

Town of Guilford  
**Harbor Management Commission**  
Regular Meeting  
APPROVED - Minutes  
**January 27, 2016 – 7:30pm**  
**Nathanael B. Greene Community Center**  
**32 Church Street ~ Guilford, CT 06437**

Members Present: Alison Varian, K.J. Lee, Chris Tietjen &  
State Harbor Master Fred Brisbois  
Members Absent: Cliff McGuire & Theresa Hedleston  
Alternates Present: Keith Harvey & John Thommen  
Guests: Guilford Yacht Club – Peter Arentzen, Jack Evans, Ken Mackenzie, Michelle  
Call & Patrick Doyle

Commissioner Varian called the meeting to order at 7:45

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**Public Forum:**

Mr. Arentzen spoke on behalf of the Guilford Yacht Club regarding the sailing program. The program has expanded beyond the anticipated growth as a result they've found that they would like to have space available closer to where the activities take place in order to save time. Additionally they are looking to expand on the programs including adding an adult sailing program in the evenings and making the program more accessible to folks who otherwise could not afford it. Mr. Evans provided documentation which further outlines the proposed plans.

The proposal is to add moorings locations to be determined. They'd rather add moorings with the local Harbor Master and the Guilford Mooring program. The group was in agreement that the proposed mooring solution and decided the Yacht club would provide locations in secure areas and pass them along to State Harbormaster Mr. Brisbois for review and input. Mrs. Varian asked about the proposed locations, Mr. Evans replied the proposed location is a less traveled area but it does have shallow water he feels this could be a viable option. Alison noted the area has a small recreational shell fishing area that would not be an issue. Mr. Evans will ultimately submit applications (8) to the Commission for consideration.

**Approval of Prior Meeting's Minutes:** The Commission voted unanimously to approve the November 18<sup>th</sup> minutes.

**State Harbormaster's Report:**

Mr. Brisbois had no **State Activities** to report.

**Interface with Town Boards / Commissions / Offices / Associations:** Nothing new to report.

**Moorings**

- 2015 Mooring statistics (no change from last month):

- 152 Permits approved:
  - 130 renewals, 22 new applications
- 8 permits applications on hold to be approved for 2016
- 16 permits issued in 2014 that did not renew in 2015.
- 80 individual emails in addition to Online Mooring correspondence
- 21 “Maritime Notices” issued and resulted in:
  - 14 new permit applications
  - 3 permit renewals
  - 3 database updates
  - 1 notice to apply registration sticker

**Significant Events/ Other Activities:**

- Mr. Brisbois attended the Online Mooring User’s Conference at the Hampton Inn & Suites in downtown Portsmouth, NH (USA) on Thursday November 19th and Friday November 20th. My notes and power point of agenda items is attached.

The first round of notice renewals will go out in March. Online moorings fees will remain at \$25. In spite of the online mooring application provider.

**Treasurer’s Report:**

**Approval of bills and vouchers**

Bill for online mooring for \$75 registration fee, was that paid ahead of time, Mr. Brisbois confirmed this bill was paid in full.

**New Business**

- Guilford Yacht Club – waiting for 6 applications to be submitted
- Menunkatuck Audobon Osprey Platform Association - approved

**Old Business**

- Fire boat contribution, the funds for the fire boat were slated to be approved in January.
- Review Harbor Management Plan

**Adjourn**

The Commission unanimously voted to adjourn the meeting at 9:00 pm.

Respectfully Submitted,  
 Lisa Brewer  
 Secretary