

Draft Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – July 12, 2016

1. Call meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, July 12, 2016 and called to order at 7:00 p.m. in the Community Center with Chairman Scott Pinckney presiding.

Present: Mary Beeman, Bill Mulligan Scott Pinckney, Barbara Casey
Guido Petra, Bob Jacob

Also Present: Dan Hetzler, Fusco O&G
Lawrence Rosati, Morganti

2. Approval of minutes 6/14 & 6/28

Mrs. Beeman made a motion to approve the minutes of 6/28/16, seconded by Mr. Petra. The minutes were amended and approved unanimously

The minutes of 6/14 were tabled until the next meeting.

3. Revisions to Agenda as necessary None

4. Public Comment None

5. Project Manager's Report

a. M&M CA proposal for turf field CA service Mr. Rosati stated that M&M would not be here. He has reviewed some CDA's with Dan.

CA's services to monitor the turf contractor, he recommends that the committee approve the proposal in the amount of \$68,500 for the Turf contractor. Mr. Mulligan made a motion to recommend to the BOS that they extend the contract with Milone and McBroom for an additional \$68,500 for turf field construction, seconded by Mrs. Beeman. Discussion followed. The motion carried unanimously.

6. Budget & Bills Mr. Mulligan reviewed the budget with the committee. \$1.75mil remains in contingency.

Ciulia & Donofrio \$1,663.15

Ciulia & Donofrio \$601.25

GPS \$2408.52

GPS \$2799.95

GPS \$1957.50

GPS \$2520

GPS \$470.35

GOs \$787.72

Testcon \$940.00

Morganti \$8023.68

Milone & McBroom \$7147.20

Morganti \$11,047.66

Mr. Jacob made a motion to approve, seconded by Mrs. Beeman The motion carried unanimously
O&G \$599,739.10

Mr. Jacob made a motion to approve, seconded by Mrs. Casey The motion carried unanimously
TSKP \$15,551.85

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan The motion carried unanimously
TSKP \$6,029.98

Mr. Mulligan, seconded by Mr. Jacob The motion carried unanimously
TSKP \$3,967.50

Mr. Jacob made a motion to approve, seconded by Mrs. Beeman The motion carried unanimously

Clerical \$259.60

The motion carried unanimously

7. CM Report Mr. Hetzler reviewed the CM Report with the committee. He reviewed the punchlist items. Discussion about the Teco-gen system followed. Dan recommended having a review of the system in a year. This item will continue to be an agenda item. Items that are still open were discussed. HHS, F&F and G&R.

a. CM Final paperwork update for upcoming final payment Dan Hetzler reviewed the final payment requirements. He is completing the audit for review.

b. Punchlist and retainage reduction review Mr. Hetzler reviewed the retainage reduction. He reviewed the plantings and the process for substantial completion.

c. Status: Radon sealing 2 rooms, softball field irrigation Irrigation on the softball field hadn't been turned over for the upper fields. Rick Maynard identified some items that needed to be addressed.

Mr. Pinckney stated Field #4 had a lot of debris.

Mr. Hetzler stated it has been removed.

Mr. Pinckney spoke to Kevin Fuselier and they may be repairing the 3rd base area

8. Architect's Report Jesse Saylor sent an email stating his final completion statement. He is working with Dan.

a. Arch final paperwork update for upcoming final payment

b. 3rd base stone French drain Kevin and Steve are looking for to fix the problem with artificial turf. He will address this further.

c. Recommendation on extra off site topsoil There are 2000 yards, 500 may be necessary for top dressing.

Change Order

CDA 180 \$2,000

Mr. Jacob made a motion to approve, seconded by Mrs. Beeman. The motion carried unanimously.

COR 392 \$325

COR 393 \$1,381.00

COR 394 \$2,773.00

COR 395 \$ 1,175.00

COR 396 \$7,515.00

Mr. Pinckney made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

COR 397 \$0

COR 398 \$2,332.00

Mr. Pinckney made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

9. Milone & McBroom Construction Administration Report.

10. School administration report

a. Update on state change orders

b. Pricing on PR# 140-2 and PR #141.3

c. Ripman lighting update

11. Communications Feedback from Carousel – Sound system not operational. The speakers are not theatrical, public address speakers. Dan stated that the training at the beginning of the school year was done but they were not able to schedule a follow up training session. The committee asked Mrs. Beeman to follow up with Dr. Freeman.

Feedback for TSKP – The seats on the side mezzanine do not have enough leg room.

Signage – There isn't enough directional site signage directing the public to various parts of the building.

12.Executive Session Mr. Mulligan made a motion to go into executive session at 9:12 p.m. with the GHSBC members present. A motion was made and seconded to move out of executive session and resume the regular meeting. The regular meeting resumed at 9:20 No action was taken in executive session.

13. Adjournment

The next committee meeting will be **August 9, 2016** at the Community Center at 7:00 p.m. There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 9:20p.m. Mr. Jacob seconded the motion and it was carried unanimously.

Respectfully submitted,
Laurie Kelley, Recording Secretary