

**APPROVED Meeting Minutes**  
**Guilford Inland Wetlands Commission**  
**Regular Meeting**  
**April 8, 2020 at 7:00pm**

**GUILFORD TOWN HALL**  
**20 MAY 14 AM 11:55**

**Due to COVID-19, this meeting was a web & phone meeting in accordance with Governor Lamont's Executive orders 7b & 7i. Meeting documents were available on the town website: [www.ci.guilford.ct.us](http://www.ci.guilford.ct.us) under the events calendar.**

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\*NOTE: Please be advised that at this time the following are strictly "Draft Minutes" until approved by the Inland Wetlands Commission\* Once approved the minutes will be marked as "Approved Minutes" and will be available in the clerk's office or upon request.

**Members Present:** E. Besmer, S. Williams & K. Clark

**Member Absent:** J. Marchi & J. Parker

**Alternates Present:** W. Furniss & J. Blackwell

**Alternates Absent:**

**Staff:** Kevin Magee, Environmental Planner  
Erin Mannix, Inland Wetland Officer

Chairman K. Clark opened the meeting at approximately 7:07 P.M.

Appointment by Chair of members sitting for this meeting: K. Clark, S. Williams, E. Besmer, W. Furniss and J. Blackwell

**A. APPROVAL OF AGENDA**

April 8, 2020

Upon a motion by Commissioner W. Furniss and seconded by Commissioner S. Williams, it was voted to unanimously to approve the agenda.

**B. APPLICATIONS**

1. Guilford Land Trust Conservation, Moose Hill Rd, Map 72, Lot 17, Regulated Activity, Building and placing 20 ft. foot bridge across section loop 14 trail in yellow square trail in West Woods within the 100' upland review area.

Present for Applicant: Jack Greiner – Eagle Scout Troop 471

Discussion: Jack Greiner explained to the group the proposed project for the construction of a foot bridge on the existing yellow square trail in West Woods. The bridge would be crossing over a wet area adjacent to a cliff. This will help the hikers on the trail traverse the area. The board will be approximately 20ft long and be constructed with two 2"x10" Hemlock Boards placed side by side. The footings in the wet area will be constructed with black locus shims with cedar logs and galvanized screws. Each end will have a rebar anchor. No excavation of soil is anticipated as part of the project.

Commissioner K. Clark made the following motion:

VOTED: That the Guilford Inland Wetlands Commission approves a regulated activity for Moose Hill Rd., Map 72, Lot 17, Regulated Activity, Building and placing 20ft bridge across section of loop 14 trail on the yellow square trail in West Woods within the wetlands and 100' upland review area as shown on Guilford Land Conservation Trust, West Woods Yellow Square Trail Bridge Construction Location Plan dated March 10, 2020, Guilford Land Conservation Trust, West Woods Yellow Square Trail Detail Sheet 1 of 2 dated March 10, 2020 and Guilford Land Conservation Trust West Woods Yellow Square Trail Detail Sheet 2 of 2 dated March 10, 2020 with the following conditions;

1. Inland Wetlands Enforcement officer shall be notified 24 hours prior to any construction activities and contact information for the site contractor be provided to the Wetlands Office
2. That prior to any construction soil erosion and sediment control measures shall be;
  - a. installed as shown on the approved plan.
  - b. installation shall be done by hand.
  - c. The Inland Wetlands Enforcement Officer shall be notified of such installation so that an inspection might be conducted to determine compliance and authorize commencement of construction.
3. Prior to issuance of a final inspection, the Inland Wetlands Enforcement Officer shall be notified so that an inspection may be conducted to determine that all soil erosion and sedimentation control measures have been maintained in the manner in which they were approved on the site plan and are in compliance.
4. Modification of approved plan needs to come back to Inland Wetlands Commission
5. That unless an extension is granted,
  - a. Construction must begin within one year of approval
  - b. This permit expires two years from the date of approval.

This regulated activity is approved based upon the finding that there was no reasonable or prudent alternative in completion of this project.

The motion was seconded by Commissioner S. Williams and was unanimously approved by roll call vote.

2. Mary D. Collins, Long Hill Rd., Map 90, Lot 10-B2, Regulated Activity, Construction of a single family residence within 100' upland review area.

Present for Applicant: Todd Anderson of Anderson and Associates

Discussion: Todd explained to the commission the proposed plan for the construction of a new house and the septic system. There is a natural berm between the wetlands and the proposed disturbance area. The house is placed close to the road due to the design of the walk out basement. A code compliant septic system will be installed along with stormwater detention galleries. There is an over grown area that is being proposed to cut down about 5 to 10 feet before the mature tree line. The commission asked about the location of the erosion control (which is being installed along the tree line) and removing invasive along with the over growth.

Commissioner K. Clark made the following motion:

VOTED: That the Guilford Inland Wetlands Commission approves a regulated activity for Long Hill Rd., Map 90, Lot B10-2, for Regulated Activity, Construction of a single family residence within 100' jurisdictional review zone as shown on "Inland Wetlands Regulated Activity Plan, Zoning Location Survey & Sanitary System Design – Lot 2, "Salt Box Farm" for Mary D. Collins, Long Hill Rd – Guilford, Ct Map; prepared by Anderson Engineering " Dated March 3, 2020 revised April 2, 2020 with the following conditions;

1. That prior to approval of a building permit application, the application shall include the approved map, revised to include these conditions of approval.
2. Inland Wetlands Enforcement officer shall be notified 24 hours prior to any construction activities and contact information for the site contractor be provided to the Wetlands Office
3. Prior to construction:
  - a. Soil erosion and sediment control measures shall be installed as shown on the approved plan.
  - b. That all installation shall be done by hand or by a mini excavator with a 1 foot wide bucket.

- c. That the Inland Wetlands Enforcement Officer be notified of such installation so that an inspection might be conducted to determine compliance and authorize commencement of construction.
4. A stone or rip-rap anti-tracking pad shall be installed at the entrance and exit areas of the site in order to prevent erodible material from being tracked onto paved areas and subsequently being deposited into adjacent storm drainage systems, inland wetlands or watercourses.
5. During construction, piles of fill, erodible material and debris shall not be created within 100 feet of regulated inland wetland and watercourse areas unless specifically authorized in this permit.
6. No grading, clearing, landscaping or other ground surface disturbance shall occur within 100 feet of the regulated inland wetland and watercourse area unless specifically authorized in this permit.
7. Any material, man-made or natural, which is in any way disturbed and / or utilized during work herein authorized shall not be deposited in any wetland or watercourse, either on- or off-site, unless specifically authorized in this permit.
8. Steps taken to control sedimentation, erosion and downstream siltation shall include but need not be limited to:
  - a. The stabilization of all disturbed earth surfaces with suitable ground cover and/or hay mulch during and following construction activities.
  - b. The installation of a temporary erosion control fence or other suitable erosion control measure as indicated on the permit map or as required by Inland Wetlands Enforcement Officer. This erosion control measure will be installed prior to the start of construction activities. Its location will be reviewed and approved in the field by Inland Wetlands Enforcement Officer.
  - c. The limitations of all construction activities to a specified area reviewed and approved by the Inland Wetlands Enforcement Officer and as defined by the permit map.
  - d. The placement of additional erosion controls as reviewed and approved by Inland Wetlands Enforcement Officer prior to commencement of clearing and construction activities.
9. The permittee shall immediately inform the Inland Wetlands Enforcement Officer of problems involving sedimentation, erosion, downstream siltation, or any other adverse impacts, which develop in the course of or are caused by the work herein authorized.

10. That all soil erosion and sedimentation control measures shall be maintained in the manner in which they were approved on the site plan and are in compliance for a period of one year or one growing season after completion of the project and that vegetation is established to the satisfaction of the Inland Wetlands Enforcement Officer prior to removal of such soil erosion and sedimentation control measures. In the event that the property/permit area is transferred to another party prior to a period of one year or one growing season after completion of the project;
  - a. A bond will be set by the Inland Wetlands Enforcement Officer in an amount adequate to ensure that in the event of failure of such soil erosion and sedimentation control measures or in the event that they become ineffective and or in disrepair, the Town of Guilford may enter upon such property and re-establish such soil erosion and sedimentation control measures as shown in the approved plan,
  - b. And that the property owner shall enter into an agreement with the Guilford Inland Wetlands Commission to place a cash bond which will be held in an account by the Town of Guilford in the amount as established by the Inland Wetlands Enforcement Officer,
  - c. The bond will be held by the Town of Guilford in a savings account for the period of one year or one growing season; to ensure that all soil erosion and sedimentation control measures shall be maintained in the manner in which they were approved on the site plan; are in compliance for a period of one year or one growing season after completion of the project; and that vegetation is established to the satisfaction of the Inland Wetlands Enforcement Officer prior to removal of such soil erosion and sedimentation control measures.
11. This permit does not obviate the permittee's obligation to obey all other applicable federal, state and local laws or obtain any applicable federal, state and local permits.
12. This permit may be revoked or suspended if the permittee exceeds the conditions of approval of this permit or has secured this permit through deception or inaccurate information.
13. That any changes to the approved plan must be submitted to the Inland Wetlands Commission for approval.
14. That unless an extension is granted,
  - a. Construction must begin within one year of approval.
  - b. This permit expires five years from the date of approval

This regulated activity is approved based upon the finding that there is no feasible or prudent alternative in completion of this project.

The motion was seconded by Commissioner W. Furniss and was unanimously approved by roll call vote.

3. The Guilford Volunteer Fire Dept. Assoc., Inc., 111 Long Hill Rd., Map 52, Lot 4, Regulated Activity, Maintenance replacement of all barrels in existing triple barrel access drive culvert. Existing concrete headwalls to remain undisturbed. Equipment to be positioned in access drive within of wetlands review zone and road crossing within the wetlands.

Present for Applicant: J. Howard Pformmer, of Nathan L. Jacobson & Associates  
Mike Warn, President Guilford Volunteer Fire Dept. Association

Discussion: Mike Warn gave some background on the non-profit organization and what the land can be used for. J. Howard Pformmer explained to the commission the proposed work for the maintenance replacement of the three barrels of the culvert. Currently one barrel is completely crushed and one is partially functioning and it is creating over flow of the banks during heavy rain events. They looked at four options to maintain access to the property which includes complete replacement of the existing driveway bridge (cost was prohibited just under \$1million), constructing a bridge on the eastside of the property over the east branch of the West River in a former right of way also in a FEMA Flood Plain, using the water company bridge on the north side of the property (bridge is narrow, requires safety improvements and an access driveway would need to be constructed along the river to the existing driveway), and replacing existing barrels of the culvert.

The work will be conducted from outside of the wetlands. Each barrel will be pulled out one at a time and replaced with a new one. There will be a staging area on the east side of the river. The plans provide water handling details and dewatering details which includes water being pumped into a dewatering bag. The replacement of the 3 culverts will alleviate some of the flooding for lower occurring storm event. Howard Pformmer noted that the river channel is low and flat with greater than eight square miles of watershed discharging towards this location. An open span would not have much of a difference with higher occurring storm events.

Commissioner K. Clark asked about alternative reviewed and if they looked at wooden span bridge. Howard indicated that there are large cost in the construction along with the design and permitting of bridge in a FEMA flood plain. They are looking for materials and labor to be donated since they are a non-profit organization with limited funds. They are looking to do the work during the dry season which is late August. The work is anticipated to take approximately 2 weeks. Before the work can be conducted they are still waiting for approvals from Connecticut Department of Environmental Protection and the Arm Corp of Engineers.

Janice Plaziak, Town Engineer indicated that she looked at the alternatives regarding the construction of the bridge with the project Engineer and she has reviewed the reports. Janice indicated that even with a clear span bridge the area would continue to flood since the replacement of the culverts would reduce the

more frequent rain events that are backing things up. The reports indicate over toping of the banks during a two year flood frequency and flooding over the roadway.

Commissioner K. Clark made the following motion:

VOTED: That the Guilford Inland Wetlands Commission approves a regulated activity for 111 Long Hill Rd. Map 52, Lot4, for Regulated Activity, Maintenance replacement of all barrels in existing triple barrel access drive culvert. Existing concrete headwalls to remain undisturbed. Equipment to be positioned in access drive within 100' jurisdictional review zone as shown on "U.S. Army Corps of Engineers PCN Permit Application, CTDEEP LWRD License Application and Guilford Inland Wetlands and Water Courses Permit Application for Access Drive Culvert Repair Martin-Bishop Field, 111 Long Hill Road, Guilford, CT; prepared by Nathan L. Jacobson & Associates, Inc.," Dated February 24, 2020 with the following conditions;

1. That prior to approval of a building permit application, the application shall include the approved map, revised to include these conditions of approval.
2. Inland Wetlands Enforcement officer shall be notified 24 hours prior to any construction activities and contact information for the site contractor be provided to the Wetlands Office
3. Prior to construction:
  - a. Soil erosion and sediment control measures shall be installed as shown on the approved plan.
  - b. That all installation shall be done by hand or by a mini excavator with a 1 foot wide bucket.
  - c. That the Inland Wetlands Enforcement Officer be notified of such installation so that an inspection might be conducted to determine compliance and authorize commencement of construction.
4. A stone or rip-rap anti-tracking pad shall be installed at the entrance and exit areas of the site in order to prevent erodible material from being tracked onto paved areas and subsequently being deposited into adjacent storm drainage systems, inland wetlands or watercourses.
5. During construction, piles of fill, erodible material and debris shall not be created within 100 feet of regulated inland wetland and watercourse areas unless specifically authorized in this permit.
6. No grading, clearing, landscaping or other ground surface disturbance shall occur within 100 feet of the regulated inland wetland and watercourse area unless specifically authorized in this permit.

7. Any material, man-made or natural, which is in any way disturbed and / or utilized during work herein authorized shall not be deposited in any wetland or watercourse, either on- or off-site, unless specifically authorized in this permit.
8. Steps taken to control sedimentation, erosion and downstream siltation shall include but need not be limited to:
  - a. The stabilization of all disturbed earth surfaces with suitable ground cover and/or hay mulch during and following construction activities.
  - b. The installation of a temporary erosion control fence or other suitable erosion control measure as indicated on the permit map or as required by Inland Wetlands Enforcement Officer. This erosion control measure will be installed prior to the start of construction activities. Its location will be reviewed and approved in the field by Inland Wetlands Enforcement Officer.
  - c. The limitations of all construction activities to a specified area reviewed and approved by the Inland Wetlands Enforcement Officer and as defined by the permit map.
  - d. The placement of additional erosion controls as reviewed and approved by Inland Wetlands Enforcement Officer prior to commencement of clearing and construction activities.
9. The permittee shall immediately inform the Inland Wetlands Enforcement Officer of problems involving sedimentation, erosion, downstream siltation, or any other adverse impacts, which develop in the course of or are caused by the work herein authorized.
10. A planting plan for disturbed buffer and wetlands areas shall be submitted to the commission for approval.
11. That all soil erosion and sedimentation control measures shall be maintained in the manner in which they were approved on the site plan and are in compliance for a period of one year or one growing season after completion of the project and that vegetation is established to the satisfaction of the Inland Wetlands Enforcement Officer prior to removal of such soil erosion and sedimentation control measures. In the event that the property/permit area is transferred to another party prior to a period of one year or one growing season after completion of the project;
  - a. A bond will be set by the Inland Wetlands Enforcement Officer in an amount adequate to ensure that in the event of failure of such soil erosion and sedimentation control measures or in the event that they become ineffective and or in disrepair, the Town of Guilford may enter upon such property and re-establish such soil erosion and sedimentation control measures as shown in the approved plan,



- b. And that the property owner shall enter into an agreement with the Guilford Inland Wetlands Commission to place a cash bond which will be held in an account by the Town of Guilford in the amount as established by the Inland Wetlands Enforcement Officer,
  - c. The bond will be held by the Town of Guilford in a savings account for the period of one year or one growing season; to ensure that all soil erosion and sedimentation control measures shall be maintained in the manner in which they were approved on the site plan; are in compliance for a period of one year or one growing season after completion of the project; and that vegetation is established to the satisfaction of the Inland Wetlands Enforcement Officer prior to removal of such soil erosion and sedimentation control measures.
- 12. Work to be conducted during periods of low water in the river.
  - 13. This permit does not obviate the permittee's obligation to obey all other applicable federal, state and local laws or obtain any applicable federal, state and local permits.
  - 14. This permit may be revoked or suspended if the permittee exceeds the conditions of approval of this permit or has secured this permit through deception or inaccurate information.
  - 15. That any changes to the approved plan must be submitted to the Inland Wetlands Commission for approval.
  - 16. That unless an extension is granted,
    - a. Construction must begin within one year of approval.
    - b. This permit expires five years from the date of approval

This regulated activity is approved based upon the finding that there is no feasible or prudent alternative in completion of this project.

The motion was seconded by Commissioner W. Furniss was unanimously approved by roll call vote.

- 4. Town of Guilford – Engineering, Lake Drive and Hoop Pole Rd., Map -, Lot - , Regulated Activity, Emergency repair to add material to support 3 36” culverts that are undermined under the road downstream of the discharge from the Dam at Lake Quonnipaug. Pipes are undermined about 8’ to 10’ in from outlet within the 100’ upland review area.

Present for Applicant: Janice Plaziak – Town of Guilford Engineer

Discussion: Janice Plaziak explained to the commission the proposed plans for the culvert repair and the dam stabilization. The repair to the culvert will consist of the placement of 50lbs of concrete bags packed in around the pipes to support the ends. A length of approximately 25 ft of stone will be placed in front of the earthen dam wall to help with the control of the water leaking through. This will also help support the dam. The culvert repairs will be done by the Public Works Department and if the work is not performed to support the culverts the road will collapse.

Commissioner K. Clark made the following motion:

VOTED: That the Guilford Inland Wetlands Commission approves a regulated activity for Town of Guilford – Engineering Department, Lake Drive and Hoop Pole Rd., Map 52, Lot 4, for Emergency repair to add material to support 3 -36” culverts within a Wetlands & Watercourse that are undermined under the road and stabilization of Lake Quonnipaug Dam within the 100’ upland review area as shown on Town of Guilford, Culvert repair, Lake Drive & Hoop Pole Road dated March 9, 2020 and Town of Guilford, CT, Lake Quonnipaug Dam Stabilization dated April 2, 2020 with the following conditions;

1. Inland Wetlands Enforcement officer shall be notified 24 hours prior to any construction activities and contact information for the site contractor be provided to the Wetlands Office
2. That prior to any construction soil erosion and sediment control measures shall be;
  - a. installed as shown on the approved plan.
  - b. installation shall be done by hand.
  - c. The Inland Wetlands Enforcement Officer shall be notified of such installation so that an inspection might be conducted to determine compliance and authorize commencement of construction.
3. Prior to issuance of a final inspection, the Inland Wetlands Enforcement Officer shall be notified so that an inspection may be conducted to determine that all soil erosion and sedimentation control measures have been maintained in the manner in which they were approved on the site plan and are in compliance.
4. Any stock piles to be contained with hay bales and/or silt fence. Any disturbed areas to be seeded and hayed
5. Modification of approved plan needs to come back to Inland Wetlands Commission
6. That unless an extension is granted,
  - a. Construction must begin within one year of approval
  - b. This permit expires two years from the date of approval.

This regulated activity is approved based upon the finding that there was no reasonable or prudent alternative in completion of this project.

The motion was seconded by Commissioner W. Furniss and was unanimously approved by roll call vote.

5. South Central Ct Regional Authority, Beaver Head Rd, Sugar Loaf, Map 112 & 113, Lot 5 & 1, Regulated Activity and Boundary Clarification, storm water drainage improvements within the 100' upland review area.

Present for Applicant: Michael Ott of Summer Hill Engineering

Discussion: Michael Ott requested the application to be tabled until the May 13, 2020 meeting. The plans that he is preparing need to be reviewed by the environmental section of the Regional Water Authority. Michael went over the draft plans. The Regional Water Authority is proposing to stabilize the slopes of the existing swale to the water collection culverts. The plans no longer show a pipe being installed in the swale to collect the water. As part of the plans they are looking at installing a channel bed boulder drop structure to prevent scour of the channel. At the next meeting Michael will have the project improvements shown on a revised map.

Commissioner E. Besmer made a motion to table the application to the May 13, 2020 meeting and Commissioner W, Furniss seconded, it was unanimously approved to table the application.

6. Fred Kowalski, 1187 Moose Hill Rd., Map 72, Lot 16-01, Boundary Clarification

Present for Applicant: Fred Kowalski – property owner  
Attorney Tim Lee

Discussion: Fred submitted the revised map for the commission. The commission walked the wetlands boundary during as part of walk meeting held on Saturday March 21, 2020.

Commissioner K. Clark made the following motion:

RESOLVED: That the Inland Wetland boundary as shown on map titled “Inland Wetlands Boundary Clarification Map, Property of Kowalski Property Guilford, Conn.” dated December 12, 2019 Last Revised April 3, 2020 is substantially correct.

The motion was seconded by Commissioner W. Furniss and was unanimously approved by roll call vote.

**C. PERMITTED USE AS OF RIGHT**

1. Woodbridge Sportsman Club, 360 Rockland Rd, Map 123, Lot 4, Permitted Use As Of Right – Harvesting timber off of the property.

Present for Applicant: Daniel Thomas of Peter Marlowe Forrest Products

Discussion: Daniel Thomas explained to the commission that he is looking to conduct selective timber harvest on an approximately 16 acre area. Forestry operations will be conducted within 100 feet of wetlands and require the crossing of a stream and wetlands. Daniel stated that they would like to create the wetlands crossing with a bridge and corduroy on the approaches. The wetlands crossing is through a narrow section of a vernal pool.

Commissioner K. Clark asked about the access to the north so they do not cross through the vernal pool and asked for pictures. Commissioner K. Clark also asked if any of the forestry operation is considered a regulated activity.

Kevin Magee noted that any filling of a wetlands to create an access road would be considered a regulated activity. The use of bridges to cross the wetlands is not a regulated activity.

The commissioners are concerned about the access with the crossing through a vernal pool and would like to table the application to the May 13, 2020 meeting.

Commissioner W. Furniss made a motion to table the application to the May 13, 2020 meeting. Commissioner S. Williams seconded and it was unanimously approved.

2. Lawrence O'Neill, Little Meadow Rd, Map 97, Lot 33, Permitted Use As of Right – Harvesting timber on the property and will require a wetland crossing.

Present for Applicant: Daniel Thomas of Peter Marlowe Forrest Products

Discussion: Daniel Thomas explained to the commission the proposed plan to harvest the timber on 42 acre area. The last time timber was harvested was in the 1970's. There is an old access road with a stream crossing and a wetlands crossing between 2 vernal pools. There is a trickle stream as well. He proposes to install a bridge with corduroy on the approaches at the narrowest section of the wetlands.

The commission is concerned about the vernal pool and the access. The commission would like pictures taken and submitted as well.

Commissioner W. Furniss made a motion to table the application to the May 13, 2020 meeting and Commissioner S. Williams seconded. It was unanimously voted to table the application.

**D. MINOR MODIFICATIONS**

None

**E. EXTENSION AND TRANSFER OF PERMIT**

None

**F. ENFORCEMENT**

1. Kowalski, 1187 Moose Hill Rd – excavation of watercourse, installation of piping and regrading of site.

The commission members have concerns regarding the piping of the grass swale. From observing the pipe while conducting the boundary clarification the commission members have concerns about potential clogs in the pipe due to the end of the pipe is lifting out of the ground. The commissioner wanted to know how he plans on fixing it and what his thoughts are for removing the lower section of the pipe that is lifting out of the ground and placing rip rap in this area. Attorney Tim Lee reminded the commission of Richard Snarky's report submitted to the commission in January with his conclusion that the solid pipe does not negatively affect the wetlands function and values. Fred Kowalski indicated that he would be Ok with removing the lower section of pipe that has lifted out of the ground and placing rip rap in this area.

The commission would like Anderson Associates to prepare a plan showing how the connection with the road drainage pipe and the pipe for the swale will be stabilized along with showing the section of pipe that is to be removed along with the placement of rip rap.

2. William & Sarah E. Monroe – 37 Maplecrest Dr – Installation of drainage system and regrading of site work to be completed by May 1, 2020.

No updates have been submitted.

**G. APPLICATIONS TO BE RECEIVED AND SET WALK DATE (Walk April 18, 2020)**

1. Laszlo Halasz, 64 Quonnipaug Lane, Map 64, Lot 10, Regulated Activity, Rebuilt existing retaining wall within the 100' upland review area.
2. Town of Guilford Park and Recreation, 233 Church St., Map 53, Lot 17, Regulated Activity and Boundary Clarification, Construction of tennis courts, pickle ball courts and parking improvements within the 100' upland review area.
3. 1940 Boston Post Road, LLC,(Guilford Village West) Boston Post Rd., Map 78, Lot 1,39,41 and Map 79, Lot 39, Modification, Request for approval of modification of Regulated Activities permit within the 100' upland review area.

Upon a motion by Commissioner E. Besmer and seconded by Commissioner W. Furniss, it was unanimously voted to receive applications 1 thru 3. The walk date scheduled for Saturday, April 18, 2020 has been cancelled due to the COVID – 19.

**H. BILLS**

1. Shore Publishing – \$32.00 – March
2. Shore Publishing - \$31.00 – March legal (Vigliotti – Long Hill Rd)

Upon a motion by Commissioner W. Furniss and seconded by Commissioner S. Williams, it was unanimously voted to pay the bills.

**I. MANDATORY REFERRAL**

1. Ct DEEP – 66 High Street

K. Clark reviewed with the commission. No action taken

**J. AUTHORIZED AGENT APPROVALS**

None

**K. CORRESPONDENCE / OTHER BUSINESS**

1. Commission elections

Commissioner S. Williams made a motion for Commissioner K. Clark for Chairman, Commissioner E. Besmer for Vice- Chairman, and Commissioner W. Furniss for Secretary. The motion was seconded by Commissioner J. Blackwell and was unanimously voted for the commission elections.

**L. APPROVAL OF MINUTES**

1. March 11, 2020 – draft meeting minutes

Upon a motion by Commissioner W. Furniss and seconded by Commissioner E. Besmer it was unanimously voted to approve the meeting minutes for Mach 11, 2020.

2. March 18, 2020 – draft special meeting minutes

Upon a motion by Commissioner E. Besmer and seconded by Commissioner W. Furniss it was unanimously voted to approve the meeting minutes for March 18, 2020.

3. March 21, 2020 – draft walk minutes

Upon a motion by Commissioner E. Besmer and seconded by Commissioner W. Furniss it was unanimously voted to approve the meeting minutes for March 21, 2020.

Then, with no further business before it, upon a motion by Commissioner E. Besmer and seconded by Commissioner W. Furniss it was unanimously voted to adjourn the meeting of the Guilford Inland Wetlands Commission at approximately 9:15 P.M.

Respectfully submitted,

Michelle C. Nazario

