None
Liaisons : Stephen Goldschmidt, Land Acquisition Commission &
UCONN Sea Grant Advisory Board
Wardens: Allyn Brown
Commercial: None
Guests: None

At 7:30 pm Chair Ed Lombard called to order the regular meeting.

1. Public Forum

There were no comments.

2. Minutes of June 13, 2018 meeting

Upon review,

Motion: Keith Harvey moved to approve the June 13, 2018 minutes, seconded by John Sieviac.

Vote: Carried - John Sieviac, Keith Harvey, Ed Lombard, John Hall, Tony DeLucia, Bob Burger, Peter Charland, Don Kowalsky

3. Commercial Activity and Licenses - Peter Charland

There was no information to report.

4. Bills and Correspondence

Bills

Treasurer Peter Charland reported :

Warden Allyn Brown - patrols	\$ 320.00
Warden Fred Hill - patrols	\$ 160.00
Nancy Matyayovsky - Data Entry	\$ 85.00
Judy Anderson Castellano - Recording Sec. June	<u>\$ 127.50</u>
Total :	\$ 692.50

Motion: Bob Burger moved to approve payment of the bills, seconded by Keith Harvey.

Vote: Carried - Unanimously

Correspondence

- An email to all CT Shellfish Commissioners from UCONN Sea Grant Office, Kristin DeRosa-Banick re: "Guidelines for Measuring Changes in Seawater pH and Associate Carbonate Chemistry in Coastal Environments of the Eastern United States".

5. Wardens' Report

Warden Allyn Brown reported :

- There were approximately 50 shellfishers at Great Harbor over the July 4th weekend. Some were there two hours early for the tide. Ally helped with the limited parking in the area. Guilford Police were giving parking tickets to violators.
- Six people were warned to leave the water during a lightening storm. One man did not want to leave.
- People have been pleased with their catches and are willing to tell wardens of any issues.
- Some people are shellfishing every day which could be for retail sale.
- Two non-residents were sold the incorrect shellfish license (#1040 & 1041) from the Town Clerk's Office. Town Clerk Anna Dwyer had quickly rectified the mistake.
- More Wardens are needed.
- Warden Fred Hill's June report did not show any issues. He had taught a person how to use the clam sizing ring to measure for steamers.

Don Kowalsky advised that when he approached a shellfisher for not having a visible license he was told it was in the person's boat.

Chair Lombard will :

- contact retired warden Ken Ripley to collect his badge.
- had spoken to a shellfisher regarding an over limit catch at Shell Beach.
- provide an employee number to Greg Marsh since he uses his own boat for GSC work.
- provide recreational maps to vendor "Dee's Bait Shop" to give to licensees.
- recreational maps need to be updated.

6. Subcommittees

A. Recreation – Stephen Goldschmidt / Keith Harvey

Peter Charland reported on Recreational License sales :

GSC cash sales : \$145

5 senior resident, 4 resident, 2 daily

Town Clerk : \$4,320

50 senior resident, 65 resident, 9 senior nonresident, 16 nonresident,
1 daily nonresident

Capt. Morgan's : \$1,720
25 resident, 5 senior nonresident, 15 nonresident
Total sales this month : \$6,185

Motion: Tony DeLucia moved to accept the recreational sales and revenue report, seconded by Keith Harvey.

Vote: Carried - Unanimously

B. Water Sampling – Ed Lombard / John Hall / Warden Fred Hill / Bob Burger

Bob Burger reported that water sampling is now up to date with July done as well.

C. Boat - John Hall / Ed Lombard

Ed Lombard reported that the GSC boat had been rough starting. It may have been from the heat and humidity because it runs well.

D. Stocking – Anthony DeLucia / John Hall / John Sieviec

Discussion reviewed clam stocking at Great Harbor, C.W. Walston, Chris Walston, had not been able to provide clams by July 4. Chair Lombard will contact Chris within the next two weeks.

When scheduled, stocking will take place two days in a row at \$58 per bushel bag. Chair Lombard will contact Intercoastal Fisheries in New Jersey to place an order for seed clams. The size of clams has varied over the last few years. Discussion reviewed several options to purchase seed clams.

E. Finance - Peter Charland / Ed Lombard

Treasurer Peter Charland reviewed the June Operating Statement from the Finance Dept. Currently, funds are approximately \$663 ahead of budget. If this budget is maintained and present revenue continues, the fund balance will remain in good standing now at \$141, 944.

July revenue totals \$6,185. Treasurer Charland is working with data entry clerk Nancy Matyakovsky on a sales reconciling format to track licenses.

Motion: Keith Harvey moved to approve the finance report, seconded by Bob Burger.

Vote: Carried - Unanimously

F. Special Projects – John Hall / Peter Charland / Warden Brown

Stephen Goldschmidt advised that \$500 has been raised for the Alison Varian Memorial

Scholarship Fund at the Marina Commission Annual Picnic. Tickets for the September 8, 2018 fundraiser 12 pm at the Guilford Fairgrounds will be available next week. Eventbrite.com may be set up to sell tickets as well. Stephen will submit a press release with a photo and will contact Channel 8 News. Stephen will contact Chris Walston regarding a clam donation. Keith Harvey has contacted several bands who may perform. Discussion reviewed costs related to tickets for beer and raffles.

Discussion was held on the GSC display table at the annual Guilford Fair on September 15th. Chair Lombard advised that photos of clams are for sale at Page Hardware. GSC could also raise funds with photos. Several suggestions were made for raffle prizes including a clam rake.

G. Signs - Anthony DeLucia / Warden Brown

Tony DeLucia reported that no sign changes were needed this month due to areas being open since May. All locks and signs are up to date and in good condition.

H. Website - Ed Lombard / Keith Harvey

Ed Lombard reported the GSC webpage is up to date.

7. Updates

A. Land Acquisition Commission (LAC) - Stephen Goldschmidt

Stephen Goldschmidt reported there was no new information from the LAC since the Town purchased the house and property next to the Community Center for Town parking and offices.

B. Sea Grant Advisory Board (SGAB) - Stephen Goldschmidt

Stephen Goldschmidt reported that the Sea Grant Advisory Board had not met this month and are working on the Shellfish Initiative. There is a list server online.

C. Harbor Management Commission (HMC) - Keith Harvey / John Sievec

Keith Harvey reported there was no new information from the Harbor Management Commission.

**D. Docks, moorings and other potentially impacting projects - John Sievec/
Keith Harvey**

John Sievec reported :

- he had spoken with Health Dir. Dennis Johnson regarding the Shell Beach and Rte 146 road and bridge project. The State of CT has a hold on this project until funding becomes available.
- Guilford Yacht Club continues its dredging project.

- There is a huge algae bloom at Leetes Island tide gate which is causing the loss of beach sand not seen when there was no gate for decades.

8. Old Business

A. Review of Warden Guidelines

Discussion tabled until the August meeting.

B. Review of Docks and other potentially Impacting Projects

John Sieviec reported that the below four projects are on hold due to a lack funding from the State of CT.

1. Shell Beach Marsh Restoration

There was no new information to report.

2. Seaside Ave. dock

There was no new information on this project.

3. Rt 146 road reconstruction

There was no new information.

4. West River/Yacht Club dredging and marsh restoration

Discussed earlier in the meeting.

C. Review Shellfish Management Plan

Chair Lombard has not heard from the Bureau of Aquaculture (BOA) on the update to the Shellfish Management Plan. John Sieviec has scanned the GSC water sampling data, in the Town Hall basement files, onto a flashdrive. Records will be purged. He can scan GSC history from 1988 including minutes and commercial license agreements.

9. New Business

A. Review and Update on turn over of responsibilities and information from former Chair Stephen Goldschmidt

1. Recreational Licenses

Chair Lombard reported that he had reviewed recreational license files per vendor to track the data.

2. Commercial

Chair Lombard had reviewed files for the commercial license invoices. A volunteer is needed to take responsibility of this task.

3. Spreadsheets, paperwork, contact information and assets

Stephen Goldschmidt advised that he created a commercial license agreement spreadsheet. Keith Harvey and Peter Charland volunteered to be trained to send invoices for the November 2018 billing.

Discussion reviewed past practices and information on the history of commercial fisheries as farming stewards of the over twenty shellfish grounds in Guilford.

The GSC computer is a shared mapping/chart software program licensed to both the GSC and Land Acquisition Commission (LAC). Stephen will research updating the UCONN chart. He remains liaison to the LAC and UCONN Sea Grant Advisory Board. Stephen will email the GSC a PDF file of the shellfish Lot map. He had emailed Chair Lombard regarding the need for a new Liaison for LAC.

Discussion included the desire to discontinue sharing the GSC computer with the LAC at some point, suggesting that LAC obtain their own. The Town owns the license. Stephen Goldschmidt advised that he assists the Environmental Planner Kevin Magee with mapping. A LAC liaison is necessary to keep GSC informed of land purchases that may have an impact on commercial Lots and recreational areas.

Motion: Keith Harvey moved to add "Other" business to the Agenda, seconded by John Sieviec.

Vote: Carried - Unanimously

10. Other

Don Kowalsky advised that Warden Fred Hill requested that a trash container be placed at Shell Beach. Treasurer Peter Charland will contact the Sweitzer Trash Removal.

Upon reviewing the set up plans for the Memorial Scholarship fundraiser, it was decided that Bob Burger and Stephen Goldschmidt will set up the donation display. Several commissioners will assist with planning this month and on the day of the event.

11. Adjournment

Motion: At 8:50 pm, Keith Harvey moved to adjourn, seconded by Don Kowalsky.

Vote: Carried - Unanimously

Respectfully submitted,
Judith Anderson Castellano
 Recording Secretary