

**Town of Guilford
Marina Commission
Draft Regular Meeting Minutes
October 9, 2018
7:00 p.m.
Guilford Town Hall**

Present: Commission Members: Bernard Lombardi, Chairman; Michael Crossley; Roger Celesk, Al DiMarzio (arrived 7:35 p.m.); Tony Coppola, alternate; Stephen Goldschmidt, alternate

Others: Rod McLennan, Dockmaster; Ben Brechlin, Eagle Scout candidate; Mike Brechlin; Roy Slate; Karen Quercia, Acting Clerk

1. Public Forum

None

In consideration of the Eagle Scout Candidate's time, and that of his mentors, Chairman Lombardi asked for a motion to move Item 7.2 Eagle Scout Kiosk Project up on the agenda.

Motion: Upon a motion by Mr. Crossley, and seconded by Mr. Coppola, the Marina Commission voted to move Item 7.2 Eagle Scout Kiosk project, up to Item 2 on the agenda.

In Favor: Crossley, Lombardi, Coppola, Celesk

Opposed: None

Abstained: None

2. Eagle Scout Kiosk Proposal

Eagle Scout candidate Ben Brechlin shared photographs of a proposed kiosk for the marina, that would potentially be placed between the benches at the end of A dock. The kiosk would be 5' wide x 9' high, would incorporate a bench facing the water, and have a cedar shingle roof to protect it from the elements. The kiosk would be made of pressure treated lumber, keeping maintenance minimal. Since the frame of the existing Faulkners Island information board is rotted, the new kiosk would incorporate the existing Faulkners Island board on one side, and also include a history of Grass Island or wildlife information on the other side.

After the presentation, the Commissioners asked Eagle Scout candidate Brechlin to provide them with a written, detailed site plan and description of the kiosk, preferably with an aerial view of the location. They also advised that the kiosk should be placed in concrete, but that may not be possible, depending on the material (rock) that may be in that location. The Commission also advised that the bench be eliminated since there are already several benches at the marina, and they suggested incorporating a history of the marina into the information on the kiosk.

The Commission also advised that the Faulkners Light Brigade be contacted, since the project would involve moving their existing information board.

Motion: Upon a motion by Mr. Celesk, and seconded by Mr. Crossely, the Marina Commission voted to support the Eagle Scout kiosk project, to be placed in the vicinity of A dock, and requested that the Eagle Scout return to the November Marina Commission meeting with a more formal proposal and address the information requested at this meeting.

In Favor: Crossley, Lombardi, Coppola, Celesk

Opposed: None

Abstained: None

Approval of Meeting Minutes

2.1 Minutes of the August 13, 2018 Marina Commission meeting

After discussion it was determined that the minutes were approved as presented.

2.2 Minutes of the September 10, 2018 Marina Commission meeting

Mr. Crossley noted two corrections; Item 4, fourth bullet correct "in" to "it", and Item 4, fifth bullet correct "chis" to "chip"

Motion: Upon a motion by Mr. Crossley, and seconded by Mr. Coppola, the Marina Commission voted to approve the minutes of the September 10, 2018 meeting as corrected.

In Favor: Crossley, Lombardi, Coppola, Celesk

Opposed: None

Abstained: None

3. Treasurer's Report

Mr. Crossley distributed and reviewed the Statement of Operations, Balance Sheet and Fixed Assets reports. The Commissioners agreed that these comparative reports were very helpful. Invoices for the month totaled \$290.75.

Supply New England	\$ 31.20
Sweitzer Waste Removal	\$145.00
Page Hardware – miscellaneous	<u>\$114.55</u>
	\$290.75

It was noted that the information requested of the Finance Department in regards to the cost of paving the marina parking lot in the 1980's has not yet been received.

Motion: Upon a motion by Mr. Celesk, and seconded by Mr. DiMarzio, the Marina Commission voted to approve the warrant in the amount of \$290.75

In Favor: Crossley, Lombardi, Celesk, Coppola, DiMarzio,

Opposed: None

Abstained: None

4. Dockmaster's Report

- 4.1 The security cameras are recording and will be available on the website shortly.
- 4.2 Dock staff bailed six boats after the heavy rains. Two were close to sinking.
- 4.3 The town auditors questioned a \$9,600 increase in dock/boat expenses. This was due to a \$10,000 insurance deductible for the ice damage.
- 4.4 Dock staff removed a large tree that was blocking the launch ramp, it is believed that it floated downstream. At times, people have left logs at the marina, and this becomes an expense to get rid of them, and sometimes people take them home to burn.
- 4.5 Docko submitted three alternatives for the launch ramp float extension.

5. Correspondence

None

6. Old Business

6.1 FEMA Funds

The FEMA funds have not yet been received.

6.2 Tide gate

The Town has asked the Commission to hold off on filing for a permit with CT DEEP at this time.

6.3 Bulkhead Repair

Chairman Lombardi has been in contact with the new Town Engineer, Janice Plaziak. CT DEEP has requested more information.

6.4 Dredging

As with the tide gate, the Board of Selectmen have requested that no action be taken at this time.

6.5 Security Camera

The cameras are up and recording, but they are not available for public viewing yet. The temporary recorder is struggling, the replacement part that is needed is on backorder.

7. New Business

7.1 Launch Ramp Repair and Dock Extension

The Commission received the proposed plan with three alternatives: A, B and C. The Commission needs to advise Docko which plan to move forward with, in order to move ahead to request DEEP approval.

Each of the options was reviewed and discussed.

Motion: Upon a motion by Mr. Lombardi, and seconded by Mr. Celesk, the Marina Commission voted to recommend that Docko proceed with Option C, with revisions that the coastline be extended to show on the map, and that C be moved inland to make a more natural connection to the existing dock.

In Favor: Crossley, Lombardi, Celesk, Coppola, DiMarzio

Opposed: None
Abstained: None

7.2 Eagle Scout Project – See above

7.3 Parks and Recreation Port-o-let Bill

The Park and Rec Commission forwarded three months of invoices for the portable toilets located at the marina, to this commission for payment. Last year First Selectman Mazza instructed the Park and Rec Department to pay the bills at that time. Mr. DiMarzio noted that the parking lot and its environs are for recreational use, so the Parks and Recreation department should pay for them. Boat owners have keys for the Dockmaster's building toilets. Most launch ramp users use the port-o-lets. Launch ramp users have the rest rooms at the dock master's station available but many use the portable toilets.

charges are \$65.00/month for four months.

7.4 Approval of 2017-18 Annual Report

Motion: Upon a motion by Mr. DiMarzio, and seconded by Mr. Crossley, the Marina Commission voted to approve the 2017-18 Annual Report as presented

In Favor: Crossley, Lombardi, DiMarzio, Celesk
Opposed: None
Abstained: Coppola

Motion: Upon a motion by Mr. Celesk, and seconded by Mr. Coppola, the Marina Commission voted to adjourn at 8:30 p.m..

In Favor: Crossley, Lombardi, DiMarzio, Coppola, Celesk
Opposed: None
Abstained: None

Respectfully Submitted,
Karen Quercia
 Acting Clerk