

Approved Minutes
TOWN OF GUILFORD
Guilford High School Building Committee
Minutes – January 13, 2015

1. Call Meeting to order A regular meeting of the Guilford High School Building Committee was held on Tuesday, January 13, 2015 and called to order at 7:00 p.m. at the GHS Library with Chairman Scott Pinckney presiding.

Present: Scott Pinckney, Bob Jacob, Scott Orenstein
Bill Mulligan, Guido Petra, Mary Beeman

Also Present: Richard Szczypek, TSKP
Dan Hetzler Brian Calvert, FOG
Lawrence Rosati, Morganti
Dr. Paul Freeman

2. Approval of 12/9/2014 Minutes: Mrs. Beeman made a motion to approve the minutes of 12/9/14, seconded by Mr. Jacob. The motion carried 4-2 Pinckney, Orenstein abstained.

3. Revisions to the agenda none

4. Project Managers Report

Hot List - Lawrence Rosati distributed the report to the committee. He stated that he has received Jeff D’Onofrio’s comments on the RFP for the hygienist. It is being looked at further by TSKP. The bids on the IT work and the process going forward will be discussed under the architects report. M&M’s pricing on the prairie drop plugs came in very high, it is being looked into further by Dan Hetzler. The transition schedule should be coordinated with all the parties involved. Mr. Jacob volunteered to work with Margaret as a subcommittee working on the move. The GHSBC will decide if they need to hire a move consultant. Mr. Mulligan stated there is \$50,000 in the budget for a move consultant.

Mr. Hetzler stated that they do not handle moves, it is not their expertise. He stated that he has been asked to walk through the building with a furniture disposal company. That is as far as they will go with it. The old building will be emptying as soon as June 19 and vacant by July 4. The last day of school is still slated for June 12. Mr. Jacob asked about storage space in the science wing. Mr. Szczypek stated it is a special application required by DEEP if that is intended. A discussion on recycling and scrapping followed. Mr. Pinckney asked if this could be looked at further by O&G.

The Language lab presentation will be on 1/27/2015 with the language department, Mr. Misenti and Dr. Freeman at 8:25 am.

Mrs. Beeman asked about the artificial turf field. Mr. Pinckney stated we will be getting pricing and a design, the GHSBC will decide whether to proceed.

5. School Administration Report

a. Repeater Project Update Dr. Freeman reported that the antennae contractor has submitted a shop drawing that is being reviewed by the electrical engineer. The cable has been run, but there is a change order to put it in a chase instead of j-hooks. That will be the completion of the work that needs to be done at this time. The equipment will need to be installed when it arrives. The BOE Operations Committee met last night and discussed this work and the board urged Dr. Freeman to ask if the building committee could handle this portion of the project in their budget. It is a very difficult budget year, if this could be moved out of the BOE budget it would be helpful. Mr. Mulligan suggested putting it on the hot list and looking at it again in March. He further stated that this has not been a part of the scope of the high school project. There is a new policy that Mr. Mulligan has received from Pam Millman stating that all work under a much lower dollar amount needs to go out to bid. Dr.

Freeman stated that he had the understanding that it had been raised to \$25,000. It was discussed further and Mr. Mulligan and Dr. Freeman stated that they will get clarification. Mr. Szczypek stated that Mr. Gurnham stated it is not eligible for reimbursement as part of the project. Mr. Pinckney stated that these costs have come through with a certified DAS installer. Mr. Gurnham feels that these contractors were on a state list. This work was not sent out to bid. Attorney D’Onofrio does not feel that it is reimbursable. Dr. Freeman and Mr. Szczypek will look into getting it reimbursed. Mr. Rosati asked if the rest of the scope of work would go out to bid?

b. Foyer Medallion – Dr. Freeman stated that the design has been finalized which is a combination of several of the school shields. The finalized price is \$10,750. Mr. Pinckney thanked Mr. Misenti for the tour of the new building and his help on the medallion.

6. CM Report:

a. Monthly Report Dan Hetzler distributed the monthly report. On the summary data page there has been an increase in the burn rate which includes all projected costs. He further reviewed what has been added to the scope/non-scope since last month. The cost/schedule issues were looked at and discussed. Mr. Pinckney asked about the rock excavation. The irrigation main was discussed and the need to move and replace it.

b. Review of MGI schedule comments Mr. Hetzler stated that the report reflects where changes were made. Mr. Pinckney commented that the building is progressing nicely. The schedule does not reflect what is being completed and it always seems that there is backup. Mr. Petra suggested adding a paragraph under schedule update that explains what is happening and that the project is on schedule. Mr. Mulligan commented that the schedule is on time until it is not. He would like to see a level of detail that explains where the schedule is not keeping up and where the trend line is. Mr. Pinckney stated that they are not trying to care about the little things, they just want to see the project as a whole succeed. Mr. Hetzler stated that the schedule is constantly changing as the scheduling of the trades changes. Mr. Pinckney stated that eventually that will cause the work to slow down and will affect the schedule. He further asked if there was anything that can be done to help with keeping it all on schedule. The committee understand that the proposal requests should be decreased by the architects as well. There are things that can be put off until another time. Mr. Hetzler thanked the committee for their comments and stated that they are moving along nicely.

c. Proposal log all submitted to everyone, no comments to add

d. Procurement and submittal log review Mr. Calvert stated that they will be meeting with THP next week to see what is happening.

7 Architect’s Report

a. FF&E update Mr. Szczypek stated there have been submissions for three credenzas at a cost of \$667.01 which will put the tac boards in place.

b. Industrial Hygienist Monitoring The document was sent to Pam Millman on December 17th and it has been reviewed by Jeff D’Onofrio. Comments have been received by Richard Szczypek and he will look over those comments and act on them.

c. Technology Bid There was an IT bid that came in, but they are asking the committee to reject the bids because of a necessary language correction. Mr. Mulligan made a motion to reject all bids for RFP 1-1415 and rebid four separate bids at the recommendation of Counsel Donofrio and TSKP, seconded by Mr. Jacob. Mr. Szczypek commented on the reason for the re-bid. The motion carried unanimously.

8. Subcommittee/Liaisons reports

a. Communications Mrs. Beeman stated that there have been some articles about the school construction in the New Haven register. Comments have been made and questions asked about the copper.

b. Budget & Bills The following bills were presented for payment:

FOG 63.5% \$2,649,420.35 percent complete Mrs. Beeman made a motion to approve, seconded by Mr. Petra. The motion carried unanimously.

L Kelley \$272.25

NH Register \$923

CES \$1,961

CES #27 \$3,922.00

Ciulla & Donofrio \$1,219.15 11-5 – 11-26

TSKP INV 37 \$50,305.72

Test con \$7404.00

Test con \$11,899.00

Morganit #25 \$9,059.20

Ciulla & Donofrio \$122.10 August 2014

Mr. Jacob made a motion to approve the bills, seconded by Mrs. Beeman The motion to approve carried unanimously

Winterberry Irrigation \$191, \$378.66, \$868.50 Problems with the sprinklers, they were repaired by Winterberry. Mr. Hetzler stated the sprinklers were not on the drawings. Mrs. Beeman made a motion to approve, seconded by Mr. Pinckney. The motion carried unanimously.

Approval of the FF&E requisitions. Mr. Mulligan presented the following requisitions for approval:

WS Mason, ORI, Interscape, Virco, Inc, Midwest Tech Products, Allston Supply, Insalco Corp, Tucker Library Interiors, Bartholomew, Red Thread Spaces LLC

Mrs. Beeman made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

b. Change order Mr. Rosati presented the following change orders:

COR # 92 metal shop floor (\$4380)

COR #146R acoustical ceiling treatment \$21,579.00

COR #148R grill to welding room \$1824

COR #159 window signage \$13,946

COR#160 sprinkler covers \$2,075

COR #163 add sprinklers coverg\$3,683

COR #166 add sill cap \$4,377.00

Mrs. Beeman made a motion to accept, seconded by Mr. Jacob. The motion carried unanimously.

CDA #54 Walk in condenser roof curbs \$2,195

CDA #55 Metal panel flashing \$6,426

CDA #56 Auditorium Sequence \$5,682

CDA #59

CDA #60 Roof drains \$4,950

Mr. Pinckney made a motion to approve, seconded by Mr. Jacob. The motion carried unanimously.

9. New Business Mr. Mulligan made a motion to authorize \$677 for one set of tac boards DC.09a & B, seconded by Mrs. Beeman. The motion carried 5-0-1 (Pinckney opposed)

10. Executive Session none

11. Next Meeting Agenda Review The GHSBC will meet Tuesday, January 27, 2015 at 7:00 p.m. in the GHS library.

12. Adjournment There being no further business to discuss, Mrs. Beeman made a motion to adjourn the meeting at 9:40 p.m. Mr. Jacob seconded the motion and it was carried unanimously.

Respectfully submitted,

Laurie Kelley

Recording Secretary