

**TOWN OF GUILFORD
PUBLIC WORKS COMMISSION
SPECIAL MEETING
THURSDAY – October 15, 2015
8:00 PM-GUILFORD TOWN HALL**

Members Present: Patrick Kenney, Joe Traveglino, Mark Larkins, James DeVoe and Gene Bishop
Members Excused: Dean Mitchell; Chairman
Town Officials: James Portley; Town Engineer, Mark Damiani; Assistant Town Engineer, Tom Fillion; Highway Superintendent

The meeting was called to order at 8:07 pm by Patrick Kenney, acting chairman.

1. Public Forum.

None.

2. Approval of:

a. September 17, 2015 Minutes.

Motion: Upon motion by Gene Bishop and seconded by James DeVoe, the Committee voted unanimously to approve the August 13, 2015 with revisions.

In favor: Joe Traveglino, Mark Larkins, James DeVoe and Gene Bishop

Abstain: Patrick Kenney

Opposed: None

3. Public Works Director Report:

Ongoing and Completed Projects

- Reconstructed a section of Chaffinch Island Road. Built revetments with large stone from Stony Creek Quarry, hauled surge stone, mixed millings and top soil to complete preparation for paving. Three proposals to pave Chaffinch Island Road are expected tomorrow from Arrow Paving, Premiere Paving and Atwater Paving. They will be taken to the BOS for approval
- Repaired curbing and drainage damage to driveway on Mulberry Point Road.
- Cleaned catch basins
- Road side mowing and clearing of sightlines complete.
- Completed road sweeping
- Ongoing Pot hole patching and sign replacement
- Ongoing tree cleanup (Mulberry Point Road Tree down)

Maintenance

- Board of Education: GU122 replaced oil pan, body steps and transmission cable and level. Installed new plow
- Natural Resources: GU107 replaced front brake pads and rotors
- Park & Recreation: GU53 finished installation of dump body and rewire truck. GU56 general maintenance and tire repair.
- Police: GU10 replaced battery and headlamp assembly. GU63 general maintenance and exhaust replacement. GU8 repaired airbag system
- Town Properties: GU129 general maintenance.
- Public Works: Bobcat T590 general maintenance, installed mirror and backup cameras. GU52 installed transmission. GU91 general maintenance and brake repair. GU96 general maintenance. John Deere 120C replaced alternator, water pump and fuel filter. Kubota KX080 general maintenance. GU21 & GU22 waiting on parts for snow plows

Overtime

- September 1 – September 30, 2015 overtime charged to Chaffinch Island Road Account
- Tree Cleanup: 9/4/15, 9/10/15, 9/19/15 Total of 10 hours

Materials

- Highway Maintenance: 14.5 Tons patch, 11.5 Tons ¾” stone
- Golf Course: 232 Cubic Yards Fill
- Construction of Chaffinch Island Road: 900.5 Tons Large Rocks-Stony Creek Quarry, 1255.78 Tons 6: Minus stone, 183.9 Tons Surge stone, 75.22 Tons 2” stone, 26.75 Tons ¾” Processed stone and 1596 Cubic Yards manufactured Road Base

4. Commission Subcommittees

a. Finance Report

Financial reports were reviewed by the Commission. The Commission discussed the replacement of fire extinguishers this year that were no longer refillable and the rebate on paving due to the price of oil.

b. Personnel

Carl Pearson is out with an injury. Fallen behind on winter prep as a result. Dave Offredi can help out with heavy equipment. Mike Oboyski has really stepped up to the added workload; will be scheduling 3-4 hours/week OT to keep up with the workload.

James DeVoe asked if we can move the January hire up earlier. Jim Portley said he would look into it. Interviewing will begin in November to fill the January 2016 hire opening. Currently there are enough vehicles for plowing and enough mechanics for support.

Mark Larkins suggested that the backup hires for plowing be given a regular schedule to ensure availability.

Connor Ball, new hire, begins on Monday, October 19, 2015. He completed his CDL License requirement. Mark Larkins commented that the Clinton Fire Department runs CDL Classes.

c. Equipment Update

Two pickup trucks came in yesterday and will bring details to the commission next meeting. An initial equipment list over 5 years included a grader which is no longer needed. Tom Fillion to look into a grader attachment for the Bobcat. Mark Larkins suggested purchasing Dual wheel trucks with utility bodies; approximate cost \$49K, 5-10K more than a straight utility body.

State bid price for Road Salt is \$69.93/Ton. Our budget is \$41K.

Motion: Upon motion by Joe Traveglino and seconded by Gene Bishop the committee voted unanimously to purchase Rock Salt under the state bid of \$69.93/Ton from Cargo.

In favor: Joe Traveglino, Mark Larkins, James DeVoe, Patrick Kenney and Gene Bishop

Abstain: None

Opposed: None

5. Finances

None

6. Correspondence

None

7. Calendar Updates

None

8. Other Business

None

Motion: Upon motion by Joe Traveglino and seconded by Gene Bishop the Committee voted unanimously adjourn the meeting at 9:16 pm.

In favor: Patrick Kenney, Joe Traveglino, Mark Larkins, James DeVoe and Gene Bishop

Abstain: None

Opposed: None

Respectfully Submitted;

Sally J. Berezowskyj
Recording Secretary