

MINUTES

Guilford Human Rights Commission
Formation Meeting, September 25, 2019
Town Hall
31 Park Street, Guilford CT
7:00 P.M. Selectmen's Wing (2nd Floor)

Members Present: Donna Daniels, Jack Evans, Andy Gottlieb, Jo Keogh, Maureen Raucci, & Clairce Yasuhara

Members Absent: None

Staff Present: Matt Hoey, First Selectman

First Selectman Matt Hoey called the meeting to order at 7:00PM and outlined issues and methods of governance relating to the GHRC. These included:

- setting a regular meeting schedule and location (Town to confirm available meeting locations)
- employing a Town supplied clerk to take minutes
- electing a Chairperson and Vice Chairperson
- ensuring that commission members are educated around FOI requirements and CHRO procedures.
- Encouraging the GHRC to meet with other Town officials, agencies, and committees to discuss the ways in which the GHRC might support existing human rights initiatives.

First Selectman Hoey suggested that the GHRC develop a compendium of human rights-related terms and their definitions to share with the public. He then departed for another Town meeting.

The Commission unanimously voted to meet every other Monday from 7:00PM-8:30PM, beginning on October 7, 2019 (meeting location to be determined). Meetings will shift to a once-monthly schedule once organizational matters are addressed.

The Commission discussed either modifying or using alternative to Roberts Rules of Order. Donna Daniels will investigate alternatives; these will be discussed at the next meeting.

The Commission unanimously agreed to set up a table at the CROP Hunger Walk kickoff event on the Guilford Green on October 6, 2019 at 1:00PM. Jo Keogh and Maureen Raucci will represent the GHRC at this event.

The Commission unanimously agreed to contact representatives from Town agencies and committees in order to learn how to best support ongoing work around human rights issues.

The Commission unanimously elected Jo Keogh as Chairperson, and Donna Daniels as Vice Chairperson.

This meeting of the Guilford Human Rights Commission adjourned at approximately 8:30PM.

Respectfully submitted,

Jo Keogh
Temporary Recording Secretary