

Town of Guilford
Harbor Management Commission
Regular Meeting
DRAFT Minutes
October 26, 2016 – 7:30pm
Nathanael B. Greene Community Center- Leete Room
32 Church Street ~ Guilford, CT 06437

Note: Please be advised that at this time the following are strictly “Draft Minutes” until approved by the Harbor Management Commission* Once approved the minutes will be marked as “Approved Minutes” and will be available in the clerk’s office or upon request.

Members Present: Alison Varian, Chris Tietjen, K.J. Lee & Keith Harvey
Members Absent: Theresa Hedleston & John Thommen
Also Present: State Appointed Guilford Harbormaster Fred Brisbois

Alison Varian called the meeting to order at 7:35 PM. Chris Tietjen seconded; all in favor.

Public forum:

No public forum this evening.

Approval of September 28, 2016 minutes:

Changes- Leete’s Island Association, not Indian Cove

Correct spelling of Theresa Hedleston’s name

Chris made a motion to approve the minutes with changes. KJ Lee seconded, all in favor.

State Harbormaster’s Report:

State Activities:

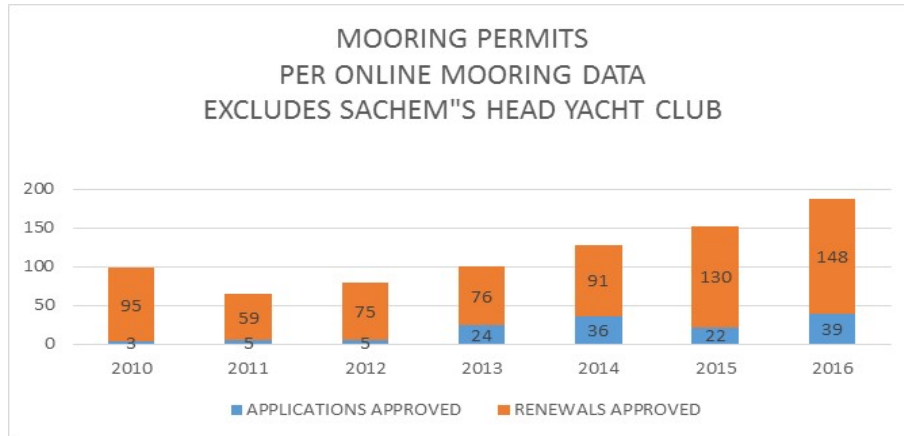
- None

Interface with Town Boards / Commissions /Offices/Associations:

- While researching DEEP permits for Park & Recreation desire to rope off the swimming area in Jacobs Beach, it was noted that the Town does not have the required permits for the NO WAKE Buoys in the East River Federal Channel. The Town Marina Dockmaster has been advised and I will assist him to obtain the required permits.

Moorings

- 187 permits approved, compared to 152 permits approved at this time in 2015.



	2015	2016
New Permits Approved	22	39
Renewals Approved	130	148
TOTAL PERMITS APPROVED	152	187
Permits not renewed from previous	16	9
Emails in addition to ONLINE Mooring	80	109
Violation Notices Issued	21	8
Notices resolved satisfactorily	21 (100%)	8 (100%)

Significant Events/ Other Activities:

- The GFD Fire boat is out of commission for several months pending major wiring repairs.

Respectfully submitted,

Fred W. Brisbois
Fred Brisbois

Connecticut Harbor Master
Town of Guilford

Discussion: The Commission feels that Fred is doing an exemplary job as Harbormaster.

Treasurer's report:

Chris Tietjen reported that the removal of abandoned moorings has been added as a budget line item by Sandra Offredi. Account number 108-10-58840 under Hazard Mitigation expense. \$17,128.00 fund balance

The Commission has received the Statement of Operations from September from Finance Department.

**Joe Mazza stepped in to give Alison a citation for her hard work and dedication to the town serving on the Harbor Management and Shellfish Commissions.

Approval of Bills and Vouchers:

Beebe Marine - pull one abandoned mooring \$150.00

Joan Dudley- Secretarial minutes for September meeting \$42.50

Fred Brisbois- clothing reimbursement allowance \$147.36

Fred Brisbois- clothing reimbursement allowance \$41.45

KJ made a motion to approve 4 bills, Keith Harvey seconded. All in favor/approve.

Fred stated Beebe had to return twice to pull abandoned mooring- difficult?

Chris asked if we have received a mooring removal and fee plan from Beebe yet? Fred said that he has not yet received one. Fred will put a plan together for Beebe to review.

New Business:

Keith Harvey mentioned email received by KJ about the Blue Plan meeting.

KJ states LIS Blue Plan is having a meeting November 16th- same date as HMC meeting that month at the Maritime Aquarium in Norwalk. KJ will attend the meeting to represent the Harbor Management Commission and take notes.

Old Business:

137 West Lane Dock Proposal- this was addressed in September's meeting.

Harbor Management Report- Alison reviewed Keith's work on the reports for 2014-2015 and 2015-2016.

Abandoned moorings- previously discussed.

Chris made a motion to adjourn the meeting at 8:05 PM. KJ and Keith seconded, all approve.