

Public Works Commission
REGULAR MEETING
August 13, 2015

Members Present: Charles Bishop, Patrick Kinney, Richard Wallace, James DeVoe
Members Absent: Dean Mitchell
Alternates Present: Mark Larkins
Alternates Absent: Joe Travaglino
Staff Present: Tom Fillion, Highway Superintendent
Jim Portley, Town Engineer & Director of Public Works
Mark Damiani, Assist Town Engineer

The meeting opened at 7:09pm

Commissioner Kinney – we would like to welcome Mark Larkins to the commission, also Joe Travaglino who cannot be here this evening.

Public Forum:

n/a

Approval of Minutes:

Upon a motion by Commissioner Wallace, seconded by Commissioner DeVoe it is voted to approve the minutes of the July meeting as submitted.

Report from Public Works Director:

Discuss/Review report

- Ongoing and completed projects
- Maintenance
- Overtime
- Materials

Chip sealing is expected to be completed shortly.

Discuss/review upcoming projects.

7:20pm - Commissioner Bishop arrived

September:

- picking up on some maintenance – road side mowing, etc.
- Chaffinch Island Road project – elevating the road, FEMA grant, permit should be issued next week, mostly the Town doing the work.

Long Hill Road

-Project on schedule. Plans have been submitted to the Army Corps of Engineers and DEEP. Expect to go out to bid in January and start construction in Spring.

Bids:

- Body of two trucks that went out due to come in August 24th.
- Sweeper will be published August 17th. Discussion.

Salt:

- Regional Counsel of Governments - Morton Ice Be Gone
- \$87.43/ton, price is up from last year. Based on 700 tons.
- Will order approximately 630 tons, will commit to 50% of order.
- This year 600 ton of rock salt was used with sand.
- Currently two routes exclusively use Ice Be Gone.
- Discussion regarding material options and alternatives.
 - Commissioner Larkins – perhaps we could consider using straight salt which would lead to less material. Maybe test it on one route.
 - Mr. Portley – The State does it but it wears on the sidewalks.
 - Commissioner Kinney – maybe we could develop a pilot project?
 - Discussion.
 - Look into this idea and explore further.

Subcommittees:

Finance:

Discussion/review of report.

- Year-end report.

Personnel:

- One new hire, one pending and one to be hired in January and will start the process in November.

Commissioner DeVoe- is there money for seasonal/part-time in the budget?

Mr. Portley – I believe it was eliminated as part of the new position but I will double check.

Equipment Update:

n/a

Commissioner Kinney provided a breakdown of the subcommittees so that Commissioner Larkin could think of which he would like to join. He advised him to speak to Chairman Mitchell as well.

Other Business:

n/a

Correspondence:

n/a

Upon a motion by Commissioner Wallace, seconded by Commissioner Bishop it was voted to approve an invoice in the amount of \$57.75 for Sarah Judge.

Commissioner Kinney read an email from Commissioner Mitchell expressing his gratitude to Commissioner Wallace for his years of service to the Public Works Commission.

Commissioner Bishop – was the Whitfield Street sidewalk raised? Someone asked me about this.
Mr. Portley – I will look into the project.

Upon a motion by Commissioner Wallace, seconded by Commissioner Bishop it was voted to authorize the Public Works Department to accept the price of the Regional Counsel of Governments for Morton Ice Be Gone at \$87.43/ton for a quantity that meets the amount set forth in the budget.

Then with no further business before it, upon a motion it was voted to adjourn the meeting of the Public Works Commission at 8:37 pm.

Next meeting – Thursday, September 10, 2015

Respectfully submitted,
Sarah Judge - Recording Secretary