

Draft Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – November 29, 2016

1. Call meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, November 29, 2016 and called to order at 7:00 p.m. in GHS room D102 with Chairman Barbara Casey presiding.

Present: Mary Beeman, Bill Mulligan, Todd Williams, Scott Pinckney
Guido Petra, Larry Marcik, Barbara Casey, Bob Jacob

Also Present: Dan Hetzler, Fusco O&G
Lawrence Rosati, Morganti
Jesse Saylor, TSKP
Kevin Forsier, Milone & MacBroom

2. Approval of minutes 10/18

Mr. Mulligan made a motion to approve the minutes of 10/18/16, seconded by Mrs. Beeman. The minutes were approved unanimously

3. Revisions to Agenda as necessary Move Budget & Bills up

4. Public Comment No public present

5. Budget & Bills

Morganti - \$2,292.48

Morganti – \$2,707.52

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

GPS 2017.2 - \$6,245.00

GPS 2017.1 - \$6,283.00

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

Testcon \$3,411.50

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

TSKP #57 - \$2,214.

TSKP #58 - \$3,034

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

Clerical - \$187.00

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

RAD Sports \$406,742.99

Mrs. Beeman made a motion to approve, seconded by Mr. Williams. The motion carried unanimously

Fusco/O&G Inv#52 - \$111,023.24

Balance to finish \$19,663.74

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. During discussion Mr. Petra asked about the retainage held by Richards of \$13,600. Mr. Hetzler stated there is some work that remains. They will be watching the turf development in the spring. They do have an area that needs to be seeded. The plantings around the school were discussed.

The motion to approve carried unanimously

Milone & MacBroom #78029 - \$24,470.12

Milone & MacBroom, #78422 - \$20,823.32

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

Milone & MacBroom Inv# 78611 extended services - \$7,936.65

Kevin Fuselier stated the bill was put together on a three month budget. They are into the fourth month of work. This is final bill which includes punch list work

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously

Milone & MacBroom inv#78612 - \$8,390.00

Mrs. Beeman made a motion to approve, seconded by Mr. Mulligan. The motion carried unanimously. During discussion it was noted that they failed to notify GHSBC of a design flaw.

6. Project Manager's Report

a. Mr. Rosati stated that he has been working with Jesse on the Ripman Lighting. If the committee approves of the work, he will submit a final bill to Pam Millman.

7. Field 4 Update Kevin Fuselier stated it is substantially complete. The maintenance equipment has to be delivered to the site. There are a few areas that will need to be checked on in the spring. They are coming back to work on the baseball field. Parts of the field need to be sodded. The field was used by another group. Mr. Williams has met with Rick Maynard concerning this.

8. CM Report

a. **CM final paperwork update** Mr. Hetzler stated he did not have a report to distribute. He distributed a retainage reduction request. He stated that all of the paperwork has been completed.

b. Punch list and retainage reduction

New items - the photo luminescent tape is not adhering in some areas. He found a solution to the problem. There is a strip that you cover the luminescent tape with. The product cost would be under \$10,000 to do the ground floor. Labor to apply would be \$5200, with fasteners \$500 – \$1000. It would take about four days and could be done over the Christmas break.

10. Architect & Civil Engineer Report

a. **Arch final paperwork** Jesse Saylor stated there are three open items. The O&M manuals have been received. The asbuilts have been handed over to Central north. Mr. Mulligan asked for a final digital.

b. **Ripman Lighting update** Four bids have been received. The bid results were discussed. Mr. Mulligan made a motion to recommend Mercury Group for Bid # 6-1617 in the amount of \$64,704.28 for external lighting, seconded by Mrs. Beeman. The motion carried unanimously.

11. School Administration Report

a. Update on state change orders - Dr. Freeman stated they have received change orders 3-8 from the state. They will continue to watch for the rest. Mr. Mulligan recapped the reimbursement from the state.

b. Baseball shed floor - purchase trek for the floor for a total cost of \$ 809.32. Mr. Mulligan made a motion to approve up to \$1000 for the shed work, seconded by Mr. Jacob. The motion carried unanimously. It was further noted that TSKP has received an award for the design of this building. Dr. Freeman thanked the people on the committee for all their hard work on the school building.

12. Committee Reports

a. Communications. Mrs. Beeman stated there are still complaints about lighting.

Change Order

COR #5 \$1,540.00

COR #6 \$40,420.00

Mr. Jacob made a motion to approve, seconded by Mrs. Beeman. The motion carried unanimously.

Executive session

Mr. Mulligan made a motion to move into executive session at 8:06 p.m., seconded by Mr. Jacob. The committee moved into executive session to discuss contract negotiations. A motion was made and seconded to move out of executive session and resume the regular meeting at 8:14 p.m.

13. Adjournment

The committee will hold another meeting in the spring of 2017.

There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 8:15 p.m., Mr. Jacob seconded the motion and it was carried unanimously.

Respectfully submitted,
Laurie Kelley, Recording Secretary