

Town of Guilford
Safe Streets Task Force
Committee Meeting
Regular Meeting, May 14, 2020
7:00 pm via Zoom Teleconference

Members present: *Sam Gerritz, Chairman; Holly Clune; Mary-Jo Kestner; Tim Sperry; Jim Bussmann; Bob Yaro; Melissa Shaw; Helen Higgins; Kimberly Schmid*

Others present: *Police Commissioner Mike Mikolay; Town Engineer Janice Plaziak; Kristin Jones, Recording Secretary*

Meeting was called to order by Sam Gerritz at 7:03 pm.

OLD BUSINESS:

1. Approval of April 9, 2020 Minutes

Motion: *Bob Yaro made a motion to approve the minutes from the April 9, 2020 meeting as written, seconded by Melissa Shaw and approved.*

In favor: *Sam Gerritz; Holly Clune; Mary-Jo Kestner; Tim Sperry; Jim Bussmann; Bob Yaro; Melissa Shaw; Helen Higgins; Kimberly Schmid*

Abstain: *none*

Oppose: *none*

NEW BUSINESS:

1. Update from Police Commissioner Mike Mikolay

Mike Mikolay said the data numbers are low this month as they were last month. He said we will see continued enforcement.

2. Update from Town Engineer Janice Plaziak

Janice Plaziak stated the town had their meeting with the DOT, after months they got back to them and said no they were not going to approve a signal at 58. They will continue the sidewalk from Adams to the emergency services and once she has the preliminary she will share with Safe Street Task Force. Janice said they are still waiting from guidance from the DOT on how to conduct a public information meeting to satisfy their requirements under these current circumstances.

Sam Gerritz asked what the process was for the little stretches of 1 or 2 squares of sidewalk patches or in certain area it is because a piece of sidewalk has fallen apart so badly. Janice explained that if a repair is needed, to let her know as there is an annual budget to do repairs and if it falls on Route One there is come capital money in the future's budgets. Those complaints are then prioritized in terms of needs for repairs.

3. Public Comment

None

4. Projects Team Updates

Kimberly Schmid stated that the Projects Team wasn't planning on pushing or acting on the projects; just a good list to have a start. She said the projects teams have refocused efforts on public outreach.

Jim Bussmann introduced a pamphlet from bikewalkct.org that he received from a meeting that he went to in New Haven. Jim said it is a good time to highlight what rules are for pedestrian, bicyclists and pedestrians which was agreed upon by the rest of the Task Force. Sam Gerritz asked if possibly they should reach out to the Courier and Melissa Shaw said she would reach out to the editor. Sam Gerritz said that he will follow up with Matt about setting up an email mailbox with the town.

Kimberly Schmid suggested that the Task Force reach out to business and community organizations such as Bishops and the Rotary to see if they have any interest or ideas.

Kimberly Schmid left at 8:22.

5. RFQ or RFP Discussion

Bob Yaro asked Janice Plaziak if she had a sample RFP they could look at and she said she would get them one. Janice Plaziak explained that they make sure there are specifics on the deliverables on the RFP. If should look at cost, qualifications and the best fit of the project. Helen Higgins, Bob Yaro and Sam Gerritz said they will work together to put together a scope of services and an RFP.

Melissa Shaw left at 8:26.

6. Adjournment

Motion: *Jim Bussmann made a motion to adjourn at 8:32 pm, seconded by Holly Clune and unanimously approved.*

In favor: *Sam Gerritz, Chairman; Holly Clune; Mary-Jo Kestner; Tim Sperry; Jim Bussmann; Bob Yaro; Helen Higgins*

Abstain: *none*

Oppose: *none*

Respectively Submitted:

Kristin M. Jones

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Recording Secretary