

Town of Guilford  
Safe Streets Task Force  
Committee Meeting  
Regular Meeting, July 9, 2020  
7:00 pm via Zoom Teleconference

Members present: *Sam Gerritz, Chairman; Jim Bussmann; Bob Yaro; Melissa Shaw; Bill Eggers; Holly Clune; Kimberly Schmid*

Others present: *Town Engineer Janice Plaziak; Kristin Jones, Recording Secretary*

**Meeting was called to order by Sam Gerritz at 7:03 pm.**

**OLD BUSINESS:**

**1. Approval of June 11, 2020 Minutes**

**Motion:** *Bob Yaro made a motion to approve the minutes from the June 11, 2020 meeting as written, seconded by Jim Bussmann and approved.*

**In favor:** *Sam Gerritz; Jim Bussmann; Bob Yaro; Melissa Shaw; Bill Eggers; Holly Clune; Kimberly Schmid*

**Abstain:** *none*

**Oppose:** *none*

**NEW BUSINESS:**

**1. Update from Town Engineer Janice Plaziak**

Janice spoke on the round of sidewalks that were replaced in town and completed. She also said the new handicapped ramps have been installed on Whitman and Water Streets, but haven't been striped yet and is still waiting feedback from DOT for the removal of the other handicapped ramp. Janice said she is pricing out sidewalk replacement for the connection between Guilford Court and Church Street as well as replacing some of the old asphalt sidewalk that was left in front of the high school.

**2. Public Comment**

None

**3. RFP/RFQ Update and Time Lines**

Sam Gerritz thanked Bob Yaro, Helen Higgins and Jim Bussmann for all the work they did on the RFP/RFQ over the last month or so. The feedback was that it was a really nicely written RFP/RFQ. Sam Gerritz said that it was truncated quite a bit which isn't unusual and was initially hoping for a shorter time line, but this will be published by July 27<sup>th</sup> and then prospective candidates can ask questions by August 19, 2020, so by the end of August the Safe Street Task Force should have all proposals in hand and start the evaluation process.

**4. Projects Update**

Sam Gerritz said the current lawn signs are out there and they look great. Melissa Shaw said they purchased 40 and were strategic in where they placed them. There is potential to approach a sponsor to have more printed. Melissa has asked one and they have declined, so if anyone else knows of potential sponsors and would like to approach, that would be appreciated. Jim Bussmann said that he will talk to Zane's. Sam Gerritz suggested that it might be time to reach at to Jesse at the Courier to talk to Tom about the design and Melissa said she will contact him.

## 5. Adjournment

**Motion:** *Jim Bussmann made a motion to adjourn at 7:57 pm, seconded by Bob Yaro and unanimously approved.*

**In favor:** *Sam Gerritz; Jim Bussmann; Bob Yaro; Melissa Shaw; Bill Eggers; Holly Clune; Kimberly Schmid*

**Abstain:** *none*

**Oppose:** *none*

Respectively Submitted:

*Kristin M. Jones*

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Recording Secretary