

Town of Guilford
Marina Commission
Regular Meeting, March 14, 2016
7:00 PM at Town Hall

Members present: Fred Bisbois, Bernard Lombardi, Charles Detelich, Hank Graver
Excused: Cliff McGuire and Roger Celesk

Others: Rod McLennan, Dock Master

Meeting was called to order by Hank Graver Chairman at 7:06 pm.

1. Approval of the January 11, 2016 Regular Meeting Minutes

Motion: Upon motion made by Hank Graver and seconded by Charles Detelich, the Commission voted to approve the minutes from the January 11, 2016 meeting unanimously.

In Favor: Bernard Lombardi
Charles Detelich
Henry Graver
Fred Bisbois

2. Public Forum
None.

3. Treasurer's Report

1. Rod McLennan presented warrants in the amount of \$3,468.03 were reviewed:
 - 3.1.1. Guilford NAPA \$ 77.76
 - 3.1.2. HD Segar Insurance \$3,046.00
 - 3.1.3. Supply New England \$ 54.27
 - 3.1.4. Sweitzer Trash \$ 290.00

Motion: Upon motion made by Bernard Lombardi and seconded by Charles Detelich, the Commission voted to approve the warrants in the amount of 3,468.03 and were unanimously approved.

In Favor: Bernard Lombardi
Charles Detelich
Henry Graver
Fred Brisbois

Motion: Upon motion made by Bernard Lombardi and seconded by Charles Detelich, the Commission voted to approve the secretarial invoice in the amount of \$50.25 and was unanimously approved.

In Favor: Bernard Lombardi
Charles Detelich
Henry Graver
Fred Brisbois

In review of the financial report, it was discussed moving funds from undesignated funds to reserve for dredging.

Motion: Upon motion made by Bernard Lombardi and seconded by Charles Detelich, the Commission voted to move \$75K from undesignated funds to reserve for dredging and was unanimously approved.

In Favor: Bernard Lombardi
Charles Detelich
Henry Graver
Fred Brisbois

4. Dock Master's Report

1. The new landings are complete.
2. Someone defecated on the side of the building. A police report was files.
3. The police reported that a stabbing occurred in the parking lot around 11:00 p.m.
4. After slip renewals there are (3) Class 1, (1) Class 2, and (3) River Mooring vacancies.
5. FEMA is working on closing out the Marina Dredging Project (from Storm Sandy).
6. The Marina is on schedule to open April 1st 2016

5. Correspondence

1. A memo from Pamela Millman, Town Attorney was discussed. The memo had several wording suggestions for the Marina Rules & Regulations. The memo was distributed to the Commission members. As the Rules & Regulations have been distributed for this year, changes will be made for next year's distribution.
2. Hank Graver discussed with the Marina Commission the article in the Courant regarding the closing of the Branford boat launch. The article directed boaters to the Madison/Guilford boat launch on Neck Road. Dockmaster Rod McLennan stated that a reported was at the marina asking if Guilford was ready to accommodate the extra boat traffic.
3. The Commission received a thank you note from John Markowski, Eagle Scout Candidate for the commission's donation of \$2,000 to the Grass Island Save the Shake.
4. A letter from Joe Lezza to the Commission requesting a slip at the Guilford Resident rate. The commission discussed the request and denied the request. Siting avoiding a future president.
5. A letter from John Nugent to the Commission Chairman stating a need to have the marina walkway cleared of snow during the Marina Closed Season.

Motion: Upon motion made by Bernard Lombardi and seconded by Charles Detelich, the Commission voted to create a response to Mr. Nugent noting it is a public parking lot and concerns should be addressed to the 1st Selectman and was unanimously approved.

In Favor: Bernard Lombardi
Charles Detelich
Henry Graver
Fred Brisbois

6. Old Business

1. Hank Graver asked if the commission should relook at security cameras for this coming year. Rod McLennan responded that estimate was approximately \$12K.

Motion: Upon motion made by Charles Detelich for the Marina to purchase a state of the art security camera system.

Fred Brisbois, stated he is not in favor of the purchase unless the town is willing to do facial recognition. It would however, have some value to the slip owners if they could view the camera footage.

Bernard Lombardi stated he was on the fence about the purchase as no significant losses have been incurred vs. the cost of the security system.

Hank Graver requested that we hold the motion until after a meeting with Police Chief Jeff Hutchinson to discuss marina security concerns and solicit his advice in the areas of security cameras and patrol schedules. The commission is looking for security recommendations from the Chief. This exchange should include the 1st Selectman, Joe Mazza.

The Commission discussed investigating Grant funding availability for public safety monitoring of the sluice and boat ramp. Fred Brisbois agreed to work with his DEEP and Coast Guard contacts to identify possible Grants.

The Commission discussed the need for the town to have a part-time Grant Writer on staff.

The issue of parking lot outhouses was discussed. If they are going to be in place this year, the 1st selectman must be informed that they will be owned by the 1st Selectman not the Marina Commission per a letter from Pamela Millman stating that the Parking area is town property, not Marina property.

Motion: Upon motion made by Charles Detelich and seconded by Fred Brisbois, the Marina Commission to send a letter to the 1st Selectman outlining the change in responsibilities for purchase of doggie waste bags, repair of parking lot pot holes and the fees and maintenance of Porta-Potties. The motion was unanimously approved.

In Favor: Bernard Lombardi
 Charles Detelich
 Henry Graver
 Fred Brisbois

7. New Business

The question was raised as to when a yearly season starts and ends. It is a calendar year. Bernie Lombardi suggested the season boat ramp receipt should state that the dock is unavailable for use during the winter months.

Motion: Upon motion made by Charles Detelich and seconded by Bernie Lombardi, the receipt will contain wording that the dock is unavailable for use during the winter months. The motion was unanimously approved.

In Favor: Bernard Lombardi
 Charles Detelich
 Henry Graver
 Fred Brisbois

The Marina files have been located into the Human Resources Storage room in the Town Hall basement.

8. Adjournment

Motion: Upon motion by Charles Detelich and seconded by Bernard Lombardi the Commission voted unanimously to adjourn the Marina Commission meeting at 8:30 pm.

Respectfully Submitted:

Sally J. Berezowskyj
Recording Secretary