

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – August 25, 2015

1. Call meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, August 25, 2015 and called to order at 7:00 p.m. in the Community Center with Chairman Scott Pinckney presiding.

Present: Mary Beeman, Guido Petra, Barbara Casey, Larry Marcik 7:10
Bill Mulligan, Todd Williams, Scott Pinckney, Bob Jacob 7:35

Also Present: Jesse Saylor, TSKP
Dan Hetzler, Mike Brennan Fusco O&G
Lawrence Rosati, Morganti
Hoffman Associates
Steve Dietzko, Tighe & Bond

2. Approval of 7/28 & 8/11 & 8/25 Minutes: **7/28/2015 minutes** - Mrs. Beeman made a motion to approve, seconded by Mr. Pinckney. The motion carried 5-0-1 Petra abstained

8/11/2015 minutes Mrs. Beeman made a motion to approve, seconded Mr. Pinckney. The motion carried 5-0-1 Casey abstained

8/18/2015 minutes Mrs. Beeman made a motion to approve, seconded by Mr. Williams. The motion carried 4-0-2 Casey, Petra abstained

3. Revisions to the agenda Move bills up to after PM report. Before the CM report the committee will tour the spaces being discussed, the theatre and front entry canopy.

4. Project Managers Report

a. Hot List Mr. Rosati distributed the report to the committee. He stated that most of the hot list items are on the agenda for discussion. The schedule of transition meetings was discussed. The update on the Repeater was circulated to the committee

b. Draft Turf Timeline Schedule A timeline of the Turf field was distributed. The report was reviewed and discussed. Steve Dietzko – Milone & MacBroom discussed the two options for construction of the field. Starting in the fall would enable some for the work to be done before the winter months versus starting during the winter. Most of these projects are done in 90 days. Mr. Hetzler stated the December 7 option would not be available due to the demotion schedule. Starting this as late as possible would be the best option for when the land is available. Steve Dietzko stated that starting later avoids dealing with the cold weather issues which reduces some of the costs. Mr. Pinckney stated that it is best to hold the decision date to November. Dr. Freeman stated the school administration would like to add that at a meeting with Todd Williams, Jake Jarvis, Rick Misenti and Dr. Freeman a decision to keep the bidding as simple as possible and to keep the schedule was advised. Most of the time it would be used as practice space. Their thinking is keeping it simple and achievable. Items have been separated out to be bid as alternates such as gold posts, ball control and fencing. Inserts for softball and baseball bases would be removed. No school logo, simple field striping. The standard fill is preferred. Mr. Pinckney asked for a letter from Dr. Freeman stating what they prefer. The distance from New England Road was discussed as well as the piping for the lighting. Dan Hetzler stated that at their meeting with Fusco on Thursday they would be discussing this, they will issue an email on Friday. Mr. Pinckney stated that they would be interested in hearing how both time frames would fit into the schedule. Mr. Brennan stated that they would prefer to have this done in the spring.

c. Move Manager Additional Work Mr. Rosati stated that the original move manager scope of work was broken into 3 parts. Design, labor and an alternate that received all the FF&E. Dan

Hoffman stated that this move was different than most due to the moving and decommissioning happening at the same time. They usually just tag once, but the mover was not allowed to touch the things that were being moved out of the building. They had to take an inventory of every room since things were being moved before things were being decommissioned which happened simultaneously. There was an overlap and it was a misunderstanding on their part since the purchase order had one line item. They are not asking for the additional funds. Mr. Mulligan stated the FF&E fee was an actual amount which he does not feel is an issue. Mr. Pinckney stated that there was a discussion concerning this but concurs that they have done a great job on this difficult move. Mr. Misenti stated that they have appreciated all the time an effort the movers put in. Everything went very smoothly.

5. Bills

Mr. Mulligan presented the following bills for payment:

Fusco O&G \$1,212,948.48 90.5% complete Mrs. Beeman made a motion to approve, seconded by Mr. Petra. The motion carried unanimously

FF&E Fibertechnologies \$22,200.00

Carousel Industries \$8,215.89

Carousel Industries \$65,476.11

CT Bus Systems 146,835.00

Mrs. Beeman made a motion to approve, seconded by Mr. Petra. The motion carried unanimously.

Insalco withholding \$5000 from total contract \$277,525.60

Mrs. Beeman made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

Lisa Brewer \$134.00

Ciulla & Donofrio \$651.20

GPSCH \$321.06 telephone lines

TSKP #45 \$24,253.86 construction administration services

Mrs. Beeman made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

Mr. Mulligan stated the Hoffman invoices have been approved, they are not being presented tonight.

5. School Administration Report Mr. Misenti is concerned about the west parking lot. Mr. Hetzler stated that the road widening was paved and the sidewalk was taken care of.

Dr. Freeman stated they are out of the way of Fusco O&G.

6. CM Report

a. Auditorium and Canopy Update- The committee toured the building and looked at the front entry canopy and the auditorium. Mr. Hetzler stated that they are still following up on their punchlist. Mr. Pinckney stated that he has some concerns about the front entry. There seems that there is a lot of time being spent on it, Mr. Hetzler stated that it is a new system and the installation is going slower than expected.

b. Roof Remedial Work Update Reached out to owner of Silktown roofing as well as Firestone. The issue of separation of the insulation is not as extreme according to their field instructor. Firestone says they have a better plan, the roof is in good condition.

c. COP 189 Mr. Pinckney stated they will get back to them quickly on this

d. CM Supervision Cost Explanation Quote work that will happen in the latter part of September. Direct supervision that will be on site to oversee that work. Going forward, work that is outside of scope will be billable. They are incurring costs for supervision. Mr. Pinckney stated they will discuss that further. Mr. Petra asked what type of work would be supervised. The etched glass, for example, they thought they would be here at night. There is some additional costs for work being done beyond the work day. Mr. Mulligan stated that if they had adhered to timeline, this work would not be necessary.

9. Architect's Report

a. Gas meter screening update Jesse Saylor stated there are a number of items tonight presented as essential changes. They are working on this at the committee's direction. Not too much of an update.

b. Exterior light Screening Two concerns, site light poles, the floodlight fixtures. They have looked into the lighting aspects. They would like to make adjustments before changing anything. The floodlights are positioned up, they will look into directly them down.

c. Review of PR's to be authorized The committee reviewed 17 items on the list that Jesse presented to the committee. During discussion some of the items were approved, some denied and some deferred.

Dr. Freeman stated they have a list of items that they feel are necessary to change. They are trying to clarify.

Repeater Project – nothing new to note. Received a note from Dave Moffitt

10. Subcommittee /Liaisons reports

a. Communications Mrs. Beeman stated that there was a group of ladies that took a tour of the building with Mr. Misenti and were very excited about the new building. Mrs. Casey received a call from someone from the Courier. They had a meeting last Thursday about open house and ribbon cutting. The school administration is taking care of it. It will be held September 26th at 2:00 p.m. The school is on schedule and ready to be open on Tuesday, September 8.

c. Change Order

COR 294 R1 \$2,667.00 plaque change

Mr. Jacob made a motion to approve, Mrs. Beeman seconded the motion. The motion was approved unanimously.

CDA 100 \$9,957.00

CDA 109 \$6,885.00

CDA 110 \$5,185.00

CDA 111 \$1,534.00

Mrs. Beeman made a motion to approve the CDA's as presented, seconded by Mr. Jacob. The motion carried unanimously

11. Old Business**12. New Business**

13. Executive Session Mr. Pinckney made a motion to move into executive session at 10:12 p.m. to discuss contract negotiations, seconded by Mr. Petra. The committee moved into executive session with Lawrence Rosati present. A motion was made and seconded to move out of executive session at 10:20 p.m. and resume the regular meeting.

14. Next Meeting Agenda Review The GHSBC will meet on Tuesday, September 8, 2015 at 7:00 p.m. at the GHS library

15. Adjournment There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 10:20 p.m. Mr. Jacob seconded the motion and it was carried unanimously.

Respectfully submitted,
Laurie Kelley, Recording Secretary