

BILLS (continued)

that not all the bills for June 2010 had been received so it was agreed this topic would be discussed at the August meeting.

DIRECTOR'S REPORT

Met with Public Works crew at Jacobs Beach; carried out preparations for Fireworks; obtained 3 quotes to remove two zelcova trees in front of Community Center – met with Tree Warden and Landscape Architect, Tree Warden will post trees for removal; met with Barbara Pine re improvements to interior of Community Center – several tasks implemented; met with program staff to review summer program registration statistics; training session set up with AT&T on phone – new voicemail to be implemented; attended following meetings: Green Committee, Director, Field Committee, Accident Investigation Seminar (CIRMA); wrote specs for contracting evening/weekend custodial work per finance director (exploratory only); wrote specs for contracting trash removal per purchasing agent – sent specs to 3 contractors (exploratory only); checked paint on GHS field “D” area – told contractor must be repainted; worked Summer Sizzler – in spite of showers about 200 attended, Battle of Bands postponed and rescheduled (6 bands competed); checked beaches on weekends; checked on camp – attended first skit night, program going smoothly; contracted Sachem Landscaping to remove ivy and plant sod at west side of Community Center; sent specs for Community Center sign to three contractors for quotes.

Mr. Schipani reported that the Fireworks event had been postponed due to a forecast of inclement weather. However, the rain date event was fairly well attended.

STAFF REPORTS

A. Recreation Supervisor (written): Summer Sizzler was held – approximately 200 people attended; Battle of the Bands held – 6 bands participated; met weekly with Aquatics staff about beaches – visited beaches regularly; conducted Camp staff orientation 6/18 and 6/19/10; Camp Menunkatuck, Adventurers, Great Outdoors and Preschool Camps began 6/21/10; assisted with plans for the Community Picnic, Wellness Fair – fair is scheduled for 7/10/10; met with a number of sports staff – programs began week of 6/21/10.

B. Parks Foreman (written): Areas of Town Green aerated, compost added, seeded; Community Center – cut out/mulched 2 trees in front corners of building – met with landscape architect and contractor; June fertilization completed; Madison beach cleaner did Jacobs Beach again; Adams, Lakes, Bittner all edged and clay/turface added for finals, district playoffs; all irrigation systems running 5 days a week; sprayed curbs/fences; inspected playscapes and replaced some parts; Fields renovated/completed: GHS practice fields, Adams Soccer, Cox Soccer (all), Leete 1-2 grids aerated, seeded, fertilized, Long Hill rear area, Bittner A outfield, Lakes Soccer – aerated, topsoil, topdressed, seeded, fertilized.

OLD BUSINESS

A. Standing Fields Committee: Mr. Schipani stated that there were issues with water pressure at some of the fields. He added that a new group had used the ballfields at Adams School but there were no problems. A telephone call was received regarding alcohol consumption at Bittner Park

A. Standing Fields Committee: (continued)

and Mr. Schipani said he had asked the Police Department to visit the park. Also, players are not picking up after themselves and so the area is becoming unsightly.

B. Land Acquisition Commission: Ms. Carrillo said she had nothing new to report.

C. Policy on Community Center Use: Ms. Pine said she would contact Ms. Millman about the status of the hold harmless policy.

D. Coastal Area Management Plan: Ms. Carrillo agreed to bring a report to the next meeting.

E. Community Center Sign: Mrs. Buckley said the Department was waiting for contractors' cost estimates.

F. Park Signs: No report.

G. Plan of Conservation & Development: This committee will meet next on 9/30/10.

H. Open Issues – Skate Park Noise: Mr. Page reported that Architect Russell Campaigne had said the Department's first option for deadening the ramp noise would not work. Mr. Campaigne then put Mr. Maynard in touch with Sinsalco Construction to research an alternative product.

I. Community Center Landscaping: Mr. Schipani stated that the Tree Warden had posted the two trees to be removed at the front of the Community Center. A bid received for this work was less than expected.

J. Community Center Interior Improvements: Ms. Pine circulated copies of a report she had drafted based on her survey of the building – "*Strategies for Improving the Overall Appearance and Décor of the Community Center*". Ms. Pine mentioned that she had looked at storage facilities and now had a better idea of the problem. As an example, Ms. Pine said that Camp Menunkatuck did not have anywhere to store materials which were needed on a daily basis. She felt that a team was needed to look at "stuff" and make decisions. Mr. Schipani suggested identifying what was not used on a repetitive basis and then perhaps renting storage for long term items. Ms. Pine felt that if existing storage items were sorted out and organized that there might be room for the remaining needed items. Regarding storage of long term records, Mr. Gilbert mentioned the basement in Town Hall and felt a system could be devised to deal with this. He added that different items would have different storage solutions. Ms. Pine also mentioned that non-town groups stored materials at the Community Center such as the Neighborhood Music School. She stated that another issue would be to hire a cleaning contractor to clean the carpets on a regular basis before they become so dirty that removing stains was almost impossible. Ms. Pine asked the Commission to think about outsourcing some of the maintenance. In conclusion, Ms. Pine said a purchase order had been filled out to replace the broken chairs in the Leete Room.

K. Trolley Road, Map 8, Lots 70 & 71: This area has traditionally used by residents for clamming, swimming, kayaking, etc. However, two area residents have begun parking their boats and trailers on the Town open space property. The Guilford Police Department has officially taken the position that there are no ordinances, regulations or signage to prevent overnight parking or long term camping.

K. Trolley Road, Map 8, Lots 70 & 71 (continued)

The Land Acquisition Commission would like to ask the Board of Selectmen to assign the stewardship of this property to the Recreation & Park Commission because LAC felt that the Department's regulations might have the ability to provide some control of these properties. After brief discussion the Commission had no objection to this idea.

L. Senior Citizens Staffing: Mr. Schipani stated that this position had been advertised and interviews would start next week.

NEW BUSINESS

A. Lake Quonnipaug – Daily Fees for Children under Age 12: See above under "Correspondence".

B. Jacobs Beach Fees for Walk-In or People on Bicycles: This item will be dealt with in a future discussion of the fee structure for 2011.

C. Request from Guilford Preservation Alliance: To mark its 30th anniversary the GPA produced a photographic exhibit for its annual meeting. The GPA would like to display this exhibit (consisting of thirty 8" x 10" photographs) at the Community Center for the summer months. Following brief discussion Mr. Schipani made a motion that at the direction of the R&P staff up to 30 GPA photographs would be displayed at the Guilford Community Center. Ms. Carrillo seconded the motion and it was carried unanimously.

D. Winter Reimbursable Report: The Commission approved this report.

E. Summer Sizzler: Mr. Schipani reported that there had been an incident at this event when early on one of the inflatables deflated, collapsing with a young man inside. Mr. Gilbert said that the child's mother was unable to lift the inflatable off her child as it was too heavy. He added that the generator had run out of gas early in the event and that later other inflatables had collapsed, although without injury to anyone. Mr. Gilbert said if a subcontractor was being used there should be assurances in writing that there was enough fuel and estimates should be provided as to how long equipment would run, etc. He added that the Director and Recreation Supervisor had been asked to draft formal procedures for using inflatables. It was also felt that staff at events should always be identifiable even when wearing raincoats, etc. Mr. Schipani said he would follow up on this matter next week.

F. Scheduled Walk: Ms. Pine stated that a walk co-sponsored with Shoreline Greenway was scheduled to go through Indian Cove on the first Saturday in August. Some residents have objected to people using private roads and she wished the Department to be aware of this in case complaints were received. Shoreline Greenway was working to resolve this issue.

There being no further business to come before the Commission, Mr. Page made a motion to adjourn the meeting at 8:10p.m. Ms. Pine seconded the motion and it was carried unanimously.

Respectfully submitted: _____ Katharine Stewart, Recording Secretary