

**GUILFORD SHELLFISH COMMISSION**  
**MINUTES**  
**December 11, 2019**  
**7:30 P.M.**  
**Town Hall, Selectmen's Meeting Room, Second Floor**

Commissioners: Chair Ed Lombard, Vice Chair Bob Burger, Keith Harvey, Peter Charland,  
John Hall, Tony DeLucia, Don Kowalsky (Alt)  
Absent: John Sieviac  
Wardens: Allyn Brown  
Commercial: Kim Granbery  
Guests: None

At 7:37 pm Chair Ed Lombard called to order the regular meeting. The Chair and five regular members were present for a quorum. There was one alternate.

1. **Public Forum**        There were no comments.
2. **Minutes of November 13, 2019 meeting**

*Motion: Keith Harvey moved to approve the November 13, 2019 minutes as presented, seconded by Tony DeLucia.*

*Vote: Carried - Keith Harvey, Bob Burger, Peter Charland, John Hall, Tony DeLucia, Peter Charland*

3. **Commercial Activity and Licenses - Peter Charland**

Chair Lombard had provided Vice Chair Burger and Treasurer Charland a spreadsheet of commercial license agreements and commercial activity information to review and update. Currently, GSC manages 142 acres of farmed shellfish. Two-thirds of the Lots grow and harvest clams with sixty to seventy acres of oyster grounds.

4. **Bills and Correspondence**

Bills

Treasurer Peter Charland reported :

Warden Allyn Brown - September	\$ 80.00
Judy Anderson Castellano, Rec. Secretary	<u>\$ 87.50</u>
	\$ 167.50
Capital Expenditure Reserve :	
East River Marine - new boat engine	<u>\$12,405.00</u>
Total :	\$12,572.50

Current Fund Balance is \$145,784.

*Motion: Keith Harvey moved to approve payment of the bills, seconded by Tony DeLucia.*

*Vote: Carried - Unanimously*

Discussion reviewed the process of filing boat records with the Town and clarification of insurance coverage. John Hall will contact the Town Clerk.

Correspondence                      There was no correspondence.

## **5. Wardens' Report**

Warden Allyn Brown reported that recreational shellfishing at Great Harbor had slowed this month with a few people harvesting on Thanksgiving Day. Areas are closed now due to high rainfall.

Discussion was held on the need to clarify GSC regulations on parent or guardian supervision of children under fourteen years old and on the use of plungers versus rakes. It was decided that these issues will be presented for feedback at the Annual Gathering of CT Shellfish Commissions in January.

Chair Ed Lombard will review the DEEP regulations regarding use of plungers. Cape Cod regulations do not allow plungers.

There were no reports from Wardens Fred Hill, Greg Marsh and Peter Beauvais. Peter had texted Bob Burger that he will resume his duties this winter. He has been unable to patrol due to his work schedule.

## **6. Subcommittees**

### **A. Recreation – Peter Charland / Keith Harvey**

Chair Lombard reported that K&G Graphics had merged with Tyco printers. Printing has been delayed due to new management issues. The new 2020 Recreational Shellfishing Licenses are expected to be available on this Friday.

### **B. Water Sampling – Ed Lombard / John Hall / Warden Fred Hill / Bob Burger**

Bob Burger reported that water sampling has been delayed this week due to stormy weather. GSC will need to coordinate with the Fire Department to use their boat. Shorter daylight hours have also contributed to scheduling.

### **C. Boat - John Hall / Ed Lombard**

Bob Burger reported that the boat is in winter storage at East River Marine. The new engine will be installed soon. The boat needs cleaning and repairs to the trailer. Electrical work will be done in spring 2020.

**D. Stocking – Anthony DeLucia / John Hall / John Sieviec**

Stocking oysters will be done in April 2020.

**E. Finance - Peter Charland / Ed Lombard**

There was no report on recreational license sales.

Treasurer Peter Charland reported :

Receivables : \$116.98 Commercial License: Kim Granbery, Lots 53 & 54, Leete's Island

Finance Dept. GSC November Operating Statement was reviewed, noting that the expenditure for Stocking to date has been about \$1,000 less than last year. Stocking has a \$30,000 budget. Warden fees are currently at \$5,640 versus \$5,720 (2018-2019). The Warden budget is \$9,000.

**F. Special Projects – John Hall / Peter Charland / Warden Brown**

There was no new information.

**G. Signs - Anthony DeLucia / Warden Brown**

Tony DeLucia reported that he had changed signs and installed new locks and Chair Lombard has the keys. At this time, Shell Beach is the only open recreational shellfishing area.

**H. Website - Ed Lombard / Keith Harvey**

Peter Charland reported that the GSC Facebook page has increased to 100 followers. He will add the new information on recreational shellfishing and 2020 licenses.

**7. Updates**

**A. Land Acquisition Commission (LAC) - John Sieviec**

Chair Lombard reported that John Sieviec had emailed information on the LAC acquisition as they review Open Space along the West River at the Long Hill Road Estates development. Discussion continues on potential land purchases near Timberlands Preserve.

**B. Sea Grant Advisory Board (SGAB) - John Sieviec / Bob Burger**

John Sieviec had emailed advising that the SGAB is restructuring and has not held meetings.

**C. Harbor Management Commission (HMC) - Keith Harvey / John Sieviec**

Keith Harvey reported that there was no new information from HMC.

**D. Docks, moorings and other potentially impacting projects / John Sieviec/Keith Harvey**

There was no report.

**8. Old Business**

**A. Review Shellfish Management Plan**

Discussion will be held when further information is obtained from the DEEP.

**B. Adopt Wardens' Guidelines**

Vice Chair Burger and John Hall will provide an updated draft for review at the GSC January meeting.

**9. New Business**

Discussion reviewed the Town procedures to sell the old GSC boat engine. The Town holds an annual spring auction of all Town owned equipment. More information will be obtained for the January meeting.

It was decided that four GSC commissioners and one warden will attend the January Annual Gathering of CT Shellfish Commissions.

*Motion: Peter Charland moved to pay up to \$150 for the GSC commissioners' registration fees to attend the Annual Gathering of CT Shellfish Commissions, seconded by Keith Harvey.*

*Vote: Carried - Unanimously*

**10. Adjournment**

*Motion: At 8:10 pm, John Hall moved to adjourn the meeting, seconded by Keith Harvey.*

*Vote: Carried - Unanimously*

Respectfully submitted,

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*Judith Anderson Castellano*  
Recording Secretary