

Town of Guilford  
Marina Commission  
Regular Meeting, May 13, 2019  
7:00 PM at Town Hall

Members present: Chairman Bernie Lombardi; Stephen Goldschmidt,  
Anthony Coppola, Michael Crossley, Al DiMarzio  
Members absent: Alternate Don Kowolsky  
Others: Rod McLennan, Dockmaster;

**Meeting was called to order by Chairman Bernie Lombardi at 7:04 pm.**

**1. Public Forum**

None

**2. Approval of Meeting Minutes**

April 8, 2019 minutes were reviewed.

**Motion:** Stephen Goldschmidt made a motion to approve the April 8, 2019 minutes as written. Seconded by Al DiMarzio and unanimously approved.

**3. Treasurer's Report**

• **2019-2020 Budget**

- Michael Crossley discussed the process he utilized to create the proposed budget. Projected fiscal year-end numbers and current budget results were the basis. The commission agreed with the proposal as presented.

**Motion:** Anthony Coppola made a motion to approve the 2019-2020 budget for submittal to the Finance Department. Seconded by Bernie Lombardi and unanimously approved.

**Motion:** Al DiMarzio made a motion to approve the warrants in the amount of \$529.70. Seconded by Stephen Goldschmidt and unanimously approved.

**4. Dockmaster Report**

- A "Permit Parking Only" sign was run over in the parking lot. It is scratched but still serviceable.
- The BOS, at their meeting, approved the hiring of Harkin Engineering for the launch ramp float DEEP permit.
- 4 companies have been contacted regarding a current velocity study for the sluice gates. 2 have responded.

- Coastal Marine Construction will be adjusting a piling that was moved by ice when they work on the Faulkner Island docks.
- Several minor water leaks have been repaired on the docks. There are over 160 water connection points in the marina.
- The outhouse was tipped over in the parking lot. A police report was filed.
- The Eagle Scout project kiosk has been installed in the approved position.
- The Fire Department used their aerial truck to assist cleaning the rain gauge on the marina weather station.
- Public Works has placed soil in the area of the launch ramp in preparation for planting marsh grass.
- The State Bureau of Education and Services for the Blind has stated that the existing Pepsi machine must be replaced with a Coke machine from their approved vendor.

## **5. Correspondence**

**New member** Don Kowolsky, has been approved by BOS as the new alternate to join the commission. One other individual has applied for the other open alternate position.

## **6. Old Business**

### **6.1 Eagle Scout Project**

Eagle Scout Ben Brechlin completed the construction of the Kiosk on Saturday May 11<sup>th</sup>. Pictures were provided to commission members by Stephen Goldschmidt. Ben has remaining work to do to create the history and other documents to be displayed in the Kiosk before sign-off by the commission.

### **6.2 FEMA Funds**

The Marina Commission continues to await Finance Director, Maryjane Malavasi's research regarding application of the funds which were received by the town to offset the dredging costs experienced after storm Sandy and funded by the commission. Chairman Lombardi will schedule a meeting with First Selectman Matt Hoey to discuss finalization of the disposition of the compensating funds expected by the Marina Commission.

### **6.3 Tide Gate**

Dockmaster Rod McLennan has contacted 4 companies to do the required velocity study. Only two of the companies responded and one of those responses was for the cost to develop a plan to develop the velocity study. We have one proposal to actually do the velocity study. Due to the cost of the study more than one proposal is usually required unless there is a lack of responses. Dockmaster McLennan was asked to proceed with the one proposal which satisfies the need since there was a lack of alternate proposals.

### **6.4 Bulkhead Repair**

No updates.

### **6.5 Marina Dredging**

Chairman Lombardi again reported that as a result of the meeting with 1<sup>st</sup> Selectman Matt Hoey for an update on Pages Lane for depositing of spoils site. That property is being reserved for Town Central South sanitary treatment use. We will have to deposit the spoils in Long Island Sound. This will require an RFP for permitting LIS disposal. Dockmaster McLennan will use previous documents to create RFP content and work with purchasing. The commission discussed that since the permit once acquired is good for several years that we should commence the process now.

### **6.6 Launch Ramp Repair & Dock Extension**

Dockmaster Rod McLennan reported that upon approval by the BOS Harkin Engineering has been hired and will commence work to create the proposal for submittal to DEEP this coming Wednesday, weather permitting.

### **6.7 Annual Picnic**

The picnic is scheduled for June 29<sup>th</sup>. Needed equipment and personnel to run the picnic were discussed.

## **7. New Business**

SHIPP Grant: The grants are for the purpose of funding harbor improvement. The tide gate and bulkhead repair were submitted but were not accepted for consideration. The commission agreed that we should update the requests and to resubmit them. Anthony Coppola will work on resubmitting the grant applications. Chair Lombardi will contact the Town Engineer to get the documents and provide them to Commissioner Coppola.

Memorial Bench Request: The commission discussed a request for a memorial bench to be placed at the marina. Because there is little room for additional benches the commission will only consider them in extraordinary circumstances which are somehow closely associated with the marina and the commission.

## **8. Adjourn**

**Motion:** Al DiMarzio made a motion to adjourn the meeting at 8:30 pm.  
Seconded by Michael Crossley and unanimously approved.

Respectfully Submitted

by

Stephen Goldschmidt