

## **APPROVED MINUTES**

Board of Ethics

**June 16, 2011**

Members Present: Nancy Arnold, Anthony Fappiano, Deborah Daddio, Ken Wilson and Arthur Benson

Staff Present: Sarah Judge, Secretary of Record

The meeting opened at 4:30pm

The Board would like to express thanks to Fred Brisbois for his contributions and input to the Board of Ethics and wish him well in his future endeavors.

### **Approval of May 5, 2011 minutes:**

*Upon a motion by Commissioner Fappiano, seconded by Commissioner Wilson it is voted to approve the May 5, 2011 minutes as amended. Commissioner Daddio abstained from the vote.*

### **Public Forum:**

n/a

Commissioner Benson had received correspondence from Nils Dailey of the Guilford Citizen Audit Committee requesting an expedited meeting. Commissioner Benson suggested that Mr. Dailey attend the next meeting, June 16<sup>th</sup> to introduce himself and present his request within the 'Public Forum' segment. Mr. Dailey did not attend.

### **Discuss potential revisions to existing code of ethics:**

Review of changes made from the prior meeting.

Discussion and clarification regarding procedures.

Discuss § 31-6. Board of Ethics. (D)

Clarification regarding number of meetings and/or hearings to be held within the course of a complaint.

Discretion can be used. There can be two potential meetings.

Commissioner Daddio – the wording indicates that two meetings will be held. If you want flexibility you need to build in wording for that.

Discussion regarding meeting schedule.

-maybe have quarterly or monthly meetings with the option to cancel or at the chairman's discretion. It is agreed to have quarterly meetings scheduled with special meetings as needed.

Commissioner Wilson – I think it would be a good idea to review the code and finalize it and vote to approve at the next meeting.

The next meeting will be June 30<sup>th</sup> at 3:00pm and the first quarterly, scheduled meeting will be September 15<sup>th</sup> at 5pm.

Discussion regarding Commissioner Daddio's suggestions. It is decided to give her some time to further review the code and made additional suggestions and submit them to the other members for review before the next meeting.

§ 31-6. Board of Ethics. (H)

- Discussion regarding nepotism and undue influence.
- Commissioner Daddio: this isn't really 'undue influence' per legal definition. Perhaps 'inappropriate influence.'
- Further discussion regarding nepotism and potential wording for this section.
- Commissioner Wilson: misuse of influence, authority and position are part of this.
- Commissioner Benson: maybe we should consider favoritism? We want to ensure equal consideration for everyone applying for a job with the Town. Let's research terms and options for the heading of this section.

Then with no further business before it, upon a motion by Commissioner Arnold, seconded by Commissioner Wilson it was unanimously voted to adjourn the meeting of the Board of Ethics at 6:20pm.

Respectfully submitted,  
Sarah Judge - Recording Secretary