

TOWN OF GUILFORD
RFQ/RFP#4-1819
Health Insurance Agent/Broker Services
February 21, 2019
ADDENDUM #1

1. **Question:** You request two copies and one flash drive of the fee proposal. Do you also want two copies and one flash drive of the qualification statements in a separate envelope?

Answer: Yes.

2. **Section IV.A, entitled Minimum Requirements is hereby deleted and the following is inserted in lieu thereof:**

The firm must satisfy the following minimum requirements:

1. Licensed in Connecticut;
2. Five (5) years or more in the health and benefits insurance business;
3. Two qualified principals or account managers with at least Five (5) years' experience in the Health and Benefits business;
4. Municipal experience with three (3) or more accounts of annual minimum premiums of \$500,000 each of three (3) of the past five (5) years; and
5. Experience with the Connecticut health insurance market.

3. **Question:** You mention Anthem Retiree over 65 (fully insured). Are we required to provide service of this population? If so, how many retirees does this include? Are the retirees town, board or education or both?

Answer: Yes, the selected firm will be expected to provide service for the Over-65 population, which consists of 21 members as of 2/1/19 and which are on the town-side only.