

Town of Guilford
Harbor Management Commission
Regular Meeting - **FINAL** Minutes
October 28, 2015 – 7:30pm
Nathanael B. Greene Community Center
32 Church Street ~ Guilford, CT 06437

Note: Please be advised that at this time the following are strictly “Draft Minutes” until approved by the Harbor Management Commission* Once approved the minutes will be marked as “Approved Minutes” and will be available in the clerk’s office or upon request.

Members Present: Alison Varian, Chris Tietjen, Cliff McGuire, Keith Harvey &
State Harbor Master Fred Brisbois
Members Absent: K.J. Lee
Alternates Present: John Thommen
Alternates Absent: Theresa Hedleston

Commissioner Varian called the meeting to order at 7:42 PM

Commissioner Varian noted that secretary Lisa Brewer was absent. Commissioner Tietjen will record the meeting. It was also noted that John Thommen has agreed to serve as the new Alternate Commissioner replacing the space left by Bob Edmands' recent resignation from the commission.

Public Forum: Keith Nielsen from Docko reported on the recent updates to the Weissmann project in Little Harbor. The project is now under the General Permit GP001440 under the jurisdiction of the COE which removes the requirement for suspension of the floats above the sea bottom. Mr. Nielsen noted that in general the revisions reduce the overall impact of the project. He requested that in referencing the current iteration that we note the original date of July 22, 2014 and the revision dates of 5-11-15 'Revised DEEP Dock Float Plan' and 7-10-15 'Revised DEEP Dock Float Plan'. The Commissioners regarded the revisions favorably and thanked Mr. Nielsen for the update.

Approval of Prior Meetings Minutes

A spelling error was corrected. Edmonds was changed to Edmands.

Commissioner McGuire moved to approve the minutes as ammended. The motion was seconded by Alternate Commissioner Thommen. The Commission voted unanimously to approve the ammended September 23, 2015 minutes.

State Harbor Master's Report:

The State Harbor Master's report was reviewed and discussed.

Items of note were that Online Mooring has decided to raise its fee from \$5.00 to \$6.00 as of July 1, 2016 and that the Online Mooring User's Conference will be held in Portsmouth, NH on November 19-20. Registration fee is \$125.

Commissioner Tietjen moved that funds should be provided for Fred to attend the Online Mooring Users Conference. The motion was seconded by Commissioner Varian and unanimously approved.

Treasurer's Report:

Commissioner McGuire noted that as of 9-13-15 the fund balance was \$22,005.00.

Approval of Bills and Vouchers: There were no outstanding bills.

New Business:

After a brief discussion regarding payments to the Fire Department for the Commission's contribution to the Fireboat Fund it was decided that the initial payment of \$5,000. had already been approved.

Alternate Commissioner Thommen moved that the Commission release the second \$5,000. payment to the Fire Department. Commissioner Harvey seconded the motion. The motion was unanimously approved.

A new permit application for McCleary on Old Quarry Rd. was reviewed. After discussion it was agreed that the Commission found no issues with the application and that it should be passed on to Shellfish for review.

Old Business:

The Commission members entertained a brief discussion regarding providing additional funding to the Harbor Master for services provided over the course of the year. It was noted in particular that Harbor Master Fred Brisbois has done an excellent job in getting the mooring registration program up and running over the past couple of years and that his yearly State stipend of \$450. is a poor reflection of his work and service to date. Fred also noted that a monetary incentive coming from the HMC for future Harbor Masters should be considered as being appropriate for the tasks involved. Commissioner Varian suggested that the members give thought over the course of the coming month as to how the commission

should implement a 'stipend' for the Harbor Master. Commissioner McGuire noted that there is a line item in the budget for 'Consulting Services'.

There was a brief discussion regarding the abandoned anchors in Great Harbor. Commissioner Varian will contact Pete Beauvais about having the Fire Department divers mark them during training exercises.

Review Harbor Management Plan

Further review of the Harbor Management Plan was deferred until the next meeting. Review will begin at page 62 thru the end of the document.

It was also noted that next months meeting will be on the third Wednesday, the 18th, due to the Thanksgiving holiday the following week.

Adjourn

Upon a motion made by Commissioner McGuire seconded by Commissioner Harvey the Commission voted unanimously to adjourn the meeting at 9:30 pm.

Respectfully Submitted,

Chris Tietjen
Stand-in Secretary