

Town of Guilford

Public Works Commission

Regular Meeting, March 10, 2016

Members present: Dean Mitchell, James DeVoe, and Charles Bishop

Members excused: Joe Travaglino, Patrick Kinney, and Mark Larkins

Staff present: Tom Fillion, Highway Superintendent,
Jim Portley, Director of Public Works
Mark Damiani

Public present: None

The meeting was opened at 7:05 pm. No Quorum Present

1. Public Forum

None

2. Approval of Minutes

Deferred to next meeting.

3. Public Works Director Report

1. Guilford Highway Department Monthly Report was distributed:

- Surry Lane drainage and 2 new catch basins.
- Moose Hill Road Brushing.
- Worked with Contractor on State Street Tree.
- Storm tree debris clean up.
- Repair of damage to Falcon Road Seawall
- Patching of Potholes.
- Sign Repair.
- Mailbox Repair
- Broken curb pick-up.
- Maintenance
 - Board of Education
 - GU105 General Maintenance. Replace tires. Align front end and emissions.
 - GU123 Repair computer problem and replace camshaft solenoid.
 - Public Works
 - GU101 Replace bucket cutting edge.
 - GU104 Replaced belt tensioner, cabin air filter and bucket edge. Repair hydraulic leak.
 - GU110 Replaced batteries
 - GU23 General Maintenance. Replace blower motor resistor and wipers.
 - GU25 Install radio and set new truck up for service.
 - GU51 Repaired sander motor three times for flooding problems during storms. Replace plow and hand control. Repair wiring twice on plow during storms. Installed hood over sander motor to prevent sand from entering engine.
 - GU55 Replace rear brakes completely including backing plates.
 - GU83 Replace plugs and air filter.
 - Police Department
 - GU11 General Maintenance. Replace wipers, two tires, rear brakes and rotors.
 - GU2 General Maintenance. Replace four tires.
 - GU3 General Maintenance. Replace two tires and ignition coil
 - GU7 General Maintenance.

- GU8 General Maintenance. Replace battery and emissions.
 - Selectman
 - GU1 Replaced alternator.
 - Overtime
 - Total of 45 Hours
 - Materials
 - Sand 1,072Yards
 - Cold Patch 4.67 Tons
 - Rock Salt 205.20 Tons
 - 3/8" stone 56 Tons
 - 3/4" stone 34/04 Tons
 - Ice BGone 162.89 Tons
 - 3/4" Process 16 Yards.
- Ahead of schedule for spring. Road sweeping to start next week.

4. Subcommittees

a. Finance

No Financial report was available for this meeting.

b. Personnel

Mark Mazzucco is working out well.

Carl Pearson remains out.

Wayne Volpe is out with fractured ribs.

Computer upgrades are needed for the department. They are scheduled for July 2016.

c. Equipment Update

The bid for a new excavator received 12 respondents. Have narrowed it down to 4; John Deere 130D, Volvo, Kamatsu and CAT. Roughly came in at the same price. We have a \$140K budget and Kamatsu is offering \$41K trade in on the existing John Deere with 557K hours. John Deere and CAT prices included a 3 year maintenance contract. Jim Portley to have a recommendation to the Commission at the next meeting.

The question was asked what the best time is to sell off used equipment. The answer was the spring. The excavator bid includes a trade in value. Mark Larkins recommended the excavator should be a tier 4 final to avoid potential emission issues. Jim Portley to come back to the commission in May with recommendations on downsizing old equipment.

5. Finances

Dean Mitchell approved the secretarial bill of \$58.63.

6. Correspondence

None

7. Calendar Updates

None

8. Other Business

The Town is waiting on 2 easements for the Long Hill Road Improvement project.

The meeting was adjourned at 7:50 pm.

Next Meeting – April 14, 2016 Guilford Public Works Garage at 47 Driveway.

Respectfully submitted,

Sally J. Berezowskyj, Recording Secretary