

Land Stewardship Committee

September 12, 2015

Approved Meeting Minutes

The meeting was called to order at 7:00 pm by Chairman Doug Clark

Members present: Heather Allore (secretary), Doug Clark (chairperson), George Goss, Paul Mei, and Phil Regas

Excused: David Bell

Alternate present: Rob Musterer

Alternate absent:

Staff Present: Kevin Magee - Staff
Michelle C. Nazario, recording secretary

1. Call to Order –Chairman Doug Clark called the meeting to order at 7:00 p.m.
2. Approval of Agenda
Approval of Agenda: D. Clark made motion to approve agenda and seconded by H. Allore, it was unanimously voted to approve the agenda.
3. Approval of Minutes – May 4, 2015 and July 6, 2015
Approval of Minutes: D. Clark made a motion to approve meeting minutes from May 4, 2015 and seconded by G. Goss and it was unanimously approved.

The informal meeting on July 6, 2015 could not be voted on due to member not in attendance

4. Public Forum - none
5. Chairperson's Report (Doug) - D. Clark updated the commission that he was approved to be chairman of Land Stewardship Commission. Lynn Saiers was approved as a member and Rob Musterer as an alternate.

Timberland has some dead falls that Kevin Magee will have land steward clear out. ERP has some invasive however round up cannot be applied to them until the land stewards is certified from the state. Doug Clark would like to work on mapping for the winter project which involved Braemore trails and Meyer Huber Preserve

- a. Remaining meeting date 2015: 11/2

- b. Conservation Commission: Approval of LSC chairperson, new members – D. Clark stated the Conservation Commission approved Lynn Sayers as a member and Rob Musterer as an alternate.
 - c. Timberlands: deadfalls – Kevin Magee to have land steward's to remove and clear up the area.
 - D. Clark would like a construction project to extend to the North Madison Rd which is part of the Timberlands' boardwalk. There are some 6x6 boards to modify the trail at the north end.
 - Invasives – D. Clark treated poison ivy located along North Madison Road.
 - e. Volunteer status/recruitment – contact information- as of date it is current.
 - f. Priority tasks reviewed (see p. 2)
6. Environmental Planner's Report (Kevin) – Kevin Magee updated the commission with the job duties of the new employees for Land Stewardship and Assist. Land Stewardship.
- a. Budget
 - b. Land Stewards – Kevin Magee explained the Land Stewart and Assist. Land Stewart job duties. Their main functions are to clean up entrances to trails, cutting back to brush, clearing paths, assisting in the blazing of trails and to assist in other areas as needed.

Csmr. H. Allore asked if they will have a schedule.

Kevin reported that they will have set schedules mostly Monday, Tuesdays and Wednesdays. Craig is also qualified for chainsaw safety; he needs to be certified in application of pesticides chemicals. There is a test to take. Andrew is not certified in chainsaw safety or application of pesticides.
 - c. Storage of tools & materials – Kevin Magee suggested to have a locked box outside of Town Hall South to sign out tools that are needed over weekend to be picked up for work parties.
 - d. Tools & materials to be purchased – Kevin Magee suggested a commercial grade weed whacker with a harness. George Goss to help with search.
 - e. Other
7. GCC & CFPA Liaison Reports (Paul) - P. Mei reported that the board will be sworn in at next meeting in September leaving 1 alternate position open.

There are 2 openings for a chainsaw class with the sawyer class. The class is in October, if interested to contact Clair Caine.

GCC is also processing new maps and book for the blue trail system.

8. Reviewing the LSC's job description (attached, with Doug Clark's questions in blue)
 - a. Relationship with Land Stewards
 - b. Work parties – D. Clark and H. Allore to send out dates for upcoming work parties.
 - c. Access to tools & materials
 - d. Designated areas for trail coordinators – D. Clark will talk with Kevin Magee to get more clarification.
9. Other Business: news, events, suggestions, new agenda items, etc.
10. Adjournment

Adjournment: Then, with no further business before it, upon a motion by D. Clark and seconded by P. Mei it was unanimously voted to adjourn the meeting at 9:05 pm.

Respectfully submitted,

Michelle C. Nazario

The next meeting of the LSC will be **Monday, November 2, 2015**