

APPROVED MINUTES
Public Works Commission
June 9, 2011

Members Present: Charles Bishop, Arthur Benson and Patrick Kinney
Members Absent: Dean Mitchell and Robert Guadagno
Alternate Present: James DeVoe and Richard Wallace
Staff Present: John Volpe, Director of Public Works
Also Present: Joseph Mazza, First Selectman

The meeting opened at 7:30pm

Public Forum

n/a

Discussion with Joe Mazza regarding the trip to East Lyme to examine the use of micro sealing. Further discussion regarding the merits of micro sealing, chip sealing and other highway treatments for use in Guilford.

8:00pm – Patrick Kinney arrived; Joe Mazza left the meeting.

Approval of Minutes:

April 14, 2011 regular meeting:

Upon a motion by Commissioner Benson, seconded by Commissioner Wallace it was voted to approve the minutes.

Report from Public Works Director:

Monthly Report: (Attached)

- Ongoing or completed projects.
- Others.
- Maintenance section.
- Other departments or agencies.
- Others.
- Overtime.

Review/discussion of report.

Upon a motion by DeVoe, seconded by Wallace it was voted to authorize John Volpe to request 600 tons of road salt.

Mr. Volpe updated the commission on delays in the delivery of the new truck as well as the unanticipated problems in going out to bid on the pay loader and two trucks that were approved in the recent bond approval.

Finance:

The report was not available at the time of the meeting.

Then with no further business before it, upon a motion it was voted to adjourn the meeting of the
Public Works
Commission at 8pm.

Respectfully submitted,
Sarah Judge - Recording Secretary

**GUILFORD HIGHWAY DEPARTMENT
MONTHLY REPORT
MAY 2011**

Ongoing or completed projects:

- Continue patching roads and started curb repair
- Continue sweeping roads – also Town Hall and Public Safety Parking Lots
- Cleaned waterways and catch basin tops as needed
- Ongoing sign repair and inventory
- Continue catch basin cleaning – machine down for rear end housing repair and air tank replacement
- Started steam clean and armor coat plow trucks (7 completed)
- Started road side mowing 5-25-11
- Maintain Sullivan Drive and completed D.O.T. milling operation
Total (D.O.T. count 8415cy) Town hauled 5193 (Town count) from exit 57 D.O.T. storage area to Sullivan Drive area, 5 ½ days
- Approximately 4.71 inches of rain
- Drainage repairs on Briarwood Drive –rebuilt two catch basins, extended 2-24” concrete pipes, installed new manhole and redirected a 15” pipe backfilled and seeded – patch will be done later as well as re-enforcing the south bank

Maintenance section:

- Regular repair and maintenance of Highway Department and other departments vehicles and equipment
- Ongoing repairs on Highway Departments plows – 6 completed except for cylinders (just arrived late May)

Other departments or agencies:

- Removed Jungle Gym from Jacobs Beach and disposed of it at the Transfer Station for park and Recreation Department
- Moved and set a large boulder at the Lobster Pound to cover a large hole at the end of the Town Bulkhead
- Picked up deer on Chaffinch Island Road and disposed of it
- Had a visit from some of the children from the Guilford Day Care Center to see our truck and equipment

Others:

Three people were drug tested

Overtime:

5-1 thru 5-3-11 night operation (millings) 2 people 2 hours each =	12 hours
5-5, 13, 19, 20, 26, 27-11 Supervisor fill-in .5 hours each day =	3 hours
5-31-11 Tree Hanger 2 people 2 hours each =	<u>4 hours</u>
Total	19 hours

Respectfully submitted,

John Volpe,
Superintendent of Highways