

Town of Guilford
Harbor Management Commission
Regular Meeting
APPROVED Minutes
April 27, 2016– 7:30pm
Nathanael B. Greene Community Center
32 Church Street ~ Guilford, CT 06437

Members Present: Alison Varian, Cliff McGuire, Chris Tietjen, K J Lee, John Thommen & State Appointed Guilford Harbormaster Fred Brisbois
Members Absent: Cliff McGuire - Excused
Alternates Present: Keith Harvey
Guest: John B Lust – Old Quarry Pier

Commissioner Varian called the meeting to order at 7:33 PM.

Public Forum:

John B Lust – Old Quarry Pier

Mr. Lust said he is processing the DEEP application for Pier ramp and float for Harrison Cove, Copies of the plans were handed out to members present. Bruce Beebe will be doing the installation.

Mrs. Varian asked if the ramp would have any impact on the shellfish bed. Mr. Lust stated that the ramp had existed there for decades. Mrs. Varian stated the she was okay with the placement relative to the shellfish bed.

All members of the Old Quarry Association utilize the pier. Mr. Harvey asked if there would be permanent tie ups. Mr. Lust said no, only temporary tie ups. Everyone must moor their boats.

Dock will be a little over standard size. 160 sq. ft. There were no further questions from the Commission members.

Approval of Prior Meeting's Minutes: Mr. Tietjen approved minutes with the following corrections: correct the spelling of Mr. Tietjen's name on page 2 second paragraph. It was seconded and all agreed.

State Harbormaster's Report:

State Activities:

- None

Interface with Town Boards / Commissions /Offices/Associations:

- None

Moorings

- 84 permits approved
 - 8 new (initiated in 2015)
 - 76 renewals
- 11 permit applications in process
 - 9 new applications under review by Shellfish Commission
 - 2 renewals awaiting receipt of payment

Significant Events/ Other Activities:

- Harbor Master flag is faded to the point that no symbol or lettering is visible. Ordered a new embroidered flag from *The Sailbag Lady*, Madison, CT, for \$135. Also ordered a new Harbor Master hat to replace lost one.

Treasurer's Report:

Ms. Varian presented the report.
Received \$885.00 from on-line applications.

\$10,000.00 that was towards the Fire boat was taken out in February.

Report was accepted as presented.

Approval of bills and vouchers:

Harbor Management fees should come out of Harbor Management Commission per State Statute. Mrs. Varian will speak with HR or Finance regarding this.

Bill for Secretarial services – Ms. Varian did not have the information from Joan with her. A motion was made by Mr. Harvey to preapprove the secretarial services for Joan Dudley. It was seconded and all agreed.

New Business

Discussion was had regarding space being held with no moorings installed, even though the space is paid for while others are waiting for moorings. Mr. Brisbois indicated that the State Requirements does not say that you have to tie to moorings. A Harbor Management Plan could be put into place for a ball and tie in to be installed.

Old Business

Guilford Yacht Club mooring applications for sailing program

Mrs. Varian asked Mr. Brisbois if he would be able to get together with her regarding the coordinates as she was having trouble plotting them.

Review Harbor Management Plan

Mr. Harvey stated that he did not review the package dated March 8, 2016. Public comment was due by May 8, 2016.

The Commission did some further review of the Plan.

Mr. Brisbois mentioned that the Marina Commission should not be paying for Public portable toilets and doggie bags. This should come out of a different Town Budget.

It was also noted that the Marina Commission is also paying for the tide gates which they have nothing to do with. The cost is \$7500.00 per year to have an agency monitor the data from the tide gates. He did state that this was addressed with Mr. Mazza and that there would be no further discussion.

Handicap accessibility was discussed at the docks. The boat ramp is wheelchair accessible.

Need to maintain accessible parking for the shellfish etc.

Need clarification on some regulations in the Plan.

Left off at 8.1.3

Adjourn

Dr. Lee motioned, Mrs. Varian seconded and all agreed to adjourn the meeting.

Meeting adjourned at 8:43 PM

Respectfully Submitted,
Barbara Hammarlund,
Alternate Secretary