

**Guilford  
Town Green Committee  
Town Hall  
January 20, 2016  
3:30 pm  
Selectmen's Meeting Room, Second Floor**

Present : Chair Jerry Silbert, John Cunningham, Catherine Kiernan, Vivian Thain,  
Ann Erda (arrived 3:50 pm)

Town Officials : Rick Maynard, Director, Parks and Recreation

Absent : Tom Pinchbeck, Fran Swietlicki, Colin MacKenzie, Annis Homer, Tom Pinchbeck,  
Kevin Magee, Town Tree Warden/Environmental Planner

Guests : None

**Call to Order** At 3:35 pm, Chair Jerry Silbert called the regular meeting to order.

**Approve Agenda**

Due to a lack of quorum at the start of the meeting, there was no vote to approve the agenda.

**Approval of November 15, 2015 Minutes**

Due to a lack of quorum, it was decided that the November minutes would be approved at the February meeting.

**Treasurer's Report**

Treasurer Catherine Kiernan reported that the GGC account balance is \$44,087. Discussion reviewed potential expenditures. Chair Silbert requested that funds be set aside to re-seed and aerate on The Green in sectors that are in need.

**Public Forum** There was no discussion.

**Parks and Recreation - Director Rick Maynard**

Dir. Maynard reported that some citizens had complained about the additional lighted figures, placed by Parks and Recreation, around the Town Christmas tree for the annual lighting event (December 4, 2015). The light were turned off sooner than last year.

Discussion reviewed 2011- 2014 expenditures to seed, compost, and maintain The Green. Parks and Recreation (P&R) provides care and maintenance, which can cost approximately \$9,000 per year. This includes fertilizers, over-seeding some sectors and using the watering pit at a \$30-\$40 charge per month to the water company. It will take two or three years for newly seeded turf to germinate and watering is key to its' health. Re-seeding should be done in the fall for a better result. Dir. Maynard explained the process his crew uses to maintain the grass.

**Update on Fees**

Chair Silbert reviewed the current fee schedule for non-profit organizations, food concessions, and other organizations who apply to use The Green. Currently, the Shoreline Alliance for the Arts four day EXPO in July has no Guilford exhibitors and uses more sectors than in the past. In addition to Town sponsored P&R community events and concerts, others include, yet not limited to, the Shakespeare Theatre performance and classes, The

Community Nursery School Little Folks Fair, Habitat for Humanity Build, Lions' Club Harvest Festival, Taste of the Shoreline, Chabad Jewish Festival, Boy Scouts of America Strawberry Festival, and more. GGC should monitor whether or not it receives these fees in the account to maintain The Green. Chair Silbert will contact the Selectmen's Office to find out the collection process.

Discussion reviewed possible changes to fees for different types of applicants and uses, as well as, a 2015 proposal regarding new questions to be added to the application form.

**Approval of November 15, 2015 Minutes**

*At this point with a quorum present,*

*Motion: John Cunningham moved to approve the November 15, 2015 minutes, seconded by Catherine Kiernan.*

*Vote: Carried - Unanimously*

Further discussion on fees included:

- Applicant organizations who charge a fee to exhibitors could be required to pay for the total amount of exhibitors after their initial application.
- Chair Silbert will re-write revisions and email a draft to GGC members for a vote at the February meeting.

**Tree Warden Report- Kevin Magee**

Tree Warden/Environmental Planner Kevin Magee was not able to be present.

**Correspondence**            There was no correspondence.

**Old Business**             There was no further business.

**New Business**

Ann Erda advised that the youth Interact Club had received donations toward lighting the Christmas Tree on The Green. Dir. Maynard advised that, due to vandalism, the temporary community skating rink will not be installed during the February school vacation.

**Adjournment**

*Motion: At 4:37 pm, Ann Erda moved to adjourn the meeting, seconded by John Cunningham.*

*Vote: Carried - Unanimously*

Respectfully submitted,

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*Judith Anderson Castellano  
Recording Secretary*

**\*\*The next regular meeting will be February 17, 2016 at 3:30 pm.**