

Draft Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – July 14, 2015

1. Call meeting to order

A special meeting of the Guilford High School Building Committee was held on Tuesday, July 14, 2015 and called to order at 7pm at the Community Center.

Present: Mary Beeman, Barbara Casey, Scott Pinkney, Larry Marcik
Scott Orenstein & Margaret Molnar-Ryan

Also Present: Dan Hetzler Project Manager, Rick Misenti & Lawrence Rosati

2. Revisions to the agenda

There were no revisions.

3 Project Manager's report

Hot List

Mr. Rosati distributed his report dated July 14th. There are no additions to the schedule. Mrs. Casey asked if the Science Building aka The West Wing needs an address. The committee was unsure and discussed reaching out to Reggie Reid, ZEO for clarification. Question was posed regarding the Artificial Turf, Mr. Marcik. will continue to try and reach Richard Szczypek for an update. Emergency Facility added to architects remarks for later tonight Richard proofing 2nd potential walk thru. Mrs. Casey asked if the Community Center will be the primary Emergency Facility or will it revert back to the High School when construction is complete? There is no answer to this question at this time. Note on transition structure (storage trailer) being moved this has not been approved Paul needs to look at this; it should not be moved without permission as it will count against square footage.

4. CM Report

Mr. Hetzler distributed his report dated June 25, 2015 submitted to this Committee referencing Guilford High School O&G Project No. 214 Monthly Progress Report No. 22 through June 15, 2015.

The Committee was directed to the Monthly GMP Status Report and noted a 98k change.

Mr. Hetzler directed the Committee to P14 Non Scope Changes new items 12 new items roughly 60k
See open change order with value closed contract value with 3 total elevators and fireproofing
See p45 shows overall numbers on the job and personal note roughly 2% bond will be allocated.

The Student Center is missing 5 acoustical panels they will be here early August. 1st floor is close behind everything but the auditorium is scheduled to be done by the end of July. The auditorium waiting for the stage had to be ripped up because of moisture. Mr. Marcik asked about wetness or mold, Mr. Hetzler explained; the initial specs called for pressure treated lumber the stage was installed with recommended materials, it was later determined these materials it was later discovered that this lumber (2bys) is where the moisture is coming from no mold or mildew was found. The floor had to be removed in its entirety. Mr. Hetzler has asked for fireproofed lumber and is waiting for approval once approved they will move forward they should by June 15th if it's a go once new wood received it will take about 5 days to install. Mr. Hetzler reiterated, the entire space is stripped and is ready to proceed. Mr. Marcik are any of the supplies being reused, Mr. Hetzler does not have an answer for that. Mr. Marcik asked who is paying for this. Mr. Hetzler is not sure. Mr. Marcik would like the removed flooring checked for moisture levels.

Once the lights were turned on, they were not satisfied with the dry wall they intend to address, Mrs. Beeman asked about the paint stains on the concrete, Mr. Hetzler says it has been corrected. Step seating is satisfactory. Mesh Ceiling panels to be delivered at the fabricators yard until 7/20 looks to be onsite for 7/2.

Mr. Marcik asked when this will be done. Mr. Hetzler says this is a very complicated space, he understands Mr. Misenti's need for early entry, the seats will be installed next week, they take approximately 8 days.

Bad news there has been no progress with the canopy frame for the entry. DSI (Josh) says they will not meet their delivery date they are on notice; it has been 4 months since they received authorization. Mr. Marcik asked for a status, Mr. Hetzler advised they have shipped a partial delivery he noted they are from Illinois. Question of penalty for failure to meet their deadline. Mr. Hetzler advised there is a liquidated damages clause which is tied to the completion of the entire canopy Mr. Hetzler would have to check for more details. APG will protect the paving during construction of the canopy.

Science Building & the water line; waiting on CT Water regarding the taps on the street, they will hopefully be able to run the lines next week. The gas line has to be moved to the property which would be this should be done middle of August. Mrs. Casey asked how confident are you that this should be done. SCG changed their approach, The Committee would like something in writing that this will in fact be done by mid-August, Mr. Hetzler says we should not tell them they cannot work in that area after 8/17.

Power service to the Science Building; 3 new poles will be moved to the ball field area they will provide service to the Science Building Mr. Hetzler has given a drop dead date of mid-August.

Phase 2 work is going well, the water work will be fixed by the end of next week there will be topsoil on the fields within 2 weeks.

Any work to trench work SCOG should be done by mid-August.

Science center will run on generators, the latest idea is to take the existing power and run it around to use in the west wing. Mrs. Casey stated 8/17 is our drop dead for these utility contractors. The gas needs to be done before the paving is done. Mr. Misenti noted; if there is a disruption of service after 8/17 the school will not be ready to train the school employees

Mr. Hetzler – roof concern regarding an additional layer of insulation that's being added. Jeff Broulliard will be asked to provide a report.

Pressure at the street, code gaged over a 5 day period of 70 – 80 with an occasional spike, confirm that the water company pressure knocked down. Mr. Marcik states we are out of time. This matter has been added to the Hot List.

Mr. Marcik stated; big ticket items need to be rectified, leaving these items open and adding new items is not working.

5. Architects Report – BC

a. Furniture installation timeline of remaining install: mid-August

Mrs. Casey made a motion to authorize the Purchasing Department to issue a purchase order to Computer Comforts, Inc., in the amount of \$4,337.80 for 38 LCD arms with a 30-pound carrying capacity, per Computer Comforts' quote dated July 14, 2015, with the expectation that final billing will be a net \$325.00 after crediting \$4,012.80 for the returned arms. Mrs. Molnar-Ryan seconded. The motion carried unanimously.

Mrs. Casey made a motion to authorize the Purchasing Department to issue a purchase order to Interscape Commercial Environments in the amount of \$279.36 for one LED Light Fixture, including installation, per Interscape's quote dated July 14, 2015. 6 seconded by Mr. Marcik. The motion carried unanimously, Mr. Marcik abstained.

Mrs. Casey made a Motion to Authorize the Purchasing Department to issue a purchase order to Bartholomew Contract Interiors (BCI), upon receipt of BCI's formal quote, in the amount of \$867.50 to install power units on seven tables in Tech Classroom D203. The motion was seconded by Mr. Marcik. The motion carried unanimously, Mr. Marcik abstained.

This closes out the furniture issue.

b. Confirm emergency shelter work was shown on documents and installed in progress, items all work Tactical has determined their equipment won't fit he is working on other plans. Field verification is in process.

c. Confirm repeater components fit in MDF room

d. Status of high density file cabinets order

WB Mason will be providing GHS with the Modular Millwork craft paper folders for all the sizes as noted below. Make sure you include the 5" EZ insert magnified index with laser printable label/indexes.

#FE 100: V-Base 1"w x 12"d x 12"h Qty (4000)
 #FE 200: V-base 1"w x 15"d x 12"h Qty (250)
 #FE 105: Box base 1/2"w x 12"D x 11.25"h Qty (425)
 #FE 120: Box base 2" w x 12"D x 11.25"h Qty (175)
 #FE 130: Box base 3" w x 12"D x 11.25"h Qty (25)
 #FE 205: Box base 1/2"w x 15"D x 11.25"h Qty (75)
 #FE 220: Box base 2"w x 15"D x 11.25"h Qty (25)
 #FE 230: Box base 3"w x 15"D x 11.25"h Qty (5)

6. Administrative Report

None

7. Public Comment

None

8 Sub-Committee Reports

a. Communication

Mary 9/26 ribbon cutting ceremony 2 pm Saturday 9/26. Mr. Marcik. asked Mr. Hetzler – what work might be going on that day? Mr. Hetzler replied, unsure at this time but should not be any conflicts. It was decided to issue a request for no work to be done during the festivities. The formal ribbon cutting should take place on the West Side because it's a cleaner entrance. Mr. Micenti will be working with the students and faculty there will be activities throughout the school the event will be 2 hours. We do not anticipate needing offsite parking.

b. Bills - none

c. Change Orders

COR#223R Duct beam penetrations sent 7/10 worth \$2,230 Guido & Scott approved 7/11
 COR#225 Partitions above storefront frames sent 7/10 worth \$3,355 Guido & Scott approved 7/11
 COR#241 South planter concrete sent 7/10 worth \$14,625 Guido approved & Scott recused 7/11
 COR#242 Sidewalk at south entry & egress door sent 7/10 worth \$4,627 Guido & Scott approved 7/11
 COR#243 Privacy film at locker rooms sent 7/8 worth \$1,199 Guido & Scott approved 7/11
 COR#244 CNC power sent 7/8 worth \$2,557 Guido & Scott approved 7/11
 COR#246 Building Acceleration7 sent 7/8 worth \$0.00 allowance draw Guido approved Scott recused 7/11
 COR#248 Expansion joint covers in atrium set 7/8 worth \$5,182 Guido & Scott approved 7/11
 COR#249 Metal closure panel at stair #1 sent 7/8 worth \$2,655 Guido & Scott approved 7/11

COR#250 Factory finish metal covers at exterior walls sent 7/10 worth \$7,396 Guido questioned Jesse on classification on 7/11

COR#258 Horn strobe at D119C sent 7/8 worth \$1,940 Guido & Scott approved 7/11

CDA#73R Rated ceiling in elevator shafts sent 7/10 worth \$4,995 Guido 7/11 & Scott approved 7/12
CDA#85R Sent 7/2 worth \$4,846 for slab prep, Guido approved 7/11 Scott approved 7/13

Mrs. Beeman made a motion to approve the change orders as presented, seconded by Mrs. Casey. The motion carried unanimously. Mr. Pinckney recused on COR#241 & COR#246.

Mrs. Beeman made a motion to approve the CDA's as presented, seconded by Mrs. Casey. The motion unanimously carried.

9. Executive Session

None

10. Next Meeting Agenda Review

The GHSBC will hold a meeting on July 28th @ 7:00 p.m. at a location to be determined.

11. Adjournment

There being no further business to discuss, Mr. Marcik made a motion to adjourn the meeting at 9:00 p.m. Mrs. Beeman seconded. The motion carried unanimously.

Respectfully submitted,
Lisa Brewer, Recording Secretary