

Town of Guilford
Marina Commission
Regular Meeting, November 9, 2015
7:00 PM at Town Hall

Members present: Cliff McGuire, Bernard Lombardi and Henry Graver

Excused: Charles Detelich, Fred Bisbois, Roger Celesk

Others: Rod McLennan, Dockmaster

Meeting was called to order by Henry Graver at 7:15 pm.

1. Approval of the October 13, 2015 Regular Meeting Minutes

Motion: Upon motion made by Bernard Lombardi and seconded by Cliff McGuire, the minutes from the October 13, 2015 meeting were approved as is.

In Favor: Cliff McGuire
Bernard Lombardi
Henry Graver

Opposed: None

2. Public Forum

None

3. Treasurer's Report

1. Warrants in the amount of \$3,607.14 were reviewed:

- CONCENTRA \$115.50
- CONNCANS \$160.00
- ENGINEERED PLASTIC SYSTEM \$968.45
- GUILFORD-MADISON TRANS \$47.74
- LANDON LUMBER \$347.35
- MACHNIK BROS, INC \$1,600.00
- HAMPDEN ZIMMERMAN ELECTRIC \$24.44
- ULINE \$343.66

Motion: Upon motion made by Bernard Lombardi and seconded by Cliff McGuire, the warrant payments of \$3,607.14 were approved.

In Favor: Cliff McGuire
Bernard Lombardi
Henry Graver

Opposed: None

2. Secretarial bill of \$33.50 was reviewed

Motion: Upon motion made by Bernard Lombardi and seconded by Hank Graver, the payment of the secretarial bill was approved for \$33.50.

In Favor: Cliff McGuire
Bernard Lombardi
Henry Graver
Opposed: None

Motion: Upon motion made by Cliff McGuire and seconded by Bernard Lombardi it was unanimously approved to move \$100K from undesignated fund balance to reserve for dredging line item in the budget.

In Favor: Cliff McGuire
Bernard Lombardi
Henry Graver
Opposed: None

4. Dock Master's Report

1. The deck of the office building is being replaced with TREX. Many of the joists have needed replacing.
2. A sailboat berthed in the marina was leaving for the season when it collided with a power boat that was docked in an outside slip. The collision bent a piling and twisted the attached finger pier. When the piling hoop was removed to relieve pressure on the finger pier the piling fell sideways and landed on a boat damaging the bow rail. Beebe Dock & Mooring was contacted to remove the piling. A report has been filed with the town's insurance company.
3. Channel buoy R10 was recovered up the East River by the Dockmasters and returned to the Coast Guard.
4. Transportation to Grass Island was provided on several occasions for assessment of the building and publicity photos.
5. Twelve boats are in for the extended season.
6. The landings for 5 of 6 docks should be replaced before the next boating season.
 - Hank Graver, Bernard Lombardi and Rod McLennan will have a meeting with the 1st selectman to discuss spec creation resources for the bid process.
7. Rod McLennan asked if the commission would like to make a contribution to the Save The Shack fund. It was tabled to the next meeting.
8. Rod McLennan did some research into making the launch ramp ADA Compliant. The commission agreed to hold this research for future consideration.

5. Correspondence

1. The commission will send a card of sympathy to Fred Brisbois on the passing of his father.

6. Old Business

1. Roger Celesk had sent the commission a note regarding the \$14,200 charge for parking lot maintenance and asked the commission to reevaluate it given the town ownership and the impending conversion of the Stone House to office space for 60 employees. The commission reviewed this item and does not feel it would be an impact.
2. Hank Graver met with 1st Selectman Joe Mazza regarding the Town Attorney's declaration of the parking lot belonging to the BOS, not the marina. Hank was advised by the 1st selectman to discuss this with Jim Portley, Town Engineer. A meeting was held with Jim Portley, Hank Graver and Rod McLennan. Jim disagreed with the attorney and agreed to speak directly with the 1st selectman on this subject. Hank Graver will be requesting a decision in writing from Jim Portley and/or Joe Mazza on ownership of the marina parking lot.

3. The subject of Porta-Potty ownership ensued. In the discussion with Joe Mazza, it was suggested to open the Marina bathrooms to the public and increase the pump out schedule. In a previous meeting with Dennis Johnson, Health Director it was determined that the existing system could not handle the load of public use. The existing system is grandfathered and should it fail, it cannot be replaced. Hank Graver to have Dennis Johnson document this. The Marina Commission feel that the Porta-Pottys and doggie waste bags should be the responsibility of the Parks Department.
7. New Business.
 1. A review of the Marina rules and fees needs to take place prior to next season. The signups begin the month of February. Bernard Lombardi stated that the previous review it was determined that the rates would increase by 2% every other year. This coming year being an increase year. Rod McLennan stated that this year's closing and opening rules did not work with the calendar dates. Rod suggested that opening date be changed to April 1 and closing date to the first full weekend in November.
 2. **Motion:** Upon motion by Cliff McGuire and seconded by Bernard Lombardi the Commission voted unanimously to change the opening date to April 1 and closing date to the first full weekend in November for 2016.

In Favor: Cliff McGuire
 Bernard Lombardi
 Henry Graver

Opposed: None

3. 2016 Meeting dates
 - Will remain the 2nd Monday of each month in 2016
4. Appointments are unknown at this time.
5. Bernard Lombardi's contact information needs to be changed on the town website. Sally Berezowskyj to communicate to the Public Information Specialist.

8. Adjournment

Motion: Upon motion by Bernard Lombardi and seconded by Cliff McGuire the Commission voted unanimously to adjourn the Marina Commission meeting at 8:35 pm.

In Favor: Cliff McGuire
 Bernard Lombardi
 Henry Graver

Opposed: None

Respectfully Submitted:

Sally J. Berezowskyj
Recording Secretary