

Draft Minutes

TOWN OF GUILFORD
Historic District Commission
Minutes – 17th February, 2016

A public hearing and regular meeting of the Historic District Commission was held on Wednesday 17th February, 2016 at 7:00p.m. in the Town Hall with Vice-Chairman John Cunningham presiding.

Present: John Cunningham, Randall McCartney and Ann Street. Also present was newly appointed Alternate Michael Mancini. Excused: Reno Migani and Susanna Smith. Absent: Alternate Michael Sulzbach.

PUBLIC HEARING

The meeting was called to order at 7:00p.m. Clerk Randall McCartney read the legal call of the meeting. Alternate Mancini was appointed to act in the absence of regular members.

#733 - Nationwide Insurance, to install an outdoor advertising sign on property located at 48 State Street, Assessor's Map 39, Lot 55: Brian Lafo (American Sign, Inc.) stated that the sign would have the same colors and be the same size as the existing sign. The graphics were being changed slightly to add a bird and the words "*is on your side*". The existing lighting will be unchanged. No-one spoke for or against the application. Later, during the regular meeting, Mr. McCartney made a motion, seconded by Ms. Street, to approve the application as submitted. Subcommittee appointed is Michael Mancini. The motion to approve was carried unanimously with McCartney, Street and Mancini voting in favor.

#734 - Page Hardware, to replace five (5) windows on the front of a building located at 9 Boston Street, Assessor's Map 40, Lot 162: Calvin Page introduced himself and stated that he was representing Andrew Page. He described the project as replacing 4 banks of windows on the front of the Page Hardware building. Mr. Page said the current windows were single pane, not laminated, were a safety hazard and were all rotted. They also iced up in the winter. He added that he wished to use the same windows as were used up above on an earlier project approved by the Historic District Commission (6/17/15). Mr. Page said he would simulate as much as possible what was there now. Ms. Street said this involved the main storefront windows and Mr. Page agreed. He noted that the paneling below would be replaced with Azek. Ms. Street thought the existing windows were probably not original to the building so she said replacing them as is was not necessarily historically necessary. Therefore another style of window could be used. Mr. Page replied that he could convey this to Andrew Page but that Andrew had said he wished to replace in-kind. Ms. Street asked if the windows would be clad. Mr. Page replied yes, clad, SDL windows, either in white aluminum or vinyl. Mr. Cunningham asked Mr. Page to check with Andrew Page and then provide the Commission with details of the final window selection including cut sheets. No-one spoke for or against the application. Later, during the regular meeting, Mr. Mancini made a motion, seconded by Ms. Street, to approve the application with the following stipulations: 1) The applicant must provide details of the window selection including cut sheets, as shown at tonight's public hearing; 2) Any changes to the final window selection must be reviewed with and approved by the subcommittee prior to purchase and installation. 3) Subcommittee appointed is Ann Street. The motion to approve was carried unanimously with McCartney, Street and Mancini voting in favor.

The public hearing was closed at 7:15p.m. and was followed immediately by the regular meeting.

REGULAR MEETING

Approval of Minutes: Mr. McCartney made a motion to accept the Minutes of 20th January, 2016. Ms. Street seconded the motion and it was carried with 3 votes in favor. Mr. Mancini abstained since he was not serving on the Commission in January 2016.

Public Forum: There were no members of the public present.

Budget Request 2016-2017: Mr. Cunningham reported that he had attended the budget hearing and believed the budget request had been accepted without any changes.

Correspondence: CT Trust for Historic Preservation's newsletter "CT Preservation News" for January/February 2016.

Public Relations: 1) Lighting Workshop: Mr. Cunningham said that he had contacted a lighting consultant who would be willing to give a presentation. The Commission briefly discussed the details of setting up a workshop and it was agreed the first step was to set a date and book a meeting room.

Commission Openings: No change.

Discuss Rules, Guidelines and Limitations of an Historic District: Ms. Street stated that Mr. Migani had called to her attention a handbook for historic district commissioners published by the CT Trust for Historic Preservation. They had discussed having a workshop session for present and new commission members just to review rules, procedures, philosophies, etc. Ms. Street noted that the CT Trust held training sessions several times a year for commission members. It was agreed that copies of the handbook would be provided to the Commission and a commitment would be made to review the relevant sections in the handbook.

Approval of Bills: Mr. McCartney made a motion to approve the following bills: Shore Publishing, legal notice 1/20/16, \$30.90; Katharine Stewart, secretarial services. Mr. Mancini seconded the motion and it was carried unanimously.

Unfinished Certificates of Appropriateness: It was agreed the following projects had been completed:-

#719 Media Boom, 73 Church, expires 10/19/16 – sign

#731 Alec/Teresa Buchanan, 2 Market Pl, expires 1/18/17 – gas meter

The meeting was adjourned at 8:00p.m.

The next meeting of the Historic District Commission will be held on Wednesday 16th March, 2016 at 7:00p.m. in the Town Hall.

Respectfully submitted: _____ Katharine Stewart, Recording Secretary