

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – April 7, 2015

1. Call meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, April 7, 2015 and called to order at 7:00 p.m. at the GHS Library with Chairman Scott Pinckney presiding.

Present: Scott Pinckney, Mary Beeman, Guido Petra, Todd Williams
Margaret Molnar-Ryan, Bob Jacob (8:43)

Also Present: Richard Szczypek, TSKP
Dan Hetzler
Lawrence Rosati, Morganti
Dr. Freeman, Mr. Misenti

2. Approval of 3/24/2015 & 3/31/2015 Minutes: Mr. Pinckney made a motion to table the approval of the minutes, seconded by Mrs. Beeman. The motion carried unanimously.

3. Revisions to the agenda

4. Project Managers Report

a. Hot List - Lawrence Rosati distributed the report to the committee and updated the committee on the ongoing activity. The transition schedule will begin again on 4/23 from 12:00 to 1:00. The Shields will be cleaned and stored. They will be categorized and digitally displayed in the foyer of the new high school.

b. Move Manager Mr. Dan Hoffman was present and stated that they will provide boxes to the teachers and staff. They will begin working on a bid for a mover. They will work on making sure everyone has enough boxes to pack their classrooms. He has have met with Mr. Misenti and will tour the building on Thursday to determine what needs to be packed. All the teachers and staff will get tags, only boxes with tags will be moved. If the mover is not on board when they need boxes, they will bid that out separately. A question was asked about removing the boxes once they have moved into the new building. Mr. Hoffman stated the empty boxes will be removed during the first three days of school. A proposal will be sent to the committee. The proposal for a mover should move forward.

c. IRN Mr. Pinckney will be meeting with Joe Mazza and Dr. Freeman to ask the BOS to provide a waiver for any items that need to be liquidated.

5. School Administration Report Mr. Misenti reported that he had a good meeting with the move manager and feels that everything is moving along.

6. CM Report

a. BIM 360 log – Mr. Hetzler asked for any follow up questions

b. Baseball field Mr. Hetzler stated that the baseball field has an issue with the infield. A punch list was developed in March and it is being maintained through the trade base. In the fall of 2014, they reviewed the punch list which asked for more clay. The delivery of the clay has been scheduled, it has not been determined who will spread the clay. Lighting has been installed for the new sidewalk. A formal letter of substantial completion will be sent to the committee when the work is completed.

Mr. Schmidt stated that when the Park & Rec maintains the fields, they add clay every year.

Mrs. Beeman asked if the park and recreation does the work, can they bill the cost back to the committee.

Mr. Marcik stated that the contractor should come back and finish the work.

Mr. Hetzler stated that it was accepted by the design team in May.

Mr. Schmidt stated they do a field walk every spring, last spring they did a field walk and did a punch list with Todd Williams. During the summer when the field was not accepted, a lot of weeds developed. When they walked it in the fall, it appeared that the trade contractor went in with a bobcat and scraped the clay and weeds off the field. From the field committees perspective, they feel the replacement of the clay is the contractor's responsibility. On the punch list there are still items that are safety issues and are not acceptable. They need to be addressed and taken care of. The roll up door on the concession stand has sharp metal edges. They need to be removed to prevent injury. There is still water accumulating in the press box. These things were known about last spring and were not addressed.

Mr. Hetzler stated that there may have been clay removed to remove the weeds. The trade contractor did what was expected, but any further work becomes additional work to the town. If there are issues outside of the punch list, the park and recreations should bring those items to the committee. They are trying to find where the water is leaking into the press box.

Mr. Pinckney stated that the punch list from the fall got shared with the architect's. All of the items that need to be addressed are in TSKP's hands. The list needs to be sorted so the field can get into play. TSKP will have to get a list to Dan Hetzler to be done immediately.

Dan Hetzler stated that the importance is getting all the safety issues handled to be able to get the kids on the field.

Mr. Schmidt asked about the turf field, and whose decision it will be.

Mr. Pinckney stated it is a financial issue for GHSBC. Other boards will need to discuss it and make further decisions and give direction.

Mr. Schmidt stated Mr. Maynard has no budget to do the work on the clay.

Mr. Pinckney will be talking with Mr. Mazza and Dr. Freeman to get direction concerning the artificial turf which is not on the ed specs and not reimbursable.

7. Architect's Report:

8. Public Comment

9. Subcommittee /Liaisons report

a. Communications Dedication plaque questions and comments will be worked out.

b. Budget & Bills

Morganti \$19,565.56

Mrs. Beeman made a motion to approve, seconded by Ms. Molnar-Ryan. The motion was approved unanimously.

CDA #84 \$7,641.00

Mr. Marcik made a motion to approve, seconded by Mr. Petra, the motion carried unanimously.

CDA #86 \$14,965.00 Additional field staff member construction contingency

Mr. Pinckney made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

11. Old Business

12. New Business

13. Executive Session

14. Next Meeting Agenda Review The GHSBC will meet Tuesday, April 21, 2015 at 7:00 p.m. in the GHS library.

15. Adjournment There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 9:10 p.m. Ms. Molnar-Ryan seconded the motion and it was carried unanimously.

Respectfully submitted,

Laurie Kelley

Recording Secretary