

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – November 10, 2014

1. Call Meeting to order A regular meeting of the Guilford High School Building Committee was held on Monday, November 10, 2014 and called to order at 7:00 p.m. at the Community Center with Chairman Scott Pinckney presiding.

Present: Todd Williams, Scott Pinckney, Larry Marcik, Margaret Molnar-Ryan
Bill Mulligan, Guido Petra

Also Present: Randall Luther, TSKP
Dan Hetzler, FOG, Brian Calvert
Lawrence Rosati, Morganti
GHS Principle Rick Misenti, Jason Beaudin, Cliff Gurnham
Mike Ayles

2. Approval of 10/28/14 Minutes: Mr. Pinckney made a motion to approve the minutes of 10/28/2014, seconded by Ms. Molnar-Ryan. The motion to approve carried 5-0-1 (Williams abstained)

3. Revisions to the agenda none

4. Project Managers Report Lawrence Rosati distributed the report to the committee. He reported that there was a work session on PR85 with Dan and Jessie to get it expedited. He reviewed the upcoming hot list items. Dan stated that CO#4 went to the state, CO#5 has not gone to the state yet, they need more signatures. It will go sometime in January.

5. School Administration Report Cliff Gurnham reported on the repeater project, he stated that he sent a scope of work to the committee. He stated that the plans have also been forwarded, materials will be on site on Friday and they will proceed with the work. They have met with Dan for a preconstruction meeting. Tactical communications was not able to be here tonight. They would be glad to make it next month. He reviewed the upcoming schedule of the project. He stated that the scheduling is based on funding, the bulk of the project will begin July 1 since that is the beginning of the fiscal year and the new budget begins. Wiring up to the roof will begin on July 1. Some of the equipment will take longer to get here. Timeline for work is four months. Mr. Misenti spoke to the fire chief and informed him this will not be ready at the start of school, the fire chief was fine with that. Ms. Molnar-Ryan asked if they need something in writing from the fire chief. Mr. Gurnham stated it is not a requirement for this project, so he does not feel this will be an issue. He can follow up his conversation with an email.

Mr. Hetzler asked about the steel structure? Mr. Gurnham stated they received a proposal on the antennae mount. Randall Luther stated TSKP has been involved in this project. Mr. Hetzler stated that this will need lightning protection and there will be additional costs for cutting open the roof. Mr. Gurnham asked if this would be reimbursed to them. Mr. Pinckney asked if Pam Millman had input on this. Mr. Marcik stated that minutes from the emergency shelter meetings stated that the basic items were supposed to be in the original state bid.

Foyer Medallion – Mr. Gurnham stated that Dr. Freeman will address this at the next meeting.

TecoGen incentive – Mr. Gurnham received paperwork from Jessie today, he will review it and get back to the committee.

6. CM Report:

a. Monthly Report Dan Hetzler distributed the monthly progress report to the committee. He reviewed the summary data page and stated that there is a significant jump in the percentage of work

complete. He estimated pending changes which includes Construction funds of \$945,000 available. The revised GMP burn rate has been increased to 256K month to month which is primarily due to the cost of security. Scope changes were reviewed, as well cost and schedule impacts. Change orders were reviewed, drywall is moving quickly through the building. Temporary heat and the mechanical room has been built out. The kitchen work is continuing, the security changes are being looked at and discussed with TSKP. A total of 17 items were moved since the last month.

b. CM's COR Log with required submission dates The log was issued on Friday. He reviewed some of the items, they have moved items forward for GHSBC approval. Mr. Pinckney asked about dates on some of these items. He further asked about items that are still being estimated and are not finalized yet. He further asked if there are items that can be moved off the list? Mr. Rosati stated that the prairie drop plugs and the dimming lights for the gym have been moved out. Ms. Molnar-Ryan asked the reason for dimmer lights in the gym. Mr. Luther stated it is daylighting. Mr. Marcik stated that there was a request from the emergency shelter committee that the lights can dimmed at night so people can sleep in there. Mr. Luther stated that most of the building has dimming already in it, the automatic daylighting. Mr. Hetzler stated they will continue to push ECI for the best cost. Mr. Pinckney asked to look at the schedule compared to the last one. Dan distributed an updated MO84. Mr. Mulligan asked when the contractors go on notice for failure to complete work? Mr. Hetzler stated that some of them are on notice every day. They often will put someone back in out of sequence so they can get some work done. Right now there about a half dozen critical paths they are tracking.

7 Architect's Report

Curtain Wall testing – the test results were positive. The air test was done on Friday.

a. FF&E update Jeanette O'Connell stated that the report from last week has been updated. The administration chairs have been completed, the floor buffer and the chariots can be purchased from the State contract. The language cart is being discussed, a demonstration of the carts from the vendors will be done. The hydraulic sheer was not bid on, they went back to the manufacturer but there needs to be an upgrade to the electrical to accommodate this equipment. 120V is what they need at the woodshop, but this machine needs a three phase. There are additional shipping costs, as well as an instructor to teach them how to use it. This is a specialty piece of equipment that needs to be set and rigged. Mr. Mulligan made a motion to approve the TSKP FF&E budget dated 11/10/2014 of \$1,800,277.99 and recommend it to the BOS for approval according to TSKP bid sheet with the exception of the Language Cart and Hydraulic Sheer, seconded by Ms. Molnar-Ryan. The motion carried unanimously.

8. Subcommittee/Liaisons reports

a. Communications

b. Budget & Bills The following bills were presented for payment:

TSKP \$119, 814.29

Morganti #23 \$8,607.38

NH register \$477.00

Atty D'Onofrio \$ 2,066.45 - 9/10- 9/29

Ms. Molnar-Ryan made a motion to approve the bills as presented, seconded by Mr. Petra. Mr. Pinckney asked about the FF&E scope. The motion to approve the bills carried unanimously.

b. Change order Mr. Marcik presented the following change orders:

COR no. 107R \$29,018

COR no. 121 \$7,008 additional lip brick

COR no. 138R2 \$14,583

COR no. # 142R third floor \$18,908

COR no. 144R2 acoustical ceiling \$6,236

Mr. Mulligan made a motion to approve, seconded by Mr. Petra. The motion carried unanimously.
CDA #39 (54.00) deleting masonry wall
CDA #40 changes wall type (\$101)
CDA #41 (4,316)
CDA # 42 \$30,488
CDA#43 \$6,777

Mr. Petra made a motion to approve, seconded by Mr. Williams. The motion carried unanimously.
09. Public Comment – Connie Stone asked about the repeater project and the location of the antennae on the building and if they would be closer and visible to them at Long Hill Farms. Mr. Hetzler stated they are in the center of the building. He doesn't really know the line of site. Ms. Molnar-Ryan stated that they have to be in a location to send and receive communications and the equipment can't really be moved around.

10. Old Business

11. Executive Session Ms. Molnar-Ryan made a motion to move into executive session at 9:05 p.m. Mr. Williams seconded the motion. The committee moved into executive session with Mr. Hetzler, Mr. Rosati and Mr. Luther present. A motion was made and seconded to move out of executive session and resume the regular meeting at 10:08 p.m. No action was taken in executive session.

12. Next Meeting Agenda Review The GHSBC will meet November 25, 2014 at 7:00 p.m. in the GHS library.

13. Adjournment There being no further business to discuss, Mr. Petra made a motion to adjourn the meeting at 10:08 p.m. Mr. Williams seconded the motion and it was carried unanimously.

Respectfully submitted,

Laurie Kelley

Recording Secretary