

Approved Minutes  
TOWN OF GUILFORD  
Guilford High School Building Committee  
Minutes – March 10, 2015

**1. Call meeting to order** A regular meeting of the Guilford High School Building Committee was held on Tuesday, March 10, 2015 and called to order at 7:00 p.m. at the GHS Library with Chairman Scott Pinckney presiding.

Present: Scott Pinckney Mary Beeman, Guido Petra  
Margaret Molnar-Ryan, Bill Mulligan, Bob Jacob, Scott Orenstein (7:57 pm)  
Also Present: Richard Szczypek, TSKP  
Dan Hetzler  
Lawrence Rosati, Morganti  
Dr. Freeman, Mr. Misenti

**2. Approval of 2/24/2015 Minutes:** Mrs. Beeman made a motion to approve the 2/24/15 minutes, seconded by Mr. Mulligan. The minutes were approved 5-0-1 (Petra abstained)

**3. Revisions to the agenda**

**4. Project Managers Report**

**Hot List** - Lawrence Rosati distributed the report to the committee. There is some new information about the Prairie drop plugs that will be discussed by Dan. The move manager bidding is ongoing, the bid opening is next Thursday, the 19<sup>th</sup>. Mr. Pinckney asked if there is a list of items that have been marked to move? Dr. Freeman stated there is. Mr. Rosati stated that he would send the list to Mr. Pinckney. The artificial turf has been sent to Richard for pricing and timeline. The repeater project will be discussed tonight with a presentation by Tactical. Mr. Pinckney asked Dr. Freeman if there are any concerns with the fiber. He stated that they have been assured by Centric that the school will be up and running when school opens in the fall.

The Industrial hygienist subcommittee met and approved Tighe & Bond. Mr. Mulligan made a motion to recommend that the BOS enter into contract with the Tighe & Bond in the amount of \$265,468, seconded by Mr. Pinckney. RP-5-145. The motion carried unanimously.

**The Sibley Mural**– Mr. Pinckney asked about the Sibley painting? Dr. Freeman stated that there is a place to install it in the new high school in a stair well that will be a Public space. There is also a place to store it where it will be safe until it is time to install it. There are, however, no guarantees that it will not be damaged during the removal of it. They will be taking pictures of it so it can be digitally stored.

**5. School Administration Report**

**a. Review of the list of Repeater components to be bid in IT bid** Dr. Freeman stated that they will wait for Cliff Gurnham to begin the repeater discussion. The shields are being removed and stored offsite. An update on the Repeater project has been moved to Richard.

**6. CM Report:**

**a. Monthly Report** Dan Hetzler distributed the Monthly report. Mike Brennan from O&G was present. Dan stated that the prairie drop plug pricing reflects the reduced scope pricing. He has spoken to Cliff about the maintenance requirements and Cliff feels there is no impact on which one the committee goes with. COR bidding process will be done. Mr. Pinckney thought there would be some additional maintenance with one grass vs the other. The meadow grass would be maintained the same way. The price submitted today was \$44,000 but they are continuing to look at it.

The salvage and removal vendor price that was discussed at the last meeting was a rough order magnitude.

The coordinator with FF&E is moving along. There are no issues with the dates that Jeanette has discussed.

The display case for the front foyer has been re-priced and there are some subtle design changes that have not been completed yet.

The last of the drywall is coming down to the first floor. There has been a lot of headway made in the building. The building official has requested a meeting with the design team and Milone and McBroom to confirm a plan stating the egress requirements to get the students out the front door. They have shown that the occupancy can get out the front door, but he is still requesting a meeting. They may require a drawing showing the egress plan which TSKP may need to provide.

**QAQC** – Dan Hetzler distributed the BIM 360 Issue report. The committee reviewed the report. Mr. Pinckney stated that most of the items are small items, but some of them are becoming more of an issue because they are not being addressed. There are concerned that areas are being closed in with the problems there that have not being addressed. Mr. Hetzler stated that is not how they are being handled, they are going back and fixing them before the walls get put up. Mr. Mulligan asked if the moving and salvage will go out to bid? Mr. Pinckney stated that RIN is a company that does that work.

Mr. Mulligan asked about the as built? Mr. Hetzler stated that it was part of their package. Mr. Pinckney would like TSKP to review and add an agenda item for the next meeting on a review of the as built expectation.

Mr. Pinckney asked about an update on Dexter? Mr. Brennan stated that most of the Dexter issues have been cleared up. There is still substantial amount of money of there that needs to be paid up. Mr. Pinckney asked for a statement that will let the committee know what is being done.

Mr. Pinckney asked if everything is still on schedule and moving along with no issues. Mr. Hetzler stated that they are on schedule, there may be some premium time needed to get it completed, but they expect to meet the June 1 date.

**Schedule** – Mr/ Pinckney asked to have the report out the Friday before the meeting. Mr. Pinckney would like to make sure that these items are being tracked.

## **7. Architect's Report**

**a. Technology Bid results** – David Moffit from Tactical Communications was present. Mr. Szczypek stated that the committee should add another phase for radio communication equipment. The remaining tech items such as monitor displays, computers and Library security can be added to phase four. Three phases have gone out to bid and are completed. A letter should be sent to the state requesting a 4<sup>th</sup> phase be added. Pam Millman had questioned if the equipment needed to be bid or just purchased off the state list. She has found that there is no problem with purchasing off the state list, They would just enter into contract with the state on that. Paige Farnham at the State had no issue with this either. The State would issue an approval to proceed. The review process will have to be handled through the state. Mr. Szczypek read the letter that Dr. Freeman wrote and would like approval to send it to the state. He further reviewed the cost summary sheet for the GHS radio system and stated that the list is not completed. The wiring that has already been installed will need to be included in the state reimbursement. A complete list of all of the components has not been identified. Mr. Brennan reviewed the plan with the committee. The town of Guilford is part of the radio system that the new high school would be a part of. The Town of Guilford Microwave/MUX and the Emergency Services Receiver site are part of the Town project with no cost to the project. Mr. Szczypek stated that these really have to do with the high school that are internal communications within the high school with a connectivity to the first responders. This design is within the state guidelines for school security. The specifications need to be written by TSKP with help from Dave Moffit. The board needs to authorize the School Administration to send the letter to the state. The items not on the state list have to be bid. Mr. Moffitt stated that everything they need is on the state bid list. Mr. Jacob asked if it was

brought to the GHSBC because of funds needed. Dr. Freeman stated it was being brought to the committee because it was not part of the original scope of work. Once the pricing came back it was much higher than expected. This is a tight budget year for the BOE, additionally, it will not be reimbursed if it is funded by the town. It would be reimbursable if it is included in the high school package. Mr. Mulligan asked if there is a risk for a phase 5? Mr. Szczypek stated there is no risk. Mr. Pinckney stated this is a matter of urgency, \$24,000 has been expended already. The timeline was discussed. Mr. Jacob made a motion to approve up to \$312,969 expenditure, seconded by Mrs. Beeman. Ms. Molnar-Ryan asked about the dollar amount. Mr. Petra asked what this can do that cell phones can't? Mr. Brennan stated that it is not connected to a phone network, just internal communications. Mr. Petra asked when they are needed. Dr. Freeman stated that they would coordinate between the nurses, principal, athletic dept. etc. so they could communicate with everyone vs just one person on a cell phone. Mr. Mulligan stated that \$28766 is included in this summary, the motion should be amended to reduce the amount. Dr. Freeman stated that the administrators, custodial staff, PE teachers, all carry radios during the school day as well as the school counselors. There are up to 24 radios. Mr. Gurnham stated that number may be reduced. Mr. Marcik asked if any other schools are on this system. Mr. Gurnham stated that CO north would also be able to communicate with the schools. Will this work with other schools down the line? Mr. Brennan stated it would not. Mr. Marcik asked if the antennae are already on the roof? Mr. Gurnham said they are not. Mr. Hetzler stated that this is a stand alone system and asked how are they connected with the first responders. Mr. Brennan stated that there is a cross connect that they can connect with the police department. The town has already purchased the equipment through another contract. Mr. Rosati asked when this is complete, for competitive bidding will there be multiple manufacturers. The microwave portion is town owned. Mr. Petra asked if it is routine maintenance? There will be maintenance after the first year. Mr. Pinckney asked if there is space where this needs to go? Mr. Hetzler said there is, but he does not know that there are enough outlets. Bo Laria has been a part of this plan since the beginning. Mr. Mulligan reviewed the contingency balance and stated that from a risk management side this should not happen until the building is complete. Dr. Freeman stated that if this is put off it will go into next year's budget. Mr. Hetzler stated that there would not be a lot of work to be done if it is done later. Mr. Jacob amended the motion to change the cost not to exceed \$80,000 to complete a portion of the work, Mrs. Beeman seconded the amendment. The work would include Roof penetration, antennae connections with a full explanation of the scope of work from Mr. Brennan. Mr. Szczypek has concerns about reimbursements. Dr. Freeman clarified that the GHSBC is approving a Phase 4, approving going forward with a PCT date, approval of the \$80,000, and seeking approval from the State. After further discussion Mr. Jacob made a motion to withdraw his motion, Mrs. Beeman withdrew the second to the motion. The BC will be approving the PCT work but the work will not be completed until the end of the summer or on one of the school breaks. Mr. Pinckney asked that the summary sheet be cut back and take out everything town related. Mr. Mulligan made a motion to approve Dr. Freeman request another PCT for phase 4 of 4, seconded by Mr. Jacob. Dr. Freeman asked if the board is approving The motion carried unanimously. Mr. Mulligan made a motion to approve TSKP working with David Moffit not to exceed \$5000 which will be due on March 20, seconded by Mr. Jacob. The motion carried unanimously.

**b. Hydraulic Sheer Vendor** Mr. Szczypek stated that they need to drop the original vendor, Edwards, and make a recommendation for the Hydraulic Sheer. Mr. Pinckney made a motion to retract the bid awarded to Edwards American Machine tools in the amount of \$20,159, and approve the bid to Scotchman in the amount of \$22,672.00, seconded by Mr. Mulligan. The motion carried unanimously.

**c. Prairie Drop Seeds** Mr. Szczypek stated that they have reviewed the maintenance with the prairie drop seeds with Cliff Gurnham. Cliff Gurnham, Milone & McBroom, and Jesse have discussed

removal of snow. There is potential to remove some trees to allow snow to be piled there. A formal plan will be prepared.

**d. Front Entry canopy** Front canopy engineering has required some additional steel to support the glass. There is additional framing necessary to increase the number of rafters. Mr. Pinckney asked for more specifications on this. Dan Hetzler stated that this was looked at a while ago and the change is moving the rafters from east to west. Mr. Mulligan made a motion to authorize Margaret Molnar-Ryan to approve up to \$35,000 for changes to front canopy, seconded by Mr. Pinckney. The motion carried unanimously.

## **8. Public Comment**

### **9. Subcommittee /Liaisons reports**

**a. Communications** Request for LHF meeting, Mr. Pinckney stated they should come to the GHSBC meeting.

#### **b. Budget & Bills**

Mr. Mulligan presented the following bills for payment:

Electric - \$36,735.28

Gas - \$582.17

Test-Con \$5,790

Mrs. Beeman made a motion to approve the bills as presented, seconded by Mr. Pinckney The motion carried unanimously.

#### **c. Change Order**

COR 168 \$-1290

COR 178 \$2318

COR 181R 4450

COR 185 \$9,522

COR 191 \$2,564

COR 193 \$3,825

COR 194 \$1,109

COR 195 \$3,824

COR 196 \$19,799.00

Mrs. Beeman made a motion to approve the COR's as presented, seconded by Mr. Jacob. The motion carried unanimously.

CDA 67 \$6,209

CDA 71 \$10,788

CDA 72 \$21,400

CDA 74 \$4,279

CDA75 \$4,209

CDA 76 \$4,369

CDA 77 \$3,829

Mrs. Beeman made a motion to approve the CDA's as presented , seconded by Mr. Jacob. The motion carried unanimously.

CDA 69R \$29,929. Dave's time Feb & March already approved

**CDA \$14,965**

## **10. Old Business**

### **11. New Business**

**12. Executive Session** Mr. Pinckney made a motion to move into executive session at 10:03 p.m. to discuss contractual negotiations. Mr. Jacob seconded the motion and it was carried unanimously.

Lawrence Rosati and Richard Szczypek along with the building committee members were present. A

motion was made and seconded to move out of executive session and resume the regular meeting. The regular meeting resumed at 10:15 p.m.

**13. Next Meeting Agenda Review** The GHSBC will meet Tuesday, March 24, 2015 at 7:00 p.m. in the GHS library.

**14. Adjournment** There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 10:15 p.m. Mr. Marcik seconded the motion and it was carried unanimously.

Respectfully submitted,

Laurie Kelley

Recording Secretary