

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – June 9, 2015

1. Call meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, June 9, 2015 and called to order at 7:00 p.m. at the GHS Library with Chairman Scott Pinckney presiding.

Present: Mary Beeman, Guido Petra, Barbara Casey, Bob Jacob (7:50)
Larry Marcik, Scott Pinckney, Todd Williams

Also Present: Randall Luther, TSKP
Dan Hetzler,
Lawrence Rosati, Morganti, Tim Murphy, Hoffman & Associates

2. Approval of 5/12/2015 Minutes: Mrs. Beeman made a motion to approve the 5/26/15 minutes, seconded by Mrs. Casey. The minutes were approved 4-0-1 Pinckney abstained
Mrs. Beeman made a motion to approve the minutes of 6/2/2015, seconded by Mrs. Casey. The minutes were approved 4-0-1 (Marcik abstained)

3. Revisions to the agenda Move up Public Comment to #4

4. Public Comments none

5. Project Managers Report –

a. Hot List Lawrence distributed the hot list to the committee. He stated that most of the items will be covered under the various reports.

b. Move Manager update Tim Murphy was present and stated they have brought in an additional 1000 boxes for the teachers. All Mover disposal labeling is completed. Clancy Moving is on board full time. The move is currently on schedule. The student book return boxes have been distributed. He discussed the two week look ahead with the committee.

5. Administration

a. Science update Dr Freeman stated that the town will be taking over the electrical data and phones as of June 21. They have gotten support from the town. The maintenance crew will be going in for demolition on June 22. The weight room will be divided into two parts. Track side equipment will be stored over the summer with outdoor weight training being done with the football team. The rest of the equipment will go into the upstairs room for storage. They will be able to demo the existing weight room. They are waiting on a confirmed installation date from SCG.

b. Addtl request funding Dr. Freeman stated that as they are doing training around the new facility, questions are being raised on how things will work and what will need attention. Mr. Misenti and Dr. Freeman will look at some of those issues and take them back to Jesse or Lawrence.

8. CM Report

a. Emergency Shelter. Larry Marcik stated that at the last emergency shelter meeting there was some discussion about another committee being formed in town to handle the operations of the emergency shelter. He suggested e-mailing the town to see how that gets put together. Rick Maynard stated that the original emergency shelter is still the park and recreation center. Mr. Gurnham stated that the Fire Chief is the head of the committee. This is possibly something that could be looked at in September or October.

b. Schedule Update OPM response - Dan Hetzler stated that he has gone over the comments and responded to them. He reviewed the issues they ran into with the wood shop. He stated that he made the committee aware of these issues in March. The wood panels that were in error have finally been corrected but have taken a month to correct, delivery of the new panels will be in July. Not all of the panels were in error. Mr. Pinckney asked if the substantial completion is now pushed back as well. Mr. Hetzler stated it was. He will set a new schedule taking into account the email that he

received today. Notices to trades – have met with trades on a weekly basis. Occasional notices have been sent electronically. He stated that the substantial completion and occupancy schedule have to be updated. Mr. Rosati stated that he feels those two items should be handled separately. Mr. Hetzler stated that all of their MEP and mechanical side, the electrical side, PA and intercom systems, plumbing is already final throughout building. The PA system training will begin. Mr. Pinckney asked if the bldg. can be broken down by pods, pupil services, etc. and what is not completed. Mr. Hetzler stated the punch list is ongoing now.

c. Discussion to reduce subcontractor retainage trade by trade Dan Hetzler stated that there is structural steel, fire proofer and dry wall trade. Mr. Pinckney made a motion to reduce Shepherds Steel, H Carr and Andron 50% down to 2.5%, seconded by Mrs. Casey. The motion carried unanimously. Mr. Pinckney asked Mr. Gurnham for the billing dates for the utilities.

9. Architect's Report

a. Turf Field Mr. Luther reported on the Turf Field. He stated that Milone & McBroom met with the fields committee. All options and variations were looked at. Two systems will be designed and priced. One option is the system that is there now and the second option is with a shock pad which the fields committee feels would be best. The different types of turf are being priced. They should have pricing available at the next meeting. Funding was discussed. Mr. Pinckney asked if this does not go through, would they like to have the conduit run for lighting.

b. Dash Board Proposal request to get pricing for the dash board. Base contract is a standard BMS system with a lot of additional points to monitor a lot of the systems. The interface that comes with the design is not user friendly. It is web based. Part of the performance spec has additional sensors that the students can use as part of the curriculum. If this is to move ahead, it is good to do it while the \$150,000 is being held, but it may be less than that. Dr. Freeman stated it is nice to have but right now it is not built into a program. The committee does not feel this should be pursued.

c. Recommendation on required cameras for parking lot alternate Nothing to report

d. PCT 4 State vendor procurement update Richard issued a spreadsheet to the committee, they are still waiting on the antennae system. There will be a presentation at the meeting on the 23rd. No updated information on the communication package. Mrs. Casey made a motion to accept the proposal dated May 30, 2015 from HB communications of North Haven, CT for providing and installing display monitors (type D.01 through D.06a) and projectors (Types P.03, P.04 and P.05) at Guilford High school, and to advise the Purchasing to issue a purchase order in the amount of \$183,604.00 for these items, Mr. Pinckney seconded the motion and it was approved unanimously. Mrs. Casey made a motion to approve the proposal dated 5/21/2015 from Connecticut Business Systems of Wethersfield, CT for providing and installing the Brightlink Interactive Projectors at Guilford High school and to advise the Purchasing Agent to issue a Purchase Order in the amount of \$146,835.00, Mr. Jacob seconded the motion and it was approved unanimously. Mrs. Casey made a motion to approve the proposal dated 6/8/2015 from the Walker Group of Farmington, CT with an adjustment for 5 additional laptops, for providing and installing a total of 31 Laptop computers and 1 Laptop Security cart at Guilford High school, and to advise the Purchasing Agent to issue a Purchase Order in the amount of \$26,558.47, seconded by Mrs. Beeman and approved unanimously.

10. Subcommittee /Liaisons reports

a. Communications Mrs. Beeman stated there is meeting in the auditorium with neighbors Saturday with Joe Mazza at 9:00 a.m..

a. Budget & Bills Mrs. Casey presented the following bills for payment:
Electricity reimbursement \$58,640.92 through May 13

Mr. Pinckney made a motion to approve, seconded by Mrs. Beeman The motion carried unanimously
Walker Group \$10,342.80 hardware/software wireless network project

Mrs. Beeman made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously
Cuilia & DOnofrio \$747.40 Mr. Jacob made a motion to approve, seconded by Mrs. Beeman
The motion carried unanimously.

L Kelley \$247.50 Mrs. Beeman made a motion to approve, seconded by Mr. Petra The motion
carried unanimously.

Walker Group hardware and software for the project \$67,828.41

Mrs. Beeman made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

Ergonomic Group for switch gears \$224,150.00 Mr. Pinckney made a motion to approve, seconded by
Mr. Jacob. The motion carried unanimously

c. Change Order

COR 230 \$6,078.00

Mr. Pinckney made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously

COR 218 \$21,065.00

Mrs. Beeman made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

11. Old Business

12. New Business Mrs. Casey stated Joe Mazza and Wayne Vetre met with LHF to have a discussion
concerning the water company easement

13. Executive Session none

14. Next Meeting Agenda Review The GHSBC will hold a Workshop meeting on Tuesday, June 23,
2015 at 7:00 p.m. in the Community Center.

15. Adjournment There being no further business to discuss, Mrs. Beeman made a motion to adjourn
the meeting at 8:49 p.m. Mr. Jacob seconded the motion and it was carried unanimously.

Respectfully submitted,
Laurie Kelley, Recording Secretary