

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – December 9, 2014

1. Call Meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, December 9, 2014 and called to order at 7:00 p.m. at the GHS Library with Chairman Scott Pinckney presiding.

Present: Scott Pinckney, Larry Marcik, Todd Williams
Bill Mulligan, Guido Petra, Barbara Casey, Mary Beeman

Also Present: Randall Luther, TSKP
Dan Hetzler
Lawrence Rosati, Morganti
Dr. Paul Freeman

2. Approval of 11/25/2014 Minutes: Mrs. Beeman made a motion to approve the minutes of 11/25/14, seconded by Mrs. Casey. The motion carried unanimously.

3. Revisions to the agenda Mr. Pinckney stated that if items do not come before the committee on the Friday before the meeting it will not be discussed at the meeting. Mrs. Casey asked if Cliff Gurnham was coming to the meeting tonight with Tactical? Dr. Freeman stated they were not able to make it and will try to be at the next meeting.

4. Project Managers Report

Hot List - Lawrence Rosati distributed the report to the committee. He discussed items that will be going forward in January, the prairie drop plugs, the transition schedule and the consultant for the move. Mrs. Beeman asked if it is typical for a move company to make the transition or does the staff do it? Dr. Freeman stated that a school this size would use a move consultant. Mr. Mulligan made a motion to authorize a change in personnel from Chuck to Allen, seconded by Mrs. Casey. The motion carried unanimously. Mr. Pinckney asked Dan Hetzler about the prairie drop plugs pricing. He asked if this can be discussed at the January 13 meeting?

5. School Administration Report

a. Repeater Project Update Dr. Freeman reported that the electrical installation is complete. They will be moving with Tactical's first phase of work that will begin in the next few days.

b. Foyer Medallion – Dr. Freeman stated that there is not an update from the last meeting. Structural stability meets on Monday to further discuss.

c. Moving the Sibley Moving the Sibley has been quoted at \$10,000 but they do not guarantee their work if it should crack during the move.

6. CM Report:

a. Monthly Report Dan Hetzler distributed the MGI schedule review. It will be discussed at the December 22 meeting. Mr. Mulligan asked about float on the project and how the committee can have control over it. He further clarified that the committee should have control over the use of float as the project changes. It seems that the project covers up for sub slippage so the float can be maintained. Mr. Hetzler stated that when the schedule was done there wasn't a lot of float in it. He further stated that the objective is to stay on schedule. Opportunities to make changes are always made known to the committee. Mr. Mulligan asked with all the change orders that have been approved has the project been kept to the end date on the schedule. Mr. Hetzler stated they are on schedule with the end date. Mr. Mulligan asked if there were three or four days of float presently. Mr. Pinckney

commented that anything that is changed now will be run on premium time. It seems that everything is still sliding. Time recovery doesn't seem to be happening. Mr. Hetzler stated that there are a lot of places in the building that are moving along smoothly. There are areas that are slipping, they are pushing the contractors' every day. He will look into that closer and get back to the committee, they will find places that have little or no float. Mr. Pinckney is not asking for a man hour report. He is just asking to see that this is moving forward and not dragging. Mr. Hetzler stated that the building is moving forward. The project is moving along. Mr. Pinckney asked about the Change management log and if the dates have been submitted? Mr. Hetzler stated that it has been done but has not been forwarded to the committee. Mr. Pinckney asked about items that have been repeatedly come before the committee without answers. Mr. Hetzler will make a better effort to get the reports to the committee earlier so it can be discussed at the scheduled meetings. Mr. Pinckney asked about hiring a fourth person on the trailer and what work is he doing. Mr. Hetzler stated he is doing work that the committee is not seeing. Mrs. Casey stated that the committee needs to know that information. Mr. Mulligan commended Mr. Hetzler for the work that he is doing and understands the difficulties that come with a job this size. Mr. Hetzler further reported that the boiler is fired up. The water test failed, there was a small leak at the one of the windows. Mr. Luther addressed the copper issue with the committee.

b. Submittal and Procurement Log Mr. Hetzler stated the digital file that went out today was not the most current. He will forward the current one to the committee.

c. Review of MGI schedule The committee will discuss this at the next meeting as it was just distributed.

7 Architect's Report

a. FF&E update Mr. Luther reported that everything has been passed to the town for purchase orders. He does not know if everything is completed. Mr. Pinckney made a motion to drop the bid from Staples and approve the bid from WB Mason, seconded by Mrs. Casey. The motion was approved unanimously

b. Industrial Hygienist Monitoring The document was sent out on Friday, Mr. Luther asked if there were any comments? There were none. The RFP was reviewed.

c. Language Lab update A meeting has been scheduled for January 27 to have a demonstration of both systems. Foreign language teachers, Mr. Misenti, and possibly Dr. Freeman will be at the meeting.

8. Subcommittee/Liaisons reports

a. Communications Mrs. Beeman had nothing to report

b. Budget & Bills The following bills were presented for payment:

Morganti #24 \$4853.57 Mrs. Casey made a motion to approve, seconded by Mr. Pinckney.

The motion carried unanimously.

b. Change order Mr. Marcik presented the following change orders:

COR #149 post fire \$5,725.00

COR #153 \$2,795.00 owners antennae

COR #155 \$2,078.00 electrical

Mrs. Beeman made a motion to accept, seconded by Mr. Pinckney. The motion carried unanimously.

CDA #49 light repairs \$816.00

CDA #51 T2 \$2,777.00

CDA #45 baseball field issues \$12,059.00

CDA #53 \$3,300

Mrs. Beeman made a motion to approve, seconded by Mr. Pinckney. The motion carried unanimously.

9. Old Business Daylighting the gym. Mr. Hetzler stated that pricing is in. He is reviewing the daylighting functions. Mr. Luther stated that the pricing is being revised. They are waiting for additional comments from Kohler Ronan.

10. Executive Session Mr. Pinckney made a motion to move into executive session at 8:36 p.m. to discuss contract negotiations. Mrs. Beeman seconded the motion. The committee moved into executive session with Lawrence Rosati and Randall Luther present. A motion was made and seconded to move out of executive session and resume the regular meeting at 8:55 P.M. No action was taken in executive session.

11. Next Meeting Agenda Review The GHSBC will meet Monday, December 22 at 7:00 p.m. in the GHS library.

12. Adjournment There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 8:55 p.m. Mr. Williams seconded the motion and it was carried unanimously.

Respectfully submitted,
Laurie Kelley
Recording Secretary