

**Hazard Mitigation Commission
Guilford Town Hall
November 19, 2019
3:00 pm
Selectmen's Meeting Room,
Second Floor**

Present Chair Steve Kops, Hersh Hernandez, Kit Wilcox,
Health Director Dennis Johnson, Environmental Planner Kevin Magee
Absent None
Guests None

1. Confirmation of a Quorum

At 3:07 pm, Chair Steve Kops called to order the regular meeting with a quorum present.

2. Public Forum (limited to 5 minutes) There were no comments.

3. Minutes of August 20, 2019

Motion: Kit Wilcox moved to approve the August minutes, seconded by Dennis Johnson.

*Vote: Carried - Steve Kops, Kit Wilcox, Dennis Johnson, Kevin Magee
Abstention - Hersh Hernandez (Absent)*

4. Environmental Planner's Report (Kevin Magee)

Planner Kevin Magee reported Eversource power company continues its project to trim trees and remove dead ones throughout Town. Currently, on Long Hill Road and West Street, they will begin soon on Peddlars Road and Moose Hill Road. Kevin will request County Road and others. In January, Kevin will obtain a list of roads from Eversource that need work.

5. Health Director's Report (Dennis Johnson)

Health Dir. Dennis Johnson reported that progress is being made on the Tuttle's Point and Mulberry Point Water Main Project. 6,000 feet of pipeline and some underground utilities have been installed so far. The contractor is on schedule expecting to complete the project total of 14,000 feet by April or May 2020.

6. Chair's Report (Steve Kops) Chair Kops had no new information to report.

7. Planning for the 9-17-19 Public Outreach Meeting

Discussion reviewed scheduling a 2020 HazMC Community "Are You Ready?" Outreach Meeting. The last was held September 17, 2019 at 7:30 pm at the Community Center (see previous minutes). That meeting provided information on HazMC responsibilities, strategic projects, flood insurance discounts and Guilford's Community Rating System (CRS) rating status and more. The Public was asked to provide input on potential projects.

Chair Kops will contact GCTV to schedule equipment use. A panel of Town officials will be invited to participate again. A 2020 date will be determined. In September, HazMC invited the Town Engineer, Natural Resource Dept. Environmental Planner/Tree Warden, Public Works, Police and Fire Departments, Emergency Services Personnel, Health Dept. and others.

8. New Business

Discussion reviewed the 2020 HazMC regular meeting schedule.

Motion: Kit Wilcox moved to meet bi-monthly, seconded by Kevin Magee.

Vote: Carried - Unanimously

The revised 2020 Meeting Schedule will be submitted to the Board of Selectmen office.

Kit Wilcox reported that he had emailed Chair Kops a draft HazMC letter to be sent to local realtors and insurance agents. This letter would inform them of potential FEMA flood insurance discounts for residents and that Guilford is CRS compliant. Town Engineer Janice Plaziak provides this information to building/permit applicants.

Commissioners will review the draft letter at the next HazMC meeting and decide when to send.

Kevin Magee reported that Parks and Recreation Dept. will hire a contractor to repair ceiling tiles at the Community Center. As the Center is a shelter, this may be an opportunity to obtain wind load ratings. Chair Kops will contact First Selectman Hoey.

9. Old Business

Discussion reviewed the list of Strategic Projects submitted by Kevin Magee. Progress has been made on many. A budget must be submitted to the Town in January. Projects were reviewed in detail determining whether they had been done, partially completed or unable to have work done. Some projects require funding or a consultant.

Action Items include, yet not limited to (See Strategic Project list):

- A request for a Municipal Roof Load Study will be sent to the Standing Building Committee.

- Projects #11 & #12 require a consultant and funding to conduct a survey.

#16 Dennis Johnson will contact Asst. Fire Chief Mike Shove re: Dam breach public notification and email HazMC information.

#18 Living Shore Plan for Chittenden Park require construction plan and funding.

#19 Facilities Task Force will evaluate properties to relocate current Public Works and the potential cost to provide crews and residents with a depot above I-95 to Guilford/Durham town lines.

#20 Boatyards and marinas can be consulted regarding safer locations to remove boats prior to major storms.

#23 Lake Quonnipaug : Kevin Magee will contact Town Eng. Plaziak re: dam, culvert, elevation.

#24,25,26 : Kevin Magee will also contact Town Eng. Plaziak on these projects.

#27 Tidal Wetlands Migration : Land Acquisition Commission will be contacted to look for land

#28 HazMC will review the Dam Map to reach out to private owners requesting them to conduct safety inspections.

10. Approval of Bills

Motion: Kit Wilcox moved to approve the Recording Secretary's July invoice for \$78.75, seconded by Kevin Magee.

Vote: Carried - Unanimously

11. Adjourn

Motion: At 4:04 pm, Kit Wilcox moved to adjourn the meeting, seconded by Hersh Hernandez.

Vote: Carried - Unanimously

Respectfully submitted,

*Judith Anderson Castellano
Recording Secretary*