

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – March 31, 2015

1. Call meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, March 31, 2015 and called to order at 7:00 p.m. at the GHS Library with Chairman Scott Pinckney presiding.

Present: Scott Pinckney, Mary Beeman, Guido Petra, Todd Williams
Bill Mulligan, Larry Marcik, Barbara Casey, Bob Jacob, Margaret Molnar-Ryan

Also Present: Richard Szczypek, TSKP

Dan Hetzler

Lawrence Rosati, Morganti

2. Approval of 3/24/2015 Minutes: Mrs. Beeman made a motion to approve the 3/24/15 minutes, seconded by Mr. Mulligan. The minutes were approved 6-0-1 (Williams abstained)

3. Revisions to the agenda Add move manager to 4b, eliminate 5a. & b, and 6c. Add PCT to #7.

4. Project Managers Report

Hot List - Lawrence Rosati stated that the hot list remains the same. The move manager was discussed. He has made a call to Jeff, to approve Hoffman for a move manager. The transition schedule will be forwarded to him. A proposal should be made to authorize the BOS to move forward. Mr. Pinckney stated that the move manager is responsible for moving everything over. The BOE handles anything that moves within the school district. The move manager will be attending the BS meeting on the April 24th. Mr. Mulligan made a motion to recommend that the BOS execute an agreement with Hoffman Associates as a move manager RFP #6-1415 in the amount not to exceed \$79,220.00, seconded by Ms. Molnar-Ryan. The motion carried unanimously. Mr. Pinckney stated that they will not touch anything going to the other schools which is the responsibility of the BOE. Lawrence Rosati will work with the move manager for a schedule that will benefit Mr. Misenti and the GHS staff. Cliff Gurnham & Kevin Mitchell will meet next week to go over timelines and discuss move details. Mr. Pinckney stated that the move manager will be in contact with Mr. Misenti next week. Mr. Misenti does not want the staff moving hazmats or breakable materials.

5. School Administration Report

Mr. Misenti stated that he was in the new building today and had pictures taken. He stated that the new building is coming along beautifully. Mr. Misenti met with the Flaggs whose daughter passed away ten years ago. They have a memorial gravestone at the school. The family has decided they will take it home. The other memorials at the school will be handled by Mr. Misenti in the same way. Others have contacted the school wanting to take some of the items in the school for memorabilia.

6. CM Report

a. Monthly Report Mr. Hetzler stated that the building is moving along rapidly. All of the finishes are being completed. There is a higher burn rate for the month but it represents a lot of changes. There were eight items of a critical nature, seven have been handled. Mr. Petra asked for updates on claims. Mr. Hetzler stated the rock cost has been submitted to the committee for consideration. The RTU piping has been submitted to TSKP, they are waiting for their response. Mr. Szczypek stated they did submit a response. Mr. Hetzler stated they are sending further detail. He further stated the floor medallion is installed. Mr. Pinckney asked if everything is still on time. Mr. Hetzler stated they are still on time. They have gone over the FF&E with Jeannette. The local fire authority has concerns about exiting plans, the meeting is Thursday afternoon. Next week they should be able to turn over the baseball field with some more dry weather. Mr. Pinckney advised turning the field over with a punch list so incomplete items will get addressed.

b. QAQC Distributed tonight to be discussed on April 7th.

7. Architect's Report

a. Snow Plan A Snow plan is in Cliff Gurnham's hand, they are waiting for a response.

b. Artificial Turf Mr. Pinckney stated that the timeline is mid May to decide on design fees. The grass field grading does not begin until December of 2015. Mr. Mulligan stated that the parking should be looked at. The artificial turf will be discussed at the May 12 meeting. The costs should be looked at as well as a timeline for design documents. A proposal from TSKP will be forwarded to the committee again. Mrs. Beeman asked the approximate cost for use.

c. PCT Mr. Szczypek stated that after looking further into the PCT schedule, he feels the documents need to be completed and the date should be moved up. The date has been moved to April 29. The state could take up to a month to give their approval. Vendors that are already on the state list can begin getting a proposal together. The CM could add these items to their contract. Mr. Szczypek stated they are still working out some of the details of the package. Mr. Pinckney asked if the projectors can be purchased under phase 3? Everything needs to be on the list before going to the State. Mr. Szczypek asked Bo Laria for vendors he recommends to reviewed by Kevin, and then reaching out to those vendors.

9. Subcommittee /Liaisons reports**a. Communications**

b. Budget & Bills Mr. Mulligan presented the following bills for payment:

TSKP #38 \$34,535.92

Gas Bill \$35,000

DDono \$185.00

Dono 1,720.00

Ms. Molnar-Ryan motion to approve the bills as presented, seconded by Mr. Petra. The motion carried unanimously.

c. Change Order

COR 203 \$7,275.00

COR 204 \$603

COR 207 \$3,660.00

Mrs. Casey made a motion to approve the COR's as presented, seconded by Ms. Molnar-Ryan. The motion carried unanimously.

11. Old Business**12. New Business**

13. Executive Session Mr. Pinckney made a motion to move into executive session at 8:23 p.m. to discuss contractual negotiations. Mr. Jacob seconded the motion and it was carried unanimously. The building committee members were present along with Lawrence Rosati. A motion was made and seconded to move out of executive session and resume the regular meeting. The regular meeting resumed at 8:45 p.m.

14. Next Meeting Agenda Review The GHSBC will meet Tuesday, April 7, 2015 at 7:00 p.m. in the GHS library to discuss the QAQC and a presentation by Emerson. Mr. Hetzler asked about the retainage for DW Dexter. Mr. Jacob made a motion to authorize Scott Pinckney to approve retainage for DW Dexter, seconded by Mrs. Casey. The motion carried unanimously

15. Adjournment There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 8:48 p.m. Mr. Mulligan seconded the motion and it was carried unanimously.

Respectfully submitted,
Laurie Kelley, Recording Secretary