

**Hazard Mitigation Commission  
Guilford Town Hall  
August 20, 2019  
3:00 pm  
Selectmen's Meeting Room,  
Second Floor**

**Present** Chair Steve Kops, Town Health Director Dennis Johnson (3:10), Kit Wilcox  
Town Environmental Planner Kevin Magee  
**Absent** Hersh Hernandez, Hank Graver  
**Guests** None

**1. Confirmation of a Quorum**

At 3:07 pm, Chair Steve Kops called to order the regular meeting for discussion only. A quorum was not present until 3:10 pm.

**2. Public Forum (limited to 5 minutes)** There were no comments.

**3. Minutes of July 16, 2019** Minutes were not approved until later in the meeting.

**7. Planning for the 9-17-19 Public Outreach Meeting**

As in the July meeting, discussion reviewed planning for the September 17, 2019 HazMC Community Outreach Meeting at 7:30 pm at the Community Center. Highlights included :

- Reviewed a draft Meeting Outline and Agenda submitted by Chair Steve Kops detailing topics.
- Alert residents/businesses to HazMC responsibilities and role, ongoing and completed projects, flood insurance information, the Community Rating System its' points and rating process.
- Ask for public input on hazard mitigation priorities in their neighborhoods.
- Publicize the Outreach Meeting on GCTV, newspapers, HazMC and Town websites. Use a Logo and phrase such as "Are You Ready" and "Flood insurance discounts ?".
- Provide a panel of department experts and FEMA representatives including the Town Engineer, Natural Resource Dept. (Environmental Planner/Tree Warden), Public Works, Police Dept., Fire and Emergency Services, Health Dept., Community Shelters, and others.
- Residents must register for the Mass Notification System to be alerted to town wide hazardous conditions.
- Insurance agents can be advised on how FEMA brokers flood insurance and the discount process.
- Review the Emergency Preparedness Brochure which is annually mailed to all residents.
- History and purpose of preparedness for residents and businesses to help each other and Emergency Services to save lives.
- The high school is able to shelter 1,000 residents and the Community Center will shelter 250. Shuttle service will be explored to accommodate those who are unable to drive and to decrease cars on the road.
- Information will be research on cooling and warming stations, library battery charging stations, water tanks at all the Fire Stations.
- Alert people to flood zone locations and how the preparedness plans are implemented by the Town Emergency Operations Center.
- Advise on Police and Emergency Services for immobilized citizens and special needs individuals.

- The Forum will be videotaped and on YouTube.
- Review installing solar panels and generators for power outages and private or public water purification systems.
- Evacuation routes, what to expect and bring to a Shelter, securing property and homes.
- Information on the Medical Reserve Corp. volunteers who are active nurses, doctors, nurse practitioners, regular drills done by the Town emergency services.

Chair Kops will compose an article for the September 17, Public Outreach Meeting and publish in The Courier as well as on the Town website, 'Simply Guilford' facebook page, and send to realtors and insurance agents.

### 3. Minutes of July 16, 2019

*Motion: Dennis Johnson moved to accept and approve the July 16, 2019 minutes, seconded by Kit Wilcox.*

*Vote: Carried - Dennis Johnson, Steve Kops, Kit Wilcox  
Abstained - Kevin Magee (absent July)*

**\*\*Motion rescinded due to a lack of quorum at the August meeting of those who had attended the July meeting.**

**\*\*\*A motion to approve the June, July and August minutes, by those who had been present at each meeting, will be included on the Agenda for the next regular HazMC meeting.**

### 10. Approval of Bills

*Motion: Dennis Johnson moved to approve the Recording Secretary's July invoice for \$43.75, seconded by Kevin Magee.*

*Vote: Carried - Unanimously*

**8. New Business**                      There was no further business.

**9. Old Business**                      There was no further business.

### 4. Environmental Planner's Report (Kevin Magee)

Environ. Planner Kevin Magee reported that Eversource utilities continues to conduct tree trimming maintenance in North Guilford, currently on Long Hill Road, Flatmeadow Road and Flagmarsh Road, also Peddlar's Road and upper Moose Hill Road.

### 5. Health Director's Report (Dennis Johnson)

Health Dir. Dennis Johnson reported that he had attended the State of CT Health Dept. training sessions for municipal Emergency Operations Centers. This included up to date online programs. Towns can alert each other statewide by adding information during hazardous events and by requesting resources from the state such as equipment and personnel.

**6. Chair's Report (Steve Kops)**              Chair Kops had no new information to report.

**11. Adjourn**

*Motion: At 4:17 pm, Dennis Johnson moved to adjourn the meeting, seconded by Kevin Magee.*

*Vote: Carried - Unanimously*

*Respectfully submitted,*

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*Judith Anderson Castellano  
Recording Secretary*