

Town of Guilford  
Human Rights Commission  
Meeting Minutes  
Public Meeting, February 18, 2020  
Guilford Town Hall  
31 Park Street, Guilford, CT  
6:30 Selectmen's Wing (2nd Floor)

*Please note: minutes are not final until approved at subsequent meeting.*

Members Present: Jo Keogh, Chair, Andy Gottlieb, Maureen Raucci, Donna Daniels

Members Absent: Jack Evans, Clarice Yasuhara

Staff Present: Susan Yue

Public Attendance: None

1. Call to order: Jo Keogh called the meeting to order at 6:40pm.

2. Approval of Minutes:

Jo Keogh made a motion to approve the minutes from the January 21, 2020 meeting and Maureen Raucci seconded the motion.

3. Approval of clerking invoice:

Jo Keogh made a motion to approve the clerking invoice from the January 21 meeting. Maureen Raucci seconded the motion.

4. Public Forum: No public comment.

5. Continuing Education: Committee continues to work on assignments for reading and discussion.

6. Outstanding Items and follow up:

- a. Continuing progress on the Manual of Governance and Mission statement was discussed.
- b. Jo Keogh discussed findings from the CT Conference of Municipalities program held 1/30/20.
- c. Participation in the proposed Building Bridges Event, tentatively scheduled for July 11, 2020 on the Guilford green, was discussed.

7. Items, Issues and Actions:

- a. Establishment and management of Human Rights Commission mailbox and town email address was discussed. Communication guidelines were discussed.
- b. Guilford HRC invited to attend next West Hartford HRC meeting on March 3, 2020. Jo Keogh will attend.
- c. Public contest to establish HRC Logo was presented. Contest marketing plan and submission guidelines were discussed.
- d. HRC Website: Option for member photos on HRC website was discussed. Research on HRC glossary of terms was presented.
- e. HRC group training with CT Commission on Human Rights and Opportunities was discussed.

8. Next actions

- a. HRC to draft proposal to invest in new equipment to address sound issues at town public meetings.
- b. HRC has been invited to attend panel discussion on “Cultural competency and the role of the Guilford community and our schools in shaping the experiences of traditionally marginalized people,” led by Superintendent of Schools Paul Freeman, on March 11, 2020 7:00-8:30pm at Guilford High School.
- c. Jo Keogh presented information on Dismantling Systemic Racism: 2020 Conference on Race, Education and Success, to be held May 20, 2020 at Ct Convention Center in Hartford, CT.
- d. The Madison Diversity & Inclusion Committee has invited Guilford HRC to meet 2/25/20 in Madison, CT to discuss ways to work together.

9. Adjournment: Jo Keogh made a motion to adjourn the meeting at 7:50pm. Donna Daniels seconded the motion.

Respectfully submitted,

Susan Yue, Recording Secretary

DRAFT