

Draft Minutes

TOWN OF GUILFORD Historic District Commission Minutes – 16th October, 2019

A regular meeting of the Historic District Commission was held on Wednesday 16th October, 2019 at 7:00p.m. in the Guilford Community Center with Chairman Randall McCartney presiding.

Present: John Cunningham, Randall McCartney, Reno Migani, Ann Street and Alternate Michael Mancini. Excused: Teresa Buchanan. Absent: Alternate Michael Sulzbach.

The meeting was called to order at 7:01p.m.

Approval of Minutes: Ms. Street made a motion to approve the Minutes of 18th September, 2019. Mr. Cunningham seconded the motion and it was carried unanimously.

Public Forum: **1) 101 Fair Street:** A Certificate of Appropriateness application was received today from Fair Street Advisors for an outdoor advertising sign. Since the Commission will not be meeting until December Ms. Street agreed to see if this sign would meet the fast track requirements. **2) 18 Graves Avenue:** Ms. Street stated that an application for this property was before PZC tonight. There had been disagreement among the property owners about the future of this property but an application was filed by Michelle Laudano. An initial proposal to cut down trees did not take place. The PZC application is to take the rear building and convert it into two apartments. Neighbors have concerns regarding increased density and traffic, etc. Although this property is not within the historic district, Ms. Street said she believed the Commission may be asked to carry out design review on the proposal as the Town's certified local government agent. Ms. Street noted that the size of the building would not be changed. She personally did not feel one should be afraid of expanding the density in the downtown area, especially if it allowed for a creative reuse of the small back building.

Chairman's Report: **1) Next Meeting:** Mr. McCartney reminded the Commission that its next meeting was scheduled for Wednesday 4th December, 2019. **2) St George Church, 41 Whitfield Street:** Mr. McCartney said he and Ms. Street had talked to Town Engineer Janice Plaziak recently. The Town has leased parking spaces from St. George Church and now wishes to install a pathway from St. George over to the Whitfield & Water Shoppes. Although this proposal will be visible from the public street or way it will not show above grade and will not have any lighting. Therefore, Mr. McCartney said the Commission had decided to waive its jurisdiction on this project and sent a letter to Ms. Plaziak to this effect.

Budget Request 2020 – 2021: After brief discussion the Commission decided to submit a budget request similar to last year's request.

Correspondence: Connecticut Trust for Historic Preservation's newsletter "CT Preservation News for September/October 2019; Finance Department's monthly budget report through 7/31/19.

Public Relations: No report.

Discussions: **1) Change Commission Membership Requirements:** Mr. McCartney said he had not had time to work on this project.

Approval of Bills: Mr. Cunningham made a motion to approve the following bills: Shore Publishing, legal notice 9/18/19, \$29.00; Katharine Stewart, secretarial services. Ms. Street seconded the motion and it was carried unanimously.

Unfinished Certificates of Appropriateness: 1) #638 Richard Peterson, 127 Whitfield, expires 6/18/14 – garage: As subcommittee Mr. Migani was asked to contact this applicant one last time to check on the status of this project.

Ms. Street made a motion to adjourn the meeting at 7:25p.m. Mr. Cunningham seconded the motion and it was carried unanimously.

The next meeting of the Historic District Commission will be held on **Wednesday 4th December, 2019** at 7:00p.m. in the Guilford Community Center.

Respectfully submitted,

Katharine Stewart
Recording Secretary