

Town of Guilford  
**Harbor Management Commission**  
Regular Meeting - **DRAFT** Minutes  
September 23, 2015 – 7:30pm  
Nathanael B. Greene Community Center  
32 Church Street ~ Guilford, CT 06437

**Note: Please be advised that at this time the following are strictly “Draft Minutes” until approved by the Harbor Management Commission\* Once approved the minutes will be marked as “Approved Minutes” and will be available in the clerk’s office or upon request.**

Members Present: Alison Varian, K.J. Lee, Chris Tietjen, Cliff McGuire &  
State Harbor Master Fred Brisbois

Members Absent:

Alternates Present: Keith Harvey & Theresa Hedleston

Commissioner Varian called the meeting to order at 7:05 PM

---

Commissioner Varian announced that Mr. Edmonds has resigned from the Commission due to his workload and other commitments; she has found a possible replacement.

Commissioner Varian feels Mr. John Thommen may be a great fit for the Commission and asked the Commission to provide the names of any other viable candidates.

*The Commission unanimously voted to continue this discussion at the next meeting.*

**Public Forum:** None

**Approval of Prior Meetings Minutes**

*Upon a motion by Commissioner Lee seconded by Commissioner Tietjen the Commission voted unanimously to approve the August 26, 2015 minutes.*

**State Harbormaster’s Report:**

Reviewed and discussed the report provided by State Harbor Master Fred Brisbois.

#1 Mr. Brisbois began by discussing concern regarding Liability for the town as it pertains to abandoned anchors. He met with First Selectman Joe Mazza to discuss the matter, while Mr. Mazza feels pulling of the anchors an important task, he also feels that this matter requires further scrutiny and has referred it to Town Counsel Pamela Millman for further insight. Mr. Brisbois also brought up Hazard Buoy’s and no wake markers, Mrs. Varian noted that this would require DEEP involvement and may be costly.

#2 There are 152 permits excluding Sachems Head (approved), 22 new and 5 in process since January 2015. Mr. McGuire registered 73 checks all others were paid on line. Mr. Brisbois noted that he discussed the issue of people refusing to get a permit and how to enforce with Pamela Millman and will reach out to Reggie Reid for her input.

#3 Two patrols were conducted this month one with the Shellfish Boat the other with the fire boat. Approximately 15 – 20 boats were tagged of those only 3 have been unresolved. He noted presence of two unregistered boats, one homemade with no paper trail the second was recently towed in with a broken mast. Certified letters have been sent to both he will report back at the next meeting

#4 Two patrols by car were conducted after receiving a report about a 60 foot yacht anchored in Joshua's Cove that was drifting close to a dock. Mr. Brisbois investigated; the boat was on a mooring and suggested the mooring should be moved farther from shore.

>> Commissioner Varian discussed the funds that are available to allocate to the Harbor Master. She feels that Mr. Brisbois continues to do a exemplary job and suggested that he is deserving of these extra funds. *The Commission agreed to consider the possibility and decided to discuss at the next meeting.*

### **Treasurer's Report:**

Mr. McGuire read The Treasurer's report from finance.

Total Revenue August 2015:	\$ 325.
Excess Revenue year to date:	\$ 350.
Fun balance as of July 1:	\$21,738.
Starting a new Fiscal Year	
Reserved for Fire Boat:	\$10,000.
Undesignated Fun Balance:	\$12,088.
Fun Balance as of August 31:	\$22,088. Basically \$12,000 to play with.

Commissioner Harvey asked where to send the updated Harbor Management plan do to the reorganization at the state level.

*Upon a motion by Commissioner McGuire seconded by Commissioner Lee it is voted to approve the invoices for secretarial services for Sarah Judge in the amount of \$46.06 for the month of August.*

**Approval of Bills and Vouchers:** No Bills

**New Business:** No New Business

## **Old Business:**

- #1 The Weissman Dock was revisited it was determined that even though the Commission and Harbor Master have concerns the final decision is in DEEP's hands. There was discussion about the plan that was submitted to DEEP, the original plan was compared to the proposed plans, which were quite different. The Shellfish Commission will check with DEEP and report back.
- #2 Commissioner Varian reported that she had sent a letter of support of the US Army Corps of Engineers dredge material management plan.
- #3 Conversations regarding a boat lift that appeared on the Hilzinger's dock in Great Harbor, is it electric or manual? Someone will look at dock and then contact Planning and Zoning to see if any permits were pulled if it's electric.
- #4 Commissioner Varian noted still pending further the Guilford Yacht Club dredging.

## **Review Harbor Management Plan**

Commissioner Varian started a conversation about the ongoing updates to the current Harbor Management Plan. Commissioner Varian noted Commissioner Harvey possesses the organization skills needed to complete this project and suggests that he take the lead on this project.

Commissioner Harvey went on to share his suggested changes with the Commission who chimed in with their thoughts and amendments ultimately finalizing much of the proposed language. It was decided to continue to the next meeting.

*Upon a motion by Commissioner Varian seconded by Commissioner McGuire the Commission voted unanimously to approve this request.*

## **Adjourn**

---

Upon a motion made by Commissioner Varian seconded by Commissioner Lee the Commission voted unanimously to adjourn the meeting at 9:05 pm.

Respectfully Submitted,  
Lisa Brewer  
Secretary