

**TOWN OF GUILFORD**  
**RFP #2-1617**  
**AUDITING SERVICES**  
**ADDENDUM 2**  
**Monday January 23, 2017**

- 1. Inquiry:** A potential bidder asked: “When will the 2016 audit be released? Is the delay something expected for the 2017 audit?”  
**Response:** The deadline for the 2016 audit was extended to 1/31/17 due to the retirement of the Finance Director as of 7/1/16. A new Finance Director, Maryjane Malavasi, was hired as of 10/24/16.
- 2. Inquiry:** A potential bidder asked: “Are you anticipating any compliance findings or material weaknesses/significant deficiencies reported for 2016?”  
**Response:** Not to the Finance Director’s actual knowledge. The Town will rely on the results of the audit.
- 3. Inquiry:** A potential bidder asked: “Could you provide the number and the nature of audit adjustments made for 2016?”  
**Response:** The Finance Department does not have this information at this time.
- 4. Inquiry:** A potential bidder asked: “Do you expect any changes in or additional federal or state grant programs in 2017?”  
**Response:** Not to the Finance Director’s actual knowledge.
- 5. Inquiry:** A potential bidder asked: “Do you provide the audit firm with reconciled schedules, such as cash, accounts receivable & payable, schedule of expenditures of federal awards and state financial assistance, etc.?”  
**Response:** Yes
- 6. Inquiry:** A potential bidder asked: “What is the fee for the 2016 audit and any extra fees charged for special/extra work?”  
**Response:** The contracted amount for the 2016 audit is Fifty Six Thousand Three Hundred Dollars (\$56,300). The Finance Department will not know the exact fee until the 2016 audit is completed and billed.

Issued by:

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