

Town of Guilford, CT
Harbor Management Commission
Regular Meeting
Approved Minutes
Wednesday June 22, 2016
Nathaniel B. Greene Community Center – 32 Church Street

Members Present: Alison Varian, Cliff McGuire, John Thommen, KJ Lee, Theresa Hedleston, Chris Tietjen & Harbormaster Fred Brisbois

Alternates Present: Keith Harvey

Commissioner Varian called the meeting to order at 7:40 PM

Approval of the 5/25/16 meeting minutes:

Corrections to the minutes of 5/25/16 are:

Members Absent were: KJ Lee and Theresa Hedleston

Meeting called to order at 7:35 PM

The \$1085.00 for April was Revenue

\$59.00 Secretarial Fees were for Lisa Brewer

\$200.00 was for Field Supplies not Office Supplies

\$12722.00 was the Fund Balance not Fun Balance

Under New Business:

Correction regarding UCONN Sea Grant

Alison Varian met at Lost Lake on Rte 146 with a representative of UCONN Sea Grant. A representative of Michael Singer Studio discussed a pilot design for Living Shoreline. Monies for this project were donated by a private party.

Under Old Business:

Application was presented by John B Lust – Old Quarry Pier for season ramp and float. Alison Varian the DEEP consultation form and notated a design remodel of the dock for easier access.

Corrected next line site should have been side and Chanel should be Channel.

U S Army Corp was reviewed.

Line regarding West River should state The State will allow dredging spoils in the Eastern Long Island Sound.

Motion made by Chris Tietjen and seconded by Keith Harvey to approve minutes as corrected. All were in favor with no negative or abstaining votes.

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- State Harbormasters Report

Re: Monthly Report

Dt: Jun 22, 2016

The following is a summary of Harbor Master activities since the last Harbor Management Commission meeting:

State Activities:

- None

Interface with Town Boards / Commissions /Offices/Associations:

- None

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Moorings

- 142 permits approved
 - 22 new 120 renewals
- 2 permit applications in process
 - 1 renewal awaiting payment
 - 1 new application awaiting response for vessel documentation
- 3rd Renewal Notices were issued via email on 6/21/2016 to the 2015 permits (46) which have not yet been renewed

Significant Events/ Other Activities:

- None

Respectfully submitted,



Fred Brisbois
Connecticut State Harbor Master
Town of Guilford

◦ **Moorings Contd.**

There was discussion in regards to pole regs. It was stated that all poles must be permitted. Leetes Island folks must have all their poles registered. Theresa will get in touch with Jonathan Page regarding this and get something in place.

Pole registration numbers will be 2”

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◦ Other Activities

Fire Dept. offered to tag abandoned moorings.

Treasurers Report

Income:

Sachems Head Yacht Club - \$2800.

On-line Mooring - \$375.

Other Revenue May - \$695.

Approval of Bills and Vouchers:

Secretary Bill for Lisa Brewer - \$55.25

There is \$13,375. In the Undesignated Fund

Chris Tietjen motioned to approve Treasure's Report, Keith Harvey seconded. All approved with no negative or abstaining votes.

New Business

New Port Authority:

Mr. Mazza received a call regarding the setting up a meeting with the Harbor Master and HMC. No date has been set.

Old Business

Living Shorelines pilot design update:

Alison asked if anyone was interested in looking at the design. Guilford is a pilot program for the rest of the State in terms of problems similar to Lost Lake (Rte 146) area –Alison will forward report

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Amendment to the Agenda:

585 Whitfield St:

Change from garage to workshop. Made repairs to retention but did not get a permit. They were fined \$2000.

There were no issues with the situation.

Adjourn

Keith Harvey stated he would not be at the next meeting.

Motion made by Keith Harvey and seconded by Chris Teitjen to adjourn. All were in agreement with no negative or abstaining votes.

Meeting adjourned at 9:03 PM

Respectfully Submitted,

Barb Hammarlund
Acting Secretary