

Town of Guilford
Marina Commission
Regular Meeting, June 12, 2017
7:00 PM at Town Hall

Members present: Bernard Lombardi, Hank Graver, Cliff McGuire, Al DiMarzio and Michael Crossley
Others: Rod McLennan, Dock Master, Ron Repetti

Meeting was called to order by Bernie Lombardi Chairman at 7:01 pm.

1. Public Forum

1.1. None.

2. Approval of the May 8, 2017 and May 15, 2017 Meeting Minutes

Motion: Al DiMarzio made a motion to approve the May 8, 2017 minutes as written. Seconded by Cliff McGuire and unanimously approved.

Motion: Bernard Lombardi made a motion to approve the May 15, 2017 minutes as written. Seconded by Michael Crossley and unanimously approved.

3. Treasurer's Report

\$88K was moved from the undesignated fund balance to dredging account.

A review and discussion on a proposed 2018 budget ensued. The Commission thanked Michael Crossley for his excellent work on putting together the proposed budget.

Motion: Cliff McGuire made a motion to approve the proposed budget as presented. Seconded by Al DiMarzio and unanimously approved.

Rod requested the Commission approve his request for an additional \$50 for his cash reserve.

Motion: Cliff McGuire made a motion to authorize finance to provide the Dockmaster with an additional \$50 for cash reserve. Seconded by Michael Crossley and unanimously approved.

Michael Crossley suggested that the Dockmaster tie out the cash each day.

An assessment for funding dredging of the basin and the river was also discussed to fund the difference in funds for dredging. The question of how the yacht club funds their dredging was addressed to Ron Repetti. Mr. Repetti responded that it is included in the member's monthly fees. Chairman Bernard Lombardi requested that Dockmaster Rod McLennan research other marinas in the area on how they implement fees and dredging assessments.

Motion: Cliff McGuire made a motion to approve the warrants in the amount of \$1,074.26. Seconded by Al DiMarzio and unanimously approved.

Motion: Michael Crossley made a motion to approve the secretarial invoices in the amounts of \$42.50 and \$76.50. Seconded by Hank Graver and unanimously approved.

4. Dock Master's Report

- 4.1. The toilets backed-up and were snaked by Victor Rooter.
- 4.2. The men's room sink backed up and the Marina now owns a 50' snake.
- 4.3. On Sunday of Memorial Day weekend, The Moorings restaurant closed their parking lot for vendors to set up and had valet parking in the Marina parking lot. The police were called and ticketed cars that were parked illegally.
- 4.4. A boater destroyed a power pedestal. A replacement has been installed and an insurance claim filed.
- 4.5. Tables, chairs and food have been ordered for the Annual Picnic on June 24th from 11:00 am – 2:00 pm
- 4.6. The Dockmaster attended a sexual harassment training course sponsored by the town.
- 4.7. The Marina is out of room for larger boats; will need to adjust the slips allowing for boats with a wider beam which will result in the loss of a slip. The Commission's response is that the lost cost be passed onto the new slip holders.

Permit parking is only enforceable by the police if a parking lot ordinance is approved by the BOS.

The topic of rearrangement of slips to accommodate larger boats and associated fees was discussed and adjustment to the application, will be added to the September Commission Meeting Agenda.

5. Correspondence

- 5.1. Received a letter from Jim Jameson dated May 30, 2017 requesting a medical leave for his slip membership.

Motion: Al DiMarzio made a motion to allow a medical leave for 1 year to Jim Jameson refunding the slip holder only if the slip can be rented the amount paid less Dockmaster administrative costs. Seconded by Cliff McGuire and unanimously approved.

- 5.2. Received a letter from Fred and Jane Olsen dated May 19, 2017 requesting a leave for 1 year while they are between boats. The Dockmaster extended a hardship offer for half payment in February and half payment prior to July 1, 2017. No payments have been received from these slip holders although the date for payment was February 2017.

Motion: Al DiMarzio made a motion to deny the request of Fred and Jane Olsen to retain their slip per the established rules of payment. Seconded by Cliff McGuire and unanimously approved.

6. Old Business

6.1. FEMA Funds

Chairman Bernard Lombardi reported the FEMA reimbursement of \$141K have been submitted. The administrative costs have yet to be submitted. Mr. Lombardi requested the Finance Director, Maryjane Malavasi copy him on her correspondence with FEMA.

6.2. Marina Dredging

Dockmaster Ron McLennan reported that Federal or State funds will not be applicable to dredging costs due to the fact the town charges a different fee for in-town and out-of-town residents.

Chairman, Bernard Lombardi reported that the existing permit for dredging should be requested for an extension. Mr. Lombardi has spoken with the Dockmaster and Harbor Master and confirmed that the existing permit has been signed off on. Mr. Lombardi suggested that the Dockmaster contact the consultant and try to extend the existing permit. The Dockmaster stated that there is not enough left on the existing permit to accomplish a complete dredging.

Ron Repetti suggested that the town dredge more frequently with less spoils drawing less scrutiny.

Chairman, Bernard Lombardi asked Dockmaster, Rod McLennan to express our concern with the existing process moving forward to the consultant. Mr. Lombardi asked that we discuss procurement of the consultant, Mark Jackson of Coastline Consulting on retainer at the next meeting. Additionally, set up with Coastline Consulting to attend either the July or August Commission Meeting to discuss the process.

6.3. Tide Gates & Bulkheads

Bernie Lombardi stated that the Grants were voted on at the June board meeting and our request was denied; they considered it maintenance activity and not applicable to the grant.

7. New Business

Commissioner Al DiMarzio reporting a large amount of salt marsh clipping has interfered with moorings. The Commission discussion concluded that this is a seasonal issue and no action to be taken.

Motion: Hank Graver made a motion to enter into executive session at 8:50 p.m., seconded by Michael Crossley and unanimously approved.

Motion: Michael Crossley made a motion to exit executive session at 8:59 p.m., seconded by Hank Graver and unanimously approved.

Motion: Michael Crossley made a motion to follow the Town's decision in terms of GEA wage increases for the Dockmaster and all assistant Dockmasters.

Motion: Cliff McGuire made a motion to adjourn the meeting at 9:01 pm. Seconded by Michael Crossley the motion and unanimously approved.

Respectfully Submitted:

Sally J. Berezowskyj

Sally J. Berezowskyj
Recording Secretary

APPROVED