

Town of Guilford
Safe Streets Task Force
Committee Meeting
Regular Meeting, Jun 11, 2020
7:00 pm via Zoom Teleconference

Members present: *Sam Gerritz, Chairman; Tim Sperry; Jim Bussmann; Bob Yaro; Melissa Shaw; Helen Higgins*

Others present: *Police Commissioner Mike Mikolay; Town Planner George Kral; Kristin Jones, Recording Secretary*

Meeting was called to order by Sam Gerritz at 7:03 pm.

OLD BUSINESS:

1. Approval of May 14, 2020 Minutes

Motion: *Tim Sperry made a motion to approve the minutes from the May 14, 2020 meeting as written, seconded by Bob Yaro and approved.*

In favor: *Sam Gerritz; Tim Sperry; Jim Bussmann; Bob Yaro; Melissa Shaw; Helen Higgins*

Abstain: *none*

Oppose: *none*

NEW BUSINESS:

1. Update from Police Commissioner Mike Mikolay

Mike Mikolay said that it was brought up at the last meeting making it a three way stop at River Street and Broad Street, but right now they are gathering data and the issue will be talked about again at the next meeting.

2. Update from Town Planner George Kral

George Kral said they are working on the revisions to the zoning and subdivision code and also reviewing the entire zoning code.

Mary Jo Kestner joined at 7:11.

3. Public Comment

None

4. Review Scope of RFP for Consultant

Sam Gerritz introduced the proposed outline Scope of Services for the Consultant and said there were 3 main tasks overall-Civic engagement, Plan Development and Demonstrations Projects and Institutionalizing Guilford's Complete Streets Policies and investments. Helen Higgins spoke on the Civic Engagement and how important it was to involve the public. Bob Yaro said one challenge is engaging the public during a pandemic so they will ask the consultant to outline a process that would probably be a

hybrid of conventional public discussions and online discussions. George Kral thought that the Plan Development and Demonstration Projects section was quite robust and very good, but suggested created sub headings and categorizing into 3 or 4 main headings so it might be easier to read. Mary Jo Kestner would like the plan to focus on connectivity more which is implied, but not stated. Sam Gerritz stated the purpose of Institutionalizing Guilford's Complete Streets Policies and investments is to get all of this permanently into works and added to the right places. George Kral said the Office of Procurement writes the RFP and it is a relatively short turnaround time in which the RFP is published.

5. Discussion of Courier Article

Melissa Shaw said the main focus of the article was to increase awareness that there are more pedestrians and cyclists out and the 3 foot law. Sam Gerritz said that they have secured a web site with the town and maybe the next time there is an article, they can let the public know about the website.

6. Review Yard Sign Design

Melissa Shaw presented lawn signs layouts stating Walk Left, Bike Right, Drive Safely. Sam Gerritz recommended the bike and car be on the right side of the sign and the walker be on the left side. After discussion, the Safe Street Task Force will not include the Guilford Logo and pay for the lawn signs out of their own pockets and it was a good way to reach out to the public.

7. Input requested on Survey

Sam Gerritz asked the members to follow the link for the survey and give feedback. The idea of the survey of to get public opinion to identify possible projects. It was agreed to wait until after a consultant was on board before the survey goes out.

8. Adjournment

Motion: *Bob Yaro made a motion to adjourn at 8:27 pm, seconded by Mary Jo Kestner and unanimously approved.*

In favor: *Sam Gerritz, Chairman; Mary-Jo Kestner; Tim Sperry; Jim Bussmann; Bob Yaro; Helen Higgins; Melissa Shaw*

Abstain: *none*

Oppose: *none*

Respectively Submitted:

Kristin M. Jones

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Recording Secretary