

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – July 28, 2015

1. Call meeting to order A special meeting of the Guilford High School Building Committee was held on Tuesday, July 28th, 2015 and called to order at 7pm at the Community Center with Bill Mulligan presiding:

Present: Bill Mulligan, Mary Beeman, Scott Pinkney, Larry Marcik, Guido Petra, Scott Orenstein, Todd Williams & Bob Jacob

Also Present: Dan Hetzler, Jesse Saylor, Lawrence Rosati, Dr. Paul Freeman & David Moffat

2. Revisions to the agenda

None

Approval of Minutes 7/14/15 waiting on corrections from Mrs. Kelley, Mrs. Beeman motion to approve Mr. Petra seconded the motion carried, Mr. Petra and Mr. Williams abstained.

3 Project Manager's report

a. Hot List – Larry Rosati

- Artificial turf discussion with Mr. Saylor later tonight.
- Eversource rebate agreement was signed and forwarded; Mr. Pinkney spoke with Jim Beatrice Mr. Hetzler will walk him through the building he noted the things we are being credited for can easily be covered with a walkthrough he will to schedule the walk through before the next meeting.
- Town Water pressure is also on Mr. Saylor's agenda for later tonight
- Going forward refer to the Science Building by the address 595 New England Road not the West Wing.
- Mr. Moffat presented the first draft of Tactical Communication. The primary goal is to have the radio system operational for the first day of school. Mrs. Beeman asked if that will be early enough for the staff to learn the system, Mr. Moffat says yes the new system is very similar to what they've used in the past. At his point this is the only task that they can commit to completion at this time.
- The crane is coming on Monday.
- Mr. Moffat has not heard from the antenna contractor.
- Mr. Moffat reiterated their primary focus in the next 30 days in the radio system, he pointed out the tentative timeline handout for other outstanding items.
- Mr. Moffat noted the lockdown alarm system has a target completion date of 10/2. Mrs. Beeman asked Dr. Freeman if he is concerned about the lack of lockdown, he replied he is not he feels the school as adequate safety protocol in place that could maintain student safety.

Mr. Moffat addressed the concerns with the wood panels. He spoke with CT Acoustics Mr. Hetzler & Cliff need a better understanding of the project schedule while he no longer anticipates a disaster he will need time. MDF will we have enough room, Mr. Moffat saw the rack allocated he says it will work he has no concerns at this moment. May have to move the thermostat he will not need a unistrip. There was talk of a dedicated circuit.

- There will be a 24 hour battery back up in place. The cost for that 24hours is hundreds.
- Mr. Pinkney stated it is critical for school lockdown system to allow communication with emergency service as both outside and inside the building approx. Mr. Moffat needs BDA & antenna in order to make this work. Mr. Pinkney asked if anything could be done to do to speed the process. Mr. Moffat says no there is not, it is what it is. Dr. Freeman stated what we have will be sufficient it just won't include the radio component. Mr. Pinkney inquired as to when will the radio system would be in. Mr. Moffat replied 8/28 as long as the red line items are done. Mr. Pinkney asked if there were any items that could be done immediately and who is responsible for getting these red items completed, Mr. Moffat replied Cliff. Mr. Pinkney asked Mr. Rosati will stay in the loop to ensure these items are completed.
- Mr. Mulligan told Mr. Moffat that he doesn't need to come to future meetings he will however need to provide a schedule and timeline of outstanding items

4. CM Report – Mr. Hetzler provided a report to the committee.

- Seating complete on Friday
- Mesh is in progress it's no longer a critical path.
- The critical path = the lighting estimated to be complete on 8/20.
- Mr. Saylor says we need to add lighting to the spiral stairs, there is panel space but he's not sure how these will fall into place.
- The mill work is done.
- The drywall was redone this past weekend there are 3 more repairs needed.
- The stage floor the lumber arrived on Monday will be installed & painted estimated to be complete 8/20.
- Orientation starts 8/26, student orientation 9/2
- Mr. Pinkney asked if there any inspections that can cause further delay. Mr. Hetzler says he doesn't see any issues arising at this time.
- Canopy material arrives tonight the installers are onsite they are well versed and expect to be done 8/4 then glazing process will begin, followed by the pave out the anticipated completion date is 8/19.
- Mr. Hetzler noted there is a punch list started at 35 now down to 20 they are focused on taking care of the heavy hitters.
- Paving binder course, last of curbs, paves wearcourse then strip and sign anticipated completion is 8/6.
- Mr. Mulligan said Bill Thody will not issue CO until October the final CO isn't expected until May 2016. Mr. Pinkney asked Mr. Hetzler if he knew why the delay, Mr. Hetzler replied he does not but he will investigate and report back.
- Policy extension of 2 weeks from the 8/8 Mr. Hetzler to find out more an additional extension will cost town more money.
- Mr. Mulligan asked Mr. Hetzler to provide a line item schedule of financials for every meeting going forth.

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- Mr. Orenstein – GNP pending revisions went up significantly Mr. Hetzler noted he has been closing out the trades as they are completed additionally he ran into a lot of issues that we need to move forward there were a total 42 new issues 33 brought against the GMP. The resolution is to put paper in front of people who need to approve.

5. Architects Report – Mr. Saylor

- Furniture install basically complete will be done 8/14 exception atlas stand, pottery wheel seats and goggles.
- High density cabinet in place waiting on folders.
- Teacher's desks 1 foot section of desks to be installed 8/10.
- Emergency shelter update was emailed to all yesterday.
- Card reader concern appears to be installation of wrong card reader, once correct card reader in there will be no problem.
- Water pressure to domestic fixtures, a proposed log in meter to track pressure over a one month's time. Mr. Mulligan asked for a cost estimate if it possibly needs to be addressed, Mr. Saylor not at this time. Mr. Hetzler explained what could happen if pressure to high. Ultimately we would validate where we are in the spectrum. Mr. Mulligan asked how many high risk fixtures there are. Mr. Rosati asked if we contacted the water company Mr. Saylor said yes.
- Dedication plaque –The design was shared with the committee it will consist of an etched glass plaque mounted to a glass partition, they are looking for a vendor to make this sign and plan to have it installed by ribbon cutting. Mr. Pinkney asked who signs off of the plaque, Mr. Freeman replied business committee.
- Gas meter propose moving the gas meter from current location, its much bigger than expected very visible on the west side the plan is to move it to the north side where they can partially bury it. Mr. Petra is there a landscaping alternative for the current location? One can possibly be developed but it's not the best alternative. There is no place to put it where a black box would be able to be added. Mr. Saylor says no. If they don't do it the meter will stay as is.
- Turf field – Kevin Last Name Unknown representing Milone & McBroom stated they've completed the package to go from sod to synthetic turf. They picked one a base and has other options as well as vendors. They itemized additional items that were not in the original scope at approximately \$140,000. How to proceed? Need to talk to Jeff last name unknown & Pam last name unknown, Mr. Orenstein asked if there was an engineering cost, Mr. Hetzler suggests we need to find a number, timeline space remains as is until November. Mr. Pinkney asked Mr. Rosati to talk with Jeff & Pam to see what we have to do & what we can do. Mr. Pinkney asked when is grading for the sod field? Kevin replied late November. Mr. Mulligan commented there could be problems with the grade service. Perhaps it could be built over the winter months. Kevin to work on numbers week to 10 days. Mr. Hetzler will be into the space by November 1st he needs the info for subgrades Kevin as part of your number please include the bells and whistles. Mr. Hetzler going after credits, Kevin we need to pick a subgrade Mr. Pinkney gave an alternative solution Kevin will provide the numbers.
- Dr. Freeman noted that all utility work is scheduled to be complete by August 7th.

- Bus loop changes. Mr. Hetzler reviewed the two options presented by Mr. Misenti. Mr. Hetzler says these options will not work they will adjust these plans to ensure a viable plan. Since the temporary road doesn't conform, they have a plan to create a wider road on the West Side of the building; they are marking it out tomorrow. Mr. Hetzler says this configuration is safer.
- Training completed on a lot of the systems. Mr. Misenti & Cliff are involved in the training which is being closely scrutinized

6. Administrative Report

none

7. Public Comment

none

8 Sub-Committee Reports

a. Communications – Mrs. Beeman

- Concern about the posting of the minutes, Mrs. Beeman will reach out to Mrs. Kelley.
- A concerned neighbor voiced his concerns about the excessive dust blowing around the area. He was told everything that can be done is being done to keep the dust down. It was noted that his efforts kept the neighbors from calling the police department.
- Plans are progressing for grand opening.

b. Bills – Mr. Mulligan

3M	\$ 22,608.00
Consulting Engineering	\$ 7,844.00
Mid-West Technologies	\$ 48,458.15
WB Mason	\$ 84,342.79
WB Mason	\$234,629.41
Bartholomew Contract	\$ 31,445.00
Tucker Library	\$ 88,380.14
Haun	\$ 21,472.00
Haun	\$ 250.00
Virco	\$ 28,270.00
Virco	\$ 381.00
Virco	\$ 12,840.00
Ciulla & Donofrio	\$ 1,211.75
GPS	\$ 584.68
Richard Hoffman	\$ 40,417.50
Richard Hoffman	\$231,300.30

