

Draft Minutes

TOWN OF GUILFORD
Design Review Committee
Minutes – 10th December, 2014

A regular meeting of the Design Review Committee was held on Wednesday 10th December, 2014 at 4:00p.m. in the Guilford Community Center with Vice-Chairman Alice Raucher presiding.

Present: Robert Charney, Shirley Girioni, Alice Raucher and Shavaun Towers. Excused: Philippe Campus, Karin Patriquin, Mary Repetti and Walter Weissenborn.

The meeting was called to order at 4:02p.m. Ms. Towers made a motion to accept the Minutes of 12th November, 2014 with the following correction: under “NERP Holding, 2945 Boston Post Road”, on page 3 add to the motion “..... in accordance with the regulations, *and street trees along the front edge of the property in a linear arrangement*”. Ms. Raucher seconded the motion and it was carried with two votes in favor. Mr. Charney and Mrs. Girioni abstained since they were not present at the November meeting.

REVIEW APPLICATIONS

Leone, Joe, Planet Aid for The Little Store, 2802 Durham Road, Map 109, Lot 9, Zone R-8. Special permit add clothing donation box.

Leone, Joe, Planet Aid for Maritime Grille, 2548 Boston Post Road, Map 84, Lot 14, Zone TS2. Site plan modification clothing donation box.

Leone, Joe, Planet Aid for Deli Unlimited, 1099 Boston Post Road, Map 46, Lot 73, Zone PV. Site plan modification clothing donation box.

Joe Leone introduced himself and stated that he had been referred to DRC by the Planning & Zoning Commission. He said he was representing Planet Aid a non-profit national organization headquartered in Baltimore, Maryland, and operating in 23 states. Mr. Leone said the organization partnered with businesses, schools, churches and other non-profit groups. Some of the profits realized would go to the site host or a check could be sent to a local charity if so designated. Mr. Leone mentioned that all clothing donated was sold internationally to wholesalers. Planet Aid sells the donated clothing and then donates funds to charity after taking out operating costs, etc. He also noted that the donation boxes were already on site as he had been unaware that zoning approval was needed. The box at the Maritime Grille will be relocated from the east to the west side of the property and the box at Deli Unlimited has been temporarily removed due to construction work. The most popular box is 4' x 4', yellow, with a

lever. In keeping with North Guilford the box at the Little Store is a light yellow shed style resembling a mini barn.

Mrs. Girioni stated that there was a proliferation of these boxes all over Guilford and that she had talked to Town Planner Kral about this. Mr. Kral had pointed out that they were sponsored by non-profit organizations. Mr. Leone said he met all the criteria for site plan and zoning requirements. Mrs. Girioni suggested that the Committee should choose one design that it liked and then talk to the Town Planner about writing a uniform ordinance. Ms. Towers said she would not want to see the mini barn style on Route One. Mr. Charney agreed, adding that this would be appropriate for North Guilford. He asked who decided on the location of the boxes on each property. Mr. Leone replied that he tried to find a suitable location which was also visible to the public. He added that letters had been sent to the neighbors in North Guilford but there had been no responses. Mr. Charney felt the Committee should look at the design of the boxes and their location on a property on future applications. Mrs. Girioni said the Committee could review the box for Deli Unlimited since it had been removed. Mr. Leone replied that this had already been approved and that it met all the setback requirements and that it would be returned to its original location. Mr. Charney said if any boxes were relocated on a property after they were originally installed that this should be reviewed by the Committee.

The Committee recommended PZC approve the clothing box at the Little Store and that the applicant return with a site plan and photographs for the Maritime Grille and Deli Unlimited - to be reviewed by the Design Review Committee.

Comments made for drafting an ordinance included:-

- Having a second central location in addition to the transfer station
- Establish a maximum number of boxes to be allowed in Guilford
- Establish approved design(s) and size(s)
- Review of site plan, location on the property
- Verification that applicant is a non-profit organization
- Review of site plan if a box is relocated on a site from its original installation

NERP Holding, 2945 Boston Post Road (Sullivan Property): Proposed retail store

development: Jim Cassidy (Hallisey, Pearson & Cassidy), briefly attended the meeting to see if the Committee had any final changes to its approval of this proposal. Ms. Towers replied that the motion had been amended to include a provision for planting street trees along the front edge of the property in a linear arrangement. She said large trees should be planted 40 feet on center and smaller trees should be 30 feet on center. Mr. Cassidy estimated this would allow for planting 6-7 trees.

Approval of Bills: Mrs. Girioni made a motion to approve the following bill: Katharine Stewart, secretarial services. Ms. Towers seconded the motion and it was carried unanimously.

The meeting was adjourned at 4:35p.m.

The next meeting of the Design Review Committee will be held on Wednesday 11th February, 2015 at 4:00p.m. in the Guilford Community Center.

Respectfully submitted,

Katharine Stewart
Recording Secretary