

# DRAFT MINUTES

## GUILFORD SHELLFISH COMMISSION

December 12, 2018

7:30 pm

### GUILFORD POLICE HEADQUARTERS

Meeting Room

Members Present: Commission Chairman Ed Lombard, Bob Burger, Don Kowalsky, John Hall,  
Anthony DeLucia

Members Absent: Peter Charland, Keith Harvey

Others Present: Jim Wickam, Representative for John B. Lust

Commision Chairman Ed Lombard called the meeting to order at 7:30PM.

#### 1. Public Forum:

Jim Wickam, representing John B. Lust, Permitting Agent for Sachem's Head Association dock improvements. There is a conditionally approved growing area adjacent to the site, as well as #43, a 3.4 acre commercial shellfish bed, owned by Meridian (Dr. Lee), per Ed Lombard. Ed to check and possibly notify Dr. Lee if required. There will be no pilings, just floats. The seasonal ramp will be anchored to the parking lot.

There is a lot of water at the site at low tide. The ramp was not built when initially approved, so SHA is re-applying due to permit expiring before its construction. Jim Wickham thanked the Commission for its time and attention to this matter and left the meeting at 7:40PM.

2. Minutes of November 14, 2018 meeting: Bob Burger made a motion to approve the minutes from last meeting as submitted; John Hall seconded, all approved.

3. Commercial Activity and Licenses - Peter Charland- Peter was not present. Ed Lombard to obtain pdf copies of bills. Would like to change bills from end of year to 1/15/19. Went up \$500-1000. John Hall asked about revenue. \$9000, per Ed.

Kim Granbury – Ed reported 3600 oysters will be ready to harvest next year. John Hall asked if this could be another source? Ed Lombard stated this amount was not nearly enough for the Commission's purposes.

4. Bills and Correspondence – Peter Charland / Ed Lombard- no correspondence. Brown's \$83.82. K&G graphics \$1040. for license printing. Greg Marsh submitted an invoice for 5 months of Warden duty- totalling \$1880.00. (to date: \$1900 out of 9000. budgeted) \$3003.82. John Hall made a motion to approve all bills as submitted, John Sieviec seconded, all approved.

John Sieviec reminded the Commission about the upcoming Sound School annual meeting on January 10<sup>th</sup>, 2019. He will send an email to the Commissioners. Tickets for this event are \$25.

5. Wardens' Report Ed Lombard- has been slow due to closures. Spoke with Allyn. He made 4 runs in October when we were open for 6 days, which he stated he would not be charging the Commission for.

#### 6. Subcommittees

A. Recreation – Peter Charland / Keith Harvey / Ed Lombard: Peter and Keith not present. - Ed has new licenses, if anyone wants to take some this evening. He had already taken some to Captain Morgan's. He also has a spreadsheet for recordkeeping purposes. Capt. Morgan would also like a copy for his own record keeping. John Hall requests 10 to be delivered to Fishing Factory 3 in Middletown.

John Hall made a motion to add Fishing Factory 3 as a new vendor of licenses; Bob Burger seconded, all approved. Nearly 1100 licenses sold this year, per Ed and data entry person. July 1- on. 43k budgeted. 45k actual. Don Kowalsky and John Sieviec agree license accountability will be better with spreadsheet.

B. Water Sampling – Ed Lombard / Bob Burger / Don Kowalsky: reopened. Email from Alyssa stating samples need to be taken once we open again. Samples are only accepted Monday-Thurs. One to be collected next week; a couple more in weeks following, after which we will again be in compliance. Either that or they will close beds until we are again in compliance. John Hall asked if samples could be brought to Rocky Hill. John Sieviec reported Rocky Hill accepts samples under same guidelines, but tough to get into their system. Bob Burger stated if office is closed, sample will not be valid.

C. Boat – John Hall / Ed Lombard- on hold- winterization. Don can easily pick up boat. Mon-Wed next week. John Hall noted if Paul Nelson can't get to winterizing, oil can be changed in spring. John has a new power washer and would be happy to clean the boat. Don Kowalsky asked if a sample should be taken even if rain on Friday closes beds. Ed suggested a sample collection on Monday. John Hall and Bob Burger reported a cost of \$1250. for Garmin 1042 GPS; \$1450. including transducer. Another quote received would include GPS, transducer, and installation for \$1800. There is \$4000. in the budget for boat maintenance. John Hall requested the seat to be reupholstered, at a possible cost of \$400. He will obtain quotes on this as well and present at next meeting. Bob Burger made a motion to allot a max of \$500 to reupholster seat; Don Kowalsky seconded, all approved. Bob Burger also made a motion to allot a max of \$2000. to acquire multifunction display and transducer; Anthony DeLucia seconded, all approved. Don Kowalsky asked if the motor was okay for another year. Ed Lombard replied that it was.

D. Stocking – Anthony DeLucia / John Hall / John Sieviec / Ed Lombard: nothing to report. ARC so far is the only new viable candidate for seed clams. They would be coming from colder water; probably better than ones from Atlantic City. Don Kowalsky asked when seeding stopped. Bob Burger reported the 3<sup>rd</sup> week of October.

E. Finance – Peter Charland / Ed Lombard-Peter not present. Over budget on revenues on some line items. No issues foreseen.

F. Special Projects – John Sieviec / Peter Charland / Warden Brown- John Sieviec checking on clam sizes in prior record.

G. Signs - Anthony DeLucia / Warden Brown- Anthony DeLucia repaired the sign at Chaffinch Island. He stacked rocks around the area. The sign may need to be cemented in in the spring. All other signs are intact.

H. Website - Ed Lombard / Keith Harvey- no updates.

## 7. Updates

- A. Land Acquisition Commission - Stephen Goldschmidt- JS list of water company properties, nothing.
- B. Sea Grant Advisory Board - Stephen Goldschmidt- John Sieviec reported Tessa was supposed to send maps; not yet seen. Ed also reported not receiving them.
- C. Harbor Management Commission - Keith Harvey / John Sieviec reported a repair to culvert on Rt. 146 12/1-3, 2018. All erosion control in place. No issues noted. Bob Burger asked where the culvert drains. John stated it drains to Leetes Island, and behind a private residence.
- D. Docks, moorings and other potentially impacting projects - John Sieviec / Keith Harvey All on hold; waiting for state funding.

8. Old Business

- A. Safety followup: Allyn Brown /John Seviec / Don Kowalsky- on hold; nothing new to report.
- B. Review of Docks and other potentially Impacting Projects- on hold.
  - 1. Shell Beach Marsh Restoration
  - 2. Seaside Ave. dock
  - 3. Rt 146 road reconstruction
  - 4. West River/Yacht Club dredging and marsh restoration
- C. Review Shellfish Management Plan-Waiting for state to issue. On hold for now.

9. New Business

- A. Other- none to report.

10. Adjournment: John Hall made a motion to adjourn the meeting at 8:15PM, Bob Burger seconded, all approved.

Respectfully Submitted,  
Joan M. Dudley  
Commission Secretary Pro Tem